

Holy Family Parish

Pastoral Council Agenda

April 5, 2021

Attendants: Father Kevin, Father George, Sue, Mike, Barb, Sal, Jenny, Sharon, Maryanne, Jon, Lisa, Janet, Eileen, Rob, Don, Brienne

1. Prayer Lectio Divina (Gospel Jn 20:19-31) – Sal and Jenny led the team in a reflection on the upcoming Gospel reading for the week.
2. Pastoral Council Communication Updates – Father Kevin
 - a. Festival Planning
 - i. Festival committee is meeting Monday, April 19
 - ii. Some rides and games, take-out food, “dine in” eating available as well
 - iii. Scheduled for July 14-17
 - b. Safety Committee and Planning
 - i. Pews have been moved to every other row
 - ii. Churches were full for Palm Sunday and Easter
 - iii. Safety committee is exploring whether the sign-in/registration process can be eliminated
 - iv. Parish groups are now permitted to meet in the church facilities with an approved safety plan
 - c. Vocation Chalice recruitment
 - i. For all, but emphasis on family with children to discern vocation
 - ii. Encourages family prayer time
 - iii. Implementation goal of late summer/early fall
 - iv. “How to” video coming soon
 - d. Meeting/Collaboration with Finance Council
 - i. Finance Council/Pastoral Council are supposed to meet twice per year
 - ii. Format?
 1. Sal recommended a combined meeting with both committees’ agenda items
 2. Fr. Kevin recommended a retreat or workshop with an emphasis on the strengths finder assessment
 3. Team building activity - Mike and Steph to lead?
 - e. Building a Pastoral Council Community
 - i. Focus on intentionally getting to know the other people in the pastoral council
 - ii. Fr. Kevin will send out dates in the future – plan for the summer
3. Alpha Evangelization Steering Committee – Deacon Frank & Father George
 - a. No meetings have occurred since last Pastoral Council meeting
 - i. The next meeting is Monday, April 12 at 7:15
 - b. 62 team members are currently signed up for the “Beta Alpha” program

- i. 1/3 have already experienced Alpha
 - c. Currently exploring how to offer the program to the Spanish speaking community as well
- 4. Staff and Capital Expense Task Force – Father Kevin
 - a. Staffing Update
 - i. Joyce Doyle is now the Holy Family Parish secretary and will be located at St. John rectory
 - ii. Barb Pronio will be relocating to St. Joseph
 - iii. Fr. Kevin is looking to transfer Kathy’s communications responsibilities to other administrative and pastoral personnel
 - b. Parking Lot expansions STI/SJB
 - i. Expected cost for St. John is \$400,000
 - 1. Final approval needed from county
 - 2. Bids are currently coming in
 - 3. Need to submit for diocesan approval
 - 4. Project planned to begin this summer
 - ii. St. Irenaeus plan is to create two entrances and connect parking lots
 - 1. Very early, informal expected costs are around “a couple hundred thousand dollars”
 - 2. Continue with the analysis and plan development for future use if needed
 - iii. Fr. Kevin recommends moving forward with one or both lot changes for safety reasons, festival layout, and to use the money we have since the Parish is doing well financially and has a balanced budget moving out of the pandemic
 - 1. The committee agrees that St. John’s parking lot needs to be improved, but questioned whether St. I’s was an immediate need
 - 2. Fr. Kevin: Finance council is also much more on board with the St. John’s parking lot expansion than St. I’s
- 5. Family Catechesis Model Steering Committee – Father Dave & Committee members
 - a. No update at this time, team meeting in two weeks
- 6. Endowment Fund and Endowment Fund for Holy Family School Update – Father Kevin
 - a. Still awaiting response from the Diocese on the
 - b. Parish Share exceeded its 2020 goal and the extra funds will be used for continuing to improve the sound systems.
 - i. Systems will be streamlined from building to building reducing the need for training
 - c. Endowment money can be used for unexpected issues (boilers, roofs, etc.) if needed
- 7. Engagement Ministries Steering Committee – Father Kevin
 - a. Including Youth and Young Adult

- i. Goal is to have a committee and plan ready as soon as the pandemic restrictions are lifted
 - b. Suggestions from Council for participants – several names were suggested by the Pastoral Council
- 8. Child care center – Father Kevin
 - a. Currently on hold – Oakmont has changed the approving agent
 - b. Still hope to be functioning this fall
- 9. Social Ministry Committee – Fall start
 - a. Would include someone from all parish or parish related groups involved in social ministry (ie, Ladies of Charity, Knights of Columbus, SOS, etc.)
 - b. Focus on groups working together, sharing information, combining or not conflicting.
- 10. Evaluation Tools
 - a. Parish Survey – Brienne
 - i. Draft survey will be completed by the end of the month
 - b. Ministries Groups Committees Interview/Questionnaire –Jon Fesz
 - i. Questionnaire to find out information about each group
 - 1. Number of participants
 - 2. Group projects/goals
 - ii. Goal is to learn about each group quickly
- 11. Schedule Next Meeting
 - a. Alternate meeting location between churches
 - b. Plan to meet the last Monday of every month at 7:15
 - c. April Meeting – Monday, April 26 7:15pm on Teams
 - d. May Meeting – Monday, May 24 at 7:15pm at St. Joseph
 - e. June Meeting – Monday, June 28 at 7:15pm (location TBD)
 - f. July Meeting – Monday, July 26 at 7:15pm (location TBD)
 - g. To Do: Reach out to find more people from Oakmont and Verona for the Youth/Young Adult Committee
- 12. Closing prayer