



SCHOOL DATA:

Address: 3000 West State Highway 2

Diocese: Catholic Diocese of Dallas

Founded: 1955

Grades: PK3-8th

Student Religious Affiliation: 57% Percent Catholic

Student Ethnicity: 58% Hispanic

2020-2021 Tuition: \$5,000-\$6,000

Accreditation: Texas Catholic Conference Education Department

WebPage: www.collinscatholicsschool.org

The James L. Collins Catholic Community of Corsicana, TX is currently accepting résumés for Principal of James L. Collins Catholic School. Founded by the Immaculate Conception Parish of Corsicana in 1955, James L. Collins Catholic School is a co-educational school for preschool through grade eight students from all faith backgrounds.

Groundbreaking for James L. Collins School began on January 30, 1955. The Sisters of Charity of the Incarnate Word of Houston became the founding order of the school. The school is part of the Catholic School System of Dallas. The school is bound by all guidelines and procedures established by the Catholic Schools Office of the Diocese of Dallas. The Principal of James L. Collins reports directly to the Pastor of Immaculate Conception Parish.

Applicants should have experience with Catholic school administration, ideally with experience of having already served as principal of a Catholic school. Teaching Certification in the State of Texas or the ability to

become certified is preferred. A Master's Degree in school administration is required. It is expected that the new principal be or become a member of the parish and the Corsicana Community.

The Principal at James L. Collins Catholic School oversees and coordinates all academic aspects of the school, including management and formation of teachers and staff members, development of curriculum, oversight of student formation, coordination or recruitment and retention activities, management of student interventions, program design and coordination and spiritual guidance and growth of all members of the School.

The School Principal is a member of the Parish Staff of Immaculate Conception Catholic Community and may be expected to undertake other duties as related to school and parish coordination, as necessary.

Applications and Résumés can be submitted to the Diocese of Dallas Catholic Schools Office via the Diocese of Dallas Employment Page and those interested may correspond via email with Dr. Gilbert L. Saenz at gsaenz@cathdal.org with the subject line indicating the position desired. The application process will close January 30, 2021. Minimum requirements include: 1) Practicing Catholic; 2) Proficiency in speaking Spanish; 3) Advanced degree in Educational Administration; 4) Interested candidates should send a letter of interest, resume, a statement of Educational Philosophy and a list of five (5) references to the above-mentioned email.