

Facilitating F.I.R.E. Workshops

F.I.R.E. courses have been developed around the fundamental idea of providing solid formation opportunities at the parish level by qualified parish leaders. **Appendix 10** Therefore, the Basic Certification courses and the Specialized Certification courses are given to the parishes to present to adults, catechists, RCIA candidates and / or confirmation students in a manner that best fits the community life of the parish.

Parish Expectations

- Adhere to the time allotted and course material for each F.I.R.E. course.
- Recognizing that a skilled teacher or presenter will elaborate and enhance the learning experience and material by supplementing and making it their own, the Pastoral Office for Catechesis **does not** give permission for the F.I.R.E. logo or diocesan logo to be used on materials developed (i.e. Power Points, Pod Casts, additional handouts, etc.) at the parish without prior approval from the Pastoral Office for Catechesis.
- Utilize qualified presenters following the established guidelines for F.I.R.E. facilitators.
- Provide F.I.R.E. Sign-up sheets at each F.I.R.E. course for all participants to sign. **Appendix 6**
- Copy and send the F.I.R.E. sign-up sheet to:

Associate Director of Faith Formation
Catholic Pastoral Center
2300 South Ninth Street
Lafayette, IN 47909-2400

Diocesan Expectations:

- Utilize the F.I.R.E. sign-up sheets to update catechist's records in a timely fashion and e-mail parish with confirmation of receipt of sign-up sheets.
- Provide support for parishes through reports, records, updates, resources, communications, and supplemental formation opportunities.
- Provide qualified facilitators and facilitator training upon request.

Advanced Certification Courses

Advanced Certification courses will be scheduled and presented throughout the diocese by the Pastoral Office for Catechesis. Parishes may request specific workshops. The Pastoral Office for Catechesis will help coordinate and provide the qualified facilitator with the requested course material and power point.

Master Certification Courses

Master Certification courses will be coordinated throughout the diocese as part of the *Ecclesial Lay Ministry Program*. Parishes may request Master F.I.R.E. courses. These courses and workshops will be promoted through the same channels as the F.I.R.E. Basic, Specialized, and Advanced courses.

Facilitator Requirements

Facilitator requirements for the Basic Courses and the Specialized Courses are:

- Education Degree **and** Advanced F.I.R.E. Certification; or
- ELM graduate **and** Facilitator Training; or
- Bachelor or Masters Degree in Theology; or
- Master F.I.R.E. Certification **and** Facilitator Training; or
- Priest or Deacon

For the Advanced Courses and Master Courses, facilitators must be approved by the Diocese and / or Saint Joseph's College, Rensselaer.

(Taken from pages 11 and 12 of the 2013 Revised F.I.R.E. Handbook.)