

**SAINT ANSELM PARISH**  
ALTAR SERVER CAPTAINS  
*POSITIONS & DUTIES*

The Saint Anselm Altar Server Captains will be chosen each year on the basis of their proficiency in serving, level of commitment, and capacity for leadership. Following is a description of the Captains' duties.

*Prefect*

The Prefect will be responsible for setting a high example of service. This server will be the leader among the Altar Server Captains. The Prefect will also directly assist the priest moderator with the training and organization of the parish servers throughout the year.

*Director of Weddings*

This Captain will receive a schedule of upcoming weddings in each season (Fall, Winter, Spring, & Summer) and will be responsible for assigning two qualified servers for each wedding Mass/ceremony.

*Secretary*

This Captain will be responsible for helping the priest moderator with the distribution of the server schedule. He or she will also assist with the distribution and/or collection of any flyer, form, or other communication that is sent home with servers who are students at Saint Anselm School.

*Captains At Large*

Additional servers may be chosen to serve as Altar Server Captains. The number of these Captains may vary from year to year. They will be expected to assist the Prefect and priest moderator in leading the Altar Server Society for the year.



All Altar Server Captains are expected to be model servers who demonstrate reliability, dedication, and helpfulness. Throughout the course of the year, they may be asked by the priest moderator to assist in various ways beyond those described above.