

MQ web committee meeting minutes
8/18

Members present: Joe Groves, Jim Fritz, John Mitchell, Jennifer Muzyka

Joe's summary of events since our last meeting. Tony has been working on Christian services section. John has been working on redirecting pages from the old site - the homilies page and the old home page. John also created a new set of instructions about how to upload the homily audio file to the website. There is a page on the website about how to use the website. (Jennifer is skeptical about the need for this document.) Some committees have received information about parishioners who want to participate on the committee. John says that he received the form for us, and there are no new people indicating interest other than Tony.

We are looking at the home page. There are some odd spacing issues with items, and the ones at the bottom of the list are a different color of blue. We edited the source code to fix those issues. We noticed that the background image of Mary is missing.

Jim has been working with the ministries groups to update the information that is displayed on the web pages. He sat down with Kelly, the office secretary. Jim compared the website to the spreadsheet provided by Kelly, highlighting differences. John used the spreadsheet to update the website. These changes will mean some of what Tony has been working on will not be needed.

We looked at the website for religious information. That site was previously maintained by Laura Hack. With her departure, that web site will be incorporated into the main MQ website. We need to make decisions about the organization of the site, because Laura had a very detailed left panel with links to separate topics. Perhaps Sister Mary Ann and Cara Johnson would have suggestions about how to organize the layout.

Most topics from the old website have been transferred to the new site. Some sections have no real information on the website. The committee will work with representatives from the different groups to gather information to share on the website. We will also work on the new site to make sure that the pages are consistent in terms of font and color, etc.

There is a page on the website asking anybody knowledgeable about Facebook and/or Twitter who wants to represent the parish via these social media to contact John.