

# Holy Family Parish

## Pastoral Council Notes

### April 26, 2021

Attendants: Father Kevin, Deacon Frank, Barb, Rob, Maryanne, Lisa, Jenny, Eileen, Janet, Jon, Sal, Mike, Don, Brienne, Sharon, Fr. George, Fr. Dave

1. Prayer Lectio Divina (Gospel Jn 15:1-8) – Jenny
2. Pastoral Council Communication Updates – Father Kevin
  - a. Festival Planning
    - i. “Almost Back to Normal” Festival
    - ii. Take out only option, but you may sit on the grounds too
    - iii. Festival mass at the end of the week
    - iv. Will look similar to 2019 with extra safety precautions
  - b. Safety Committee and Planning
    - i. Temperature scanning coming to an end soon
    - ii. Rethinking exiting routines using multiple exits
    - iii. Meeting this week to discuss collections during mass
    - iv. May discontinue mass sign-ups for June
  - c. Meeting/Collaboration with Finance Council
    - i. Steph and Meredith are looking into team building experiences for the two councils with Sister Lynn for some prayer too
    - ii. Will take place in early summer
  - d. Building a Pastoral Council Community
    - i. In-person meetings will begin next week
  - e. School Update
    - i. Playground to be placed near school entrance
    - ii. Fundraising to install air conditioning
    - iii. Boiler will need to be replaced in 5ish years
    - iv. Sight On Seen (SOS) by B3 Solutions
      1. Cameras can be accessed by emergency personnel for help in emergency situations
      2. Beacons placed outside school to monitor student and staff safety during emergencies
  - f. Financial Update
    - i. Second PPP Loan granted for \$208,000
    - ii. Very close to budget despite revenue losses
    - iii. Parish Share 2020 surpassed the goal – extra money was used for better video and audio equipment
    - iv. St. Irenaeus Fish Fry - \$15,000 to parish
    - v. St. Joe’s Fish Fry - \$6,000 for the school
    - vi. Knights donated \$3,000 from their Fish Fry
    - vii. St. Irenaeus Flea Market - \$30,000
    - viii. 4 Bequests (\$5,000; \$4,600; \$10,000; \$1,000)

- ix. Janet – Is there any plan to help with peeling paint/holes at St. Januarius
  - 1. Fr. Kevin – Send an email and it can be added
- 3. Alpha Evangelization Steering Committee – Deacon Frank & Father George
  - a. Held first Beta-Alpha meeting
  - b. 62 participants signed up, 40 joined the call
  - c. Kick off night - May 11
  - d. Beginning on Teams, hopefully moving to in-person
  - e. Planning to hold all 11 sessions
  - f. In the fall, the team will hold the full Alpha program
  - g. Hope to have enough volunteers to rotate the volunteers through the weeks
- 4. Staff and Capital Expense Task Force – Father Kevin
  - a. Parking Lot expansions SJB
    - i. St. Irenaeus has moved forward with preliminary stages
    - ii. Bids are being finalized for SJB
  - b. Staffing Update
    - i. Joyce Doyle moved to St. John
    - ii. Barb Pronio moved to St. Joseph
- 5. Family Catechesis Model Steering Committee – Father Dave & Committee members
  - a. Team met on Thursday
  - b. Will review hard copies of materials from different companies at the next meeting on May 13
- 6. Endowment Fund and Endowment Fund for Holy Family School Update – Father Kevin
  - a. Endowments have not yet been fulfilled – Awaiting more information from the diocese
- 7. Engagement Ministries Steering Committee – Father Kevin
  - a. Names organized into Flock Note group, have not yet been sent out
- 8. Childcare center – Father Kevin
  - a. Architect is currently working on designs
  - b. Expenses will be available soon
  - c. Families have begun showing interest
- 9. Social Ministry Committee – Fall start
  - a. **Action Item: Gather names of people who may be interested in social ministry to be passed onto Sister Lynne**
  - b. Currently signed up with Allegheny County ACCESS to use vans to help provide transportation to elderly community members specifically for mass
    - i. Aiming for a September start date
- 10. Evaluation Tools:
  - a. Parish Survey – Brienne
    - i. Fr. Kevin – change the word alienated to disconnected or another
    - ii. Maryanne recommended sending it to the confirmation class
    - iii. Planning for a fall administration
    - iv. Can conduct reliability and validity testing
  - b. Ministries Groups Committees Interview/Questionnaire –Jon Fesz
    - i. Survey is ready to be distributed to ministries

- ii. Sal recommended asking the mission/objective of the ministry
  - 1. Fr. Kevin added that it may make sense for some ministries, but not all
- iii. Lisa recommended asking how long it has been established, how they promote growth and membership
- iv. Mike recommended asking about fundraising

11. Schedule Next Meeting

- a. Plan to meet the last Monday of each month
- b. May 24 at 7:15pm at St. Joe's in the cafeteria
- c. June 28 at 7:15pm at St. Irenaeus
- d. July 26 at 7:15pm at St. Januarius
- e. August 30 at 7:15 at Our Lady of Joy
- f. September 27 at 7:15 at St. John's

12. Closing prayer

13. Action items

- a. Gather names of people who may be interested in social ministry to be passed onto Sister Lynne