

Holy Family Parish

Pastoral Council Agenda

February 25, 2021

1. Attendants: Fr. Kevin, Fr. George, Deacon Frank, Jenny, Sharon, Sue, Sal, Lisa, Barb, Maryanne, Mike, Rob, Don, Jon, Janet, Eileen, Brienne
2. Prayer on Mk 9:2-10
3. Initial Parish Vision/Mission Statements - Finalized
 - a. Vision Statement

Striving to be a community of intentional disciples engaging new and young Catholics, while serving all, so that together we can actively and joyfully learn, love, and live our faith in Jesus Christ.
 - b. Mission Statement

Holy Family Parish, established in a time of change, is called by the Father and empowered by the Holy Spirit to bring all to Christ. We seek to bridge established Catholics together with those who are new and young to the faith by: Sharing in the Eucharist, Teaching God's Word, Witnessing and inspiring service to others; and Building a dynamic faith community.
Jesus, Mary and Joseph, Pray for us!
4. Lent Plans – Update Father Kevin
 - a. Many options are available:
 - i. Evening vespers
 - ii. Stations of the Cross
 - iii. Penance Services
 - iv. St. Joseph's Table
 - v. Fr. Nathaniel livestream
 - vi. 33 Days to Greater Glory
 - vii. Little Black Books
 - viii. Vocation Holy Hours
5. Welcome Packets
 - a. Welcome packets are put together for new parishioners
 - b. Volunteers are still needed to do wellness calls for all parishioners
 - i. A script is provided to all volunteers
 - ii. Names and phone numbers are provided for lists of 50 or 100 people
 - iii. Volunteers have contacted approximately half of the 6000 parishioners to date
 - c. Pastoral council members are encouraged to greet parishioners at the beginning or the end of masses they are attending
 - i. Deacon Frank recommended name badges that say “pastoral council” so that parishioners know who they can go to
 - d. Deacon Frank has gotten very positive feedback about the welcome packets
6. Alpha Evangelization Steering Committee – Update Deacon Frank & Father George
 - a. “Beta Alpha”
 - i. Opportunity for the core team to go through the program to better get to know it before opening it up to the whole parish
 - ii. Core team is currently putting a list of possible participants to invite
 - iii. Beta is planned for spring, after Lenten season
 - b. First full Alpha program is planned for the fall
7. Staffing Update and Capital Expense Task Force – Update Father Kevin

- a. Applied for second PPP loan ~ \$200,000
 - b. These funds will be used for employment expenses, but this will enable other offerings to cover extraordinary snow removal expenses, and update sound and video systems.
8. Family Catechesis Model Steering Committee – Update Brienne et al
- a. Current plan is to begin in the fall with a small group of invited participants
 - b. Family catechesis will be presented along with traditional CCD
 - c. Jenny expressed concerns
9. Endowment Fund Update for Holy Family School – Father Kevin & Sue
- a. School endowment existed for St. John the Baptist School at 0 balance prior to the merger
 - b. We are trying to reopen the old endowment versus starting a new account
 - c. The parish is awaiting further response from the diocese
 - d. Parish will seed the school endowment with \$15,000
 - e. Bequests can be made to the endowment in the future
 - f. See the packet sent out recently for more information
 - g. The Angel Fund is separate and provides financial aid to students in need; individuals can donate to this also.
 - h. The endowment is for school use, but is not provided for individual tuition
 - i. The endowment fund is a parish fund for the school
 - j. Lisa suggested researching the possibility of adding memorial donations to the endowment fund on the online giving form
10. Child Care Center – Update Father Kevin
- a. Randy Duva and Jeanne Loebig have been assisting Fr. Kevin in exploring this possibility
 - b. The child care center would be under the governance of the parish, not the school, but could work to provide wrap around care for school and preschool families as well as others.
 - c. The goal is not to increase income, but to evangelize and serve the community.
11. Adult Faith Formation – Update Father Kevin
- a. Mass 101
 - i. will start after Easter
 - ii. Provided at balcony of St. John church or via Teams
 - iii. Commentary on the Mass
 - iv. Opportunity to ask questions
 - b. Sing Once, Pray Twice
 - i. Faith formation through music ministry
 - ii. Early stages of development
 - iii. Run by music ministers
 - c. Jesus 101
 - i. January 2022
 - ii. RCIA curriculum geared towards lifelong Catholics
 - iii. Ready to run after the first Alpha program ends
12. Youth & Young Adult Ministry – Father Kevin
- a. Steering committee to start in spring or early summer
 - b. Goal is to grow youth and young adult ministry and strategy for this when pandemic restrictions end.
 - c. Pastoral council members are encouraged to submit names of possible committee members
13. Social Ministry Committee – Father Kevin
- a. Sister Lynne will establish various social ministry leaders together to keep each other up to date.
 - b. Begin late Summer.
 - c. Meet a few times a year only.

14. Evaluation Tools:

a. Parish Survey – Update Brienne

- i. The team is currently reviewing 3 different surveys to create the best one for our parish's needs
- ii. Administering the survey
 1. Flocknote link
 2. QR codes in the bulletin
 3. Paper copies in the church/bulletin box
 4. Mail copies to those who have the bulletin mailed to them
 5. Announcements at church
 6. Facebook page
 7. Clickable link in online bulletin
 8. CCD
 9. Youth Ministry
 10. Various church ministries (Knights, Young Adult, CCD teachers, EMs, SOS, etc.)
- iii. Survey Design
 1. Likert Design: 1. Poor, 2. Fair, 3. Good, 4. Excellent
 2. Shorter items

b. Ministries Groups Committees Interview/Questionnaire – Update Jon Fesz

- i. Jon has compiled the list of ministries
- ii. This was instrumental in establishing the HFP Handbook mailed to all parishioners.

c. SWOT Analysis (Strengths-Weaknesses-Opportunities-Threats) – awaiting survey completion.

15. Committees are functioning well across all churches

a. Worship and Design

- i. Art and Environment
- ii. Liturgical Ministers
 1. Ushers
 2. Greeters
 3. Cantors
 4. Tech
 5. Lectors
 6. EMs
 7. Wedding Coordinators
 8. Etc.

b. Emergency Preparedness Committee

- i. Two meetings have been held for interested participants
- ii. Working on emergency preparedness document available in sacristy
- iii. Upcoming: Fire Extinguisher Training, AED Training
- iv. Looking for additional participants from OLOJ

c. Vocation Council

- i. Videos from recent retreat week available on YouTube

16. Wednesdays during Easter

- a. Preparation for Death Program
- b. For elderly parishioners and children care givers
- c. In person at St. John or virtual
- d. Practical prep – Anna Nesbit from Soxman Funeral Homes; Emotional prep – Rev. Will Randolph from Longwood; Spiritual – Father George

17. Schedule Next Meetings – Monday, April 5 at 7:15 PM

18. To Do:

- a. Suggest names of committee members for the to-be-formed Youth and Young Adult Ministry Committee

19. Closing Prayer