

Statement of Financial Position

December 31, 2019

	Year to Date Balance	Year to Date Last Year
Assets		
Church		
General Fund	45,250.31	35,022.31
Petty Cash	25.00	25.00
Deposit & Loan Fund	85,773.54	63,151.27
Deposit & Loan Fund - Bldg Impr Reserves	0.00	0.00
Payroll Advance Receivable	0.00	0.00
Church Totals:	131,048.85	98,198.58
Cemetery		
General Fund - Cemetery	10,177.63	7,458.66
Deposit & Loan Fund - Cemetery	22,246.61	21,498.15
CDF - Cemetery Spendable Earnings	2,601.36	723.26
Savings - Cemetery	0.00	0.00
CDF Cemetery Endowment	43,086.97	37,460.78
Cemetery Totals:	78,112.57	67,140.85
Organizations		
General Fund - Altar Society	5,803.51	4,280.11
Deposit & Loan Fund - Altar Society	7,987.47	5,920.28
Organizations Totals:	13,790.98	10,200.39
Total Assets:	222,952.40	175,539.82
Liabilities		
Church		
Federal Withholding Payable	826.00	824.00
FICA Payable	284.58	288.92
Medicare Taxes Payable	66.56	67.58
State Withholding Payable	480.00	369.00
Premium Conversion Payable	0.00	0.00
Employee 401(k) Payable (Pre/Post)	0.00	0.00
Employer 401(k) Payable	0.00	0.00
Notes/Loans Payable - Roof Project	0.00	0.00
Church Totals:	1,657.14	1,549.50
Dedicated Fund		
Black & Indian Collection	0.00	0.00
Holy Father Collection	0.00	0.00
Holy Land Collection	0.00	0.00
Home Mission Collection	0.00	0.00
Retirement Fund for Religious	60.00	50.00
Propagation Faith/Mission Sun	0.00	0.00
Foreign Mission Support	0.00	0.00

	Year to Date Balance	Year to Date Last Year
Special Collections	0.00	0.00
Father's Day Collection	0.00	0.00
Military Services Collection	0.00	0.00
Cemetery [Pass Thru to Cem Corp]	0.00	0.00
Mass Stipends	627.00	1,292.00
Dedicated Fund Totals:	<u>687.00</u>	<u>1,342.00</u>
Total Liabilities:	<u>2,344.14</u>	<u>2,891.50</u>
 Net Assets		
Church		
Unrestricted Net Assets	95,307.08	115,742.43
Cemetery		
Unrestricted Net Assets	29,680.07	65,894.08
Temp Restricted Net Assets	(2,539.22)	0.00
Perm Restricted Net Assets	40,000.00	0.00
Cemetery Totals:	<u>67,140.85</u>	<u>65,894.08</u>
Organizations		
Unrestricted Net Assets	10,200.39	10,349.09
Current Period Changes to Net Assets	47,959.94	(19,337.28)
Total Net Assets:	<u>220,608.26</u>	<u>172,648.32</u>
Total Liabilities & Net Assets:	<u><u>222,952.40</u></u>	<u><u>175,539.82</u></u>

St. Marks Church Bottineau

Statement of Activities

December 31, 2019

Account Description	YTD Actual	Annual Budget	Last Year Total Actual
Income			
Church			
Administration			
Envelope - Adult	123,393.90	126,200.00	120,209.26
Envelope - Young Adult/Children	342.15	500.00	223.90
Plate/Loose Collection	10,938.71	10,000.00	10,337.24
Plate/Loose Collection - Chapel	3,574.93	2,500.00	1,918.84
Children's Plate/Loose Collection	884.00	720.00	791.62
Building Improvement Fund	16,628.00	16,700.00	23,198.87
Furniture/Fixtures Fund	0.00	0.00	950.00
Capital Campaign - Rectory	0.00	0.00	0.00
Capital Campaign - Roofing Project	0.00	0.00	0.00
Donations - Non Offertory	1,461.25	0.00	2,500.00
Donations from Organizations	0.00	0.00	2,000.45
Estate Gifts	0.00	0.00	0.00
Interest Income	2,622.27	1,550.00	1,550.74
Investment Income	0.00	0.00	0.00
Memorials (In Memory)	0.00	100.00	1,280.00
Miscellaneous Income	156.00	400.00	4,033.00
Mission/Cluster Payment Received	0.00	0.00	0.00
Votive Candles	998.50	1,200.00	1,129.19
Administration Totals:	160,999.71	159,870.00	170,123.11
Liturgy/Worship/Music			
Flowers/Environment	405.00	360.00	405.00
Facilities			
Insurance Proceeds (Received for losses)	0.00	0.00	0.00
Rental and/or Facilities Income	180.00	180.00	120.00
Facilities Totals:	180.00	180.00	120.00
Pastoral Ministry			
Social Concerns	0.00	0.00	565.00
Faith Formation/Religious Educ			
Activities Income	0.00	0.00	0.00
Tuition/Fees	413.80	0.00	430.00
Elementary Fundraising Income	222.00	300.00	380.25
Youth/Jr High Fundraising Income	982.11	1,200.00	3,858.50
Adult Education Income	194.00	100.00	40.00
Faith Formation/Religious Educ Totals:	1,811.91	1,600.00	4,708.75
Church Totals:	163,396.62	162,010.00	175,921.86

Cemetery

Account Description	YTD Actual	Annual Budget	Last Year Total Actual
Administration			
Cemetery Lot Sales - St Mark's	0.00	0.00	0.00
Cemetery Income/Donations - St Mark's	5,697.47	5,300.00	4,463.00
Cemetery Income/Donations - Tarsus	0.00	0.00	0.00
Interest Income - Cemetery	757.76	825.00	603.76
Investment Income - Cemetery	7,504.29	0.00	(1,815.96)
Memorials - St Mark's	0.00	45.00	0.00
Memorials - Tarsus	0.00	0.00	0.00
Miscellaneous Income - St Mark's	0.00	0.00	0.00
Miscellaneous Income - Tarsus	0.00	0.00	0.00
Farm Rent - Tarsus	856.00	856.00	856.00
Administration Totals:	14,815.52	7,026.00	4,106.80
Cemetery Totals:	14,815.52	7,026.00	4,106.80
Organizations			
Administration			
Altar Society Membership Dues	1,867.00	2,000.00	1,488.00
Funerals	2,223.00	2,200.00	1,600.00
Rummage Sale	0.00	0.00	540.26
Fall Supper	9,963.00	9,900.00	9,338.00
Lenten Soup Suppers	0.00	0.00	0.00
Interest Income - Altar Society	270.78	5.00	171.39
Miscellaneous Income	150.00	200.00	50.00
Fundraising Project	0.00	0.00	0.00
Administration Totals:	14,473.78	14,305.00	13,187.65
Organizations Totals:	14,473.78	14,305.00	13,187.65
Income Totals:	192,685.92	183,341.00	193,216.31

Expense

Church

Administration			
Salary - Clergy	20,229.83	20,100.00	19,152.33
Substitutes/Other	462.50	600.00	217.50
Salary - Lay Staff	0.00	0.00	0.00
Salary - Secretary	18,893.75	19,025.00	16,777.81
Salary - Repair & Maintenance	0.00	3,500.00	5,145.00
Salary - DRE	0.00	2,000.00	2,000.00
Salary - Housekeeping	5,022.82	6,300.00	5,586.25
Salary - Musicians	1,275.00	900.00	825.00
Contract Labor/Services	2,355.22	3,100.00	2,688.52
Payroll Taxes	1,705.05	2,250.00	2,150.11
Insurance Benefits	10,688.75	10,800.00	10,013.75
Retirement	4,549.45	4,800.00	4,010.58
Worker's Compensation	250.00	350.00	320.69
Food Allowance	4,502.50	4,500.00	4,415.72
Retreats	375.00	3,200.00	3,462.50

Account Description	YTD Actual	Annual Budget	Last Year Total Actual
Continuing Education	691.53	1,400.00	354.40
Office	233.00	500.00	453.26
Website Fees	305.79	310.00	228.97
Bank Fees	79.30	150.00	97.65
Background Checks and Legal	72.00	100.00	77.00
Office Equipment Lease	1,875.15	1,680.00	1,605.20
Paper, Envelopes, etc.	694.95	720.00	750.13
Periodicals	188.95	600.00	1,710.32
Postage	551.17	700.00	822.64
Service Contracts	0.00	0.00	0.00
New Earth Expenses	1,625.02	1,700.00	1,650.98
Appreciation/Gifts	132.79	800.00	762.42
Appreciation/Gifts - Altar Servers	0.00	0.00	0.00
Appreciation/Gifts - Musicians	182.28	0.00	0.00
Appreciation/Gifts - Groundskeepers	0.00	0.00	0.00
Appreciation/Gifts - Ministries	0.00	0.00	0.00
Appreciation/Gifts - Other	208.65	0.00	0.00
Miscellaneous/Other	1,732.99	1,725.00	208.51
Transportation/Mileage Reimb	3,396.19	3,600.00	2,702.13
Cost of Activities - Fellowship	334.67	0.00	0.00
Principal Paid on Loans	0.00	0.00	0.00
Interest Paid on Loans	0.00	0.00	0.00
Administration Totals:	82,614.30	95,410.00	88,189.37
Liturgy/Worship/Music			
Contract Labor/Services - Musicians	0.00	0.00	0.00
Liturgy Expenses	2,241.16	1,300.00	1,183.87
Worship & Song Books	2,322.13	2,100.00	1,476.59
Music - Supplies, Copyrights, Etc	0.00	0.00	0.00
Vestments & Banners	154.37	800.00	382.50
Altar Ware	0.00	500.00	0.00
Altar Linens	0.00	100.00	0.00
Altar Breads & Wine	388.29	600.00	148.50
Candles, Lighters & Votives	1,132.56	2,250.00	2,297.80
Flowers & Plants	957.03	700.00	248.54
Sacramental Supplies	203.44	300.00	135.83
Travel Reimb - Music Personnel	0.00	225.00	0.00
Liturgy/Worship/Music Totals:	7,398.98	8,875.00	5,873.63
Facilities			
Audio-Visual	0.00	500.00	1,087.88
Janitorial Supplies	1,318.27	1,200.00	1,576.67
Heat (Electric, Gas, Oil, etc)	13,602.76	14,200.00	12,866.10
Water, Sewer & Garbage	2,130.27	2,200.00	2,137.10
Telephone	2,041.53	2,100.00	1,833.33
Cable TV & Internet	1,551.60	1,700.00	1,573.61
Repair & Maintenance - Church	1,091.31	10,000.00	46,074.06
Repair & Maintenance - Hall	770.53	1,300.00	1,132.25
Repair & Maintenance - Rectory	184.30	1,300.00	4,915.83

Account Description	YTD Actual	Annual Budget	Last Year Total Actual
Repair & Maintenance - Church Basement	0.00	0.00	0.00
Repair & Maintenance - Rectory Basement	0.00	0.00	0.00
Building Project - Roof	0.00	0.00	0.00
Furniture, Fixtures, Equipment	43.80	1,000.00	73.28
Allocation to Cemetery	0.00	0.00	0.00
Property & Liability Insurance	10,054.00	9,800.00	9,775.00
Real Estate Taxes/Assessments	0.00	0.00	0.00
Grounds Maintenance	2,808.24	2,100.00	9,287.94
Facilities Totals:	35,596.61	47,400.00	92,333.05
Pastoral Ministry			
Charity & Social Concerns	1,654.89	2,000.00	2,385.00
Faith Formation/Religious Educ			
Elementary Education	456.17	900.00	303.99
Elementary Food Costs	0.00	0.00	357.91
Elementary Appreciation/Gifts	0.00	125.00	558.60
Elementary Textbooks	131.79	1,200.00	968.51
Youth/Jr High Education	220.59	2,300.00	184.50
Youth/Jr High Food Costs	0.00	0.00	0.00
Youth/Jr High Appreciation/Gifts	0.00	125.00	0.00
Youth/Jr High Textbooks	164.70	0.00	0.00
CYO Expense	0.00	0.00	0.00
Trinity Bible Camp	0.00	300.00	0.00
NET Retreat	790.00	300.00	0.00
Steubenville Conference	0.00	0.00	4,923.25
Youth/Jr High Other	0.00	0.00	72.57
Adult Education	970.96	900.00	180.00
Adult Food Costs	0.00	0.00	26.83
Adult Appreciation/Gifts	0.00	125.00	0.00
Adult Textbooks	0.00	0.00	0.00
RCIA Expense	0.00	200.00	0.00
Adult - Planning & Leadership	0.00	400.00	0.00
Vacation Bible School/Young Disciples	0.00	1,000.00	0.00
Transportation/Mileage - Deanery	0.00	450.00	0.00
Faith Formation/Religious Educ Totals:	2,734.21	8,325.00	7,576.16
Church Totals:	129,998.99	162,010.00	196,357.21
Cemetery			
Administration			
Miscellaneous/Other - St Mark's	0.00	756.00	0.00
Supplies - St Mark's	0.00	60.00	0.00
Miscellaneous/Other - Tarsus	0.00	0.00	0.00
Supplies - Tarsus	0.00	60.00	0.00
Electricity - St Mark's	654.14	775.00	647.46
Real Estate Taxes/Assessments - Tarsus	99.66	75.00	162.57
Grounds Maintenance - St Mark's	1,790.00	2,400.00	1,150.00
Mapping - St Mark's	0.00	500.00	0.00
Grounds Maintenance - Tarsus	1,300.00	2,400.00	900.00

Account Description	YTD Actual	Annual Budget	Last Year Total Actual
Administration Totals:	3,843.80	7,026.00	2,860.03
Cemetery Totals:	3,843.80	7,026.00	2,860.03
Organizations			
Administration			
Advertising - Miscellaneous	0.00	300.00	0.00
Youth Camp	0.00	1,200.00	0.00
Food Costs - Unanticipated	342.65	800.00	1,449.53
Appreciation/Gifts/Awards	1,454.06	1,300.00	1,011.44
Masses for Parishioners (Funerals/Sick)	140.00	150.00	40.00
Miscellaneous - Non Food	718.99	100.00	4,076.69
End of Year Transfer to Parish	0.00	0.00	0.00
Supplies - Office	160.00	300.00	173.11
Rosary Making Supplies	116.70	150.00	0.00
Quilter Supplies	0.00	150.00	0.00
Church Kitchen	672.01	730.00	235.00
Church Decorations/Banners/Environment	164.98	600.00	162.14
Rectory Household Expense	978.74	600.00	0.00
Cost of Confirmation	505.67	100.00	304.28
Cost of Fall Supper	3,971.38	4,500.00	4,334.49
Cost of Funerals	1,415.31	1,500.00	1,069.05
Cost of Rummage Sale	0.00	0.00	0.00
Cost of Rummage Sale - Insurance	0.00	0.00	0.00
Cost of St Mark's Feast	42.70	300.00	480.62
Cost of H.S. Senior Brunch - Graduation	0.00	200.00	0.00
Cost of Lenten Soup Suppers	0.00	100.00	0.00
Cost of Benefits for Parishioners	200.00	800.00	0.00
Fundraising - Raffles, Permits & Rents	0.00	425.00	0.00
Administration Totals:	10,883.19	14,305.00	13,336.35
Organizations Totals:	10,883.19	14,305.00	13,336.35
Expense Totals:	144,725.98	183,341.00	212,553.59
Income - Expense:	47,959.94	0.00	(19,337.28)