

Statement of Financial Position

November 30, 2020

	<u>Year to Date Balance</u>	<u>Total Last Year</u>
Assets		
Church		
General Fund	18,844.01	24,784.30
Deposit & Loan Fund	152,998.30	150,264.07
Church Totals:	<u>171,842.31</u>	<u>175,048.37</u>
Total Assets:	<u><u>171,842.31</u></u>	<u><u>175,048.37</u></u>
Liabilities		
Church		
Federal Withholding Payable	40.00	140.00
FICA Payable	74.40	198.40
Medicare Taxes Payable	17.40	46.40
State Withholding Payable	0.00	0.00
Employer 401(k) Payable	0.00	0.00
Church Totals:	<u>131.80</u>	<u>384.80</u>
Dedicated Fund		
Black & Indian Collection	0.00	0.00
Holy Father Collection	0.00	0.00
Holy Land Collection	0.00	0.00
Home Mission Collection	0.00	0.00
Retirement Fund for Religious	0.00	0.00
Propagation Faith/Mission Sun	0.00	0.00
Foreign Mission Support	0.00	0.00
Special Collections	0.00	0.00
Cemetery [Pass Thru to Cem Corp]	0.00	0.00
Mass Stipends	0.00	0.00
Dedicated Fund Totals:	<u>0.00</u>	<u>0.00</u>
Total Liabilities:	<u>131.80</u>	<u>384.80</u>
Net Assets		
Church		
Unrestricted Net Assets	174,663.57	170,371.53
Current Period Changes to Net Assets	(2,953.06)	4,292.04
Total Net Assets:	<u>171,710.51</u>	<u>174,663.57</u>
Total Liabilities & Net Assets:	<u><u>171,842.31</u></u>	<u><u>175,048.37</u></u>

St. Andrews Church Westhope

Statement of Activities

November 30, 2020

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Income				
Church				
Administration				
Envelope - Adult	12,930.00	38,300.50	46,550.00	41,535.00
Plate/Loose Collection	90.00	1,532.00	4,000.00	3,765.51
Children's Plate/Loose Collection	0.00	161.50	500.00	539.10
Building Improvement Fund	0.00	0.00	0.00	0.00
Donations from Organizations	0.00	0.00	0.00	235.00
Gifts to Parish	0.00	0.00	0.00	0.00
Interest Income	0.00	2,734.23	5,200.00	3,834.55
Memorials (In Memory)	20.00	70.00	25.00	0.00
Miscellaneous Income	0.00	206.97	75.00	21.86
Votive Candles	0.00	0.00	0.00	0.00
Administration Totals:	13,040.00	43,005.20	56,350.00	49,931.02
Liturgy/Worship/Music				
Flowers/Environment	0.00	40.00	100.00	30.00
Facilities				
Rental and/or Facilities Income	0.00	0.00	0.00	0.00
Pastoral Ministry				
Social Concerns	0.00	0.00	0.00	0.00
Faith Formation/Religious Educ				
Adult Education Income	0.00	0.00	0.00	0.00
Elementary Income	0.00	0.00	0.00	0.00
Youth/Jr High Income	0.00	0.00	0.00	30.00
Faith Formation/Religious Educ Totals:	0.00	0.00	0.00	30.00
Church Totals:	13,040.00	43,045.20	56,450.00	49,991.02
Income Totals:	13,040.00	43,045.20	56,450.00	49,991.02

Expense

Church				
Administration				
Salary - Clergy	568.41	6,252.51	7,150.00	6,100.05
Substitutes/Other	0.00	43.75	185.00	87.50
Salary - Lay Staff	827.50	9,502.50	13,900.00	12,067.50
Contract Labor/Services	83.60	785.70	845.00	601.13
Payroll Taxes	56.84	657.34	1,050.00	855.35
Insurance Benefits	300.75	3,288.75	3,800.00	3,265.00
Retirement	148.00	1,639.13	1,650.00	1,386.45
Food Allowance	108.17	1,170.00	1,600.00	1,375.00

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Retreats	0.00	0.00	200.00	125.00
Continuing Education	0.00	0.00	450.00	125.50
Office	0.00	139.20	150.00	130.00
Website Fees	0.00	121.25	110.00	101.97
Bank Fees	0.00	30.00	0.00	30.00
Background Checks and Legal	0.00	10.00	25.00	10.00
Office Equipment Lease	0.00	470.51	550.00	582.34
Paper, Envelopes, etc.	0.00	73.96	150.00	13.63
Periodicals	0.00	0.00	150.00	50.00
Postage	0.00	58.40	200.00	71.54
Service Contracts	0.00	0.00	0.00	0.00
New Earth Expenses	48.10	532.34	575.00	505.54
Textbooks	0.00	0.00	0.00	0.00
Appreciation/Gifts	0.00	0.00	200.00	0.00
Appreciation/Gifts - Altar Servers	0.00	0.00	0.00	0.00
Appreciation/Gifts - Groundskeepers	0.00	0.00	0.00	0.00
Appreciation/Gifts - Ministries	0.00	0.00	0.00	0.00
Appreciation/Gifts - Other	0.00	0.00	0.00	0.00
Miscellaneous/Other	0.00	979.13	150.00	161.10
Transportation/Mileage Reimb	314.36	3,871.01	4,800.00	4,033.40
Cost of Activities - Fellowship	0.00	102.04	0.00	0.00
Administration Totals:	2,455.73	29,727.52	37,890.00	31,678.00
Liturgy/Worship/Music				
Liturgy Expenses	0.00	420.25	400.00	419.61
Worship & Song Books	624.00	880.74	900.00	1,008.79
Music - Supplies, Copyrights, Etc	73.63	73.63	0.00	0.00
Vestments & Banners	0.00	464.80	500.00	0.00
Altar Linens	0.00	0.00	75.00	0.00
Altar Breads & Wine	0.00	0.00	250.00	143.55
Candles & Lighters	0.00	0.00	250.00	0.00
Flowers & Plants	0.00	603.86	500.00	351.07
Sacramental Supplies	0.00	61.95	150.00	48.32
Liturgy/Worship/Music Totals:	697.63	2,505.23	3,025.00	1,971.34
Facilities				
Janitorial Supplies	62.04	292.10	400.00	575.18
Electricity (non-heat)	193.04	1,338.21	1,850.00	1,506.32
Heat (Electric, Gas, Oil, etc)	0.00	2,940.91	4,200.00	3,223.10
Water, Sewer & Garbage	0.00	955.90	1,200.00	1,012.18
Telephone	18.87	273.59	500.00	329.15
Cable TV & Internet	0.00	453.55	750.00	509.30
Repair & Maintenance	215.23	1,273.52	1,000.00	214.18
Furniture, Fixtures, Equipment	0.00	900.00	500.00	0.00
Allocation to Cemetery	0.00	350.00	900.00	250.00
Property & Liability Insurance	5,166.00	5,166.00	5,300.00	0.00
Real Estate Taxes/Assessments	0.00	0.00	250.00	0.00
Grounds Maintenance	0.00	(501.30)	1,500.00	714.74
Facilities Totals:	5,655.18	13,442.48	18,350.00	8,334.15

Account Description	Current Month Actual	YTD Actual	Annual Budget	YTD Last Year
Pastoral Ministry				
Charity & Social Concerns	0.00	50.00	300.00	25.00
Faith Formation/Religious Educ				
Elementary Expense	0.00	273.03	400.00	40.80
Youth/Jr High Expense	0.00	0.00	500.00	0.00
Tuition/Fees Expense	0.00	0.00	0.00	0.00
Trinity Bible Camp	0.00	0.00	0.00	0.00
NET Retreat	0.00	0.00	0.00	0.00
Steubenville Conference	0.00	0.00	500.00	0.00
Adult Education Expense	0.00	0.00	300.00	6.50
RCIA Expense	0.00	0.00	100.00	0.00
Vacation Bible School/Young Disciples	0.00	0.00	0.00	0.00
Youth Camp	0.00	0.00	0.00	0.00
Textbook Expense	0.00	0.00	200.00	0.00
Transportation/Mileage - Deanery	0.00	0.00	0.00	0.00
Faith Formation/Religious Educ Totals:	0.00	273.03	2,000.00	47.30
Church Totals:	8,808.54	45,998.26	61,565.00	42,055.79
Expense Totals:	8,808.54	45,998.26	61,565.00	42,055.79
Income - Expense:	4,231.46	(2,953.06)	(5,115.00)	7,935.23

Bank Reconciliation Report

12/20/2020 General Fund A-01-10-1110-000

	Number	Date	Amount	Vendor / Comment
Cleared Transactions				
Cleared Checks				
	12941	11/05/2020	200.30	Brian Folstad
	12943	11/05/2020	624.00	St Mark's Church
	12944	11/12/2020	49.22	Culligan Water Conditioning
	12945	11/12/2020	12.82	Farmers Union Lumber & Appliance
	12946	11/12/2020	73.63	Spectrum
	12947	11/19/2020	5,166.00	Diocese of Fargo
	12948	11/24/2020	1,702.28	St Mark's Church
	12949	11/30/2020	257.05	Payroll
	12950	12/02/2020	26.49	Bayard, Inc.
	12952	12/10/2020	101.21	Advanced Business Methods
	12953	12/10/2020	285.90	City of Westhope
	ACH 2020/11/23	11/23/2020	119.10	Otter Tail Power Co.
	ACH 2020/12/01	12/01/2020	56.15	SRT Communications, Inc
	Total Cleared Checks		8,674.15	
Cleared Deposits				
	639	11/22/2020	650.00	
	640	11/29/2020	480.00	
	641	12/06/2020	112.00	
	642	12/13/2020	5,525.00	
	Total Cleared Deposits		6,767.00	
Uncleared Transactions				
Uncleared Checks				
	12951	12/02/2020	27.12	Living Faith
	12954	12/10/2020	75.00	ECatholic Sheenomo
	12955	12/10/2020	651.89	Farmers Union Oil Co
	12956	12/10/2020	33.45	The Word Among Us
	12957	12/11/2020	475.70	Diocese of Fargo
	ACH 2020/12/18	12/18/2020	161.69	Otter Tail Power Co.
	Total Uncleared Checks		1,424.85	

Number Date Amount Vendor / Comment

Reconciliation Summary

ACCOUNT | **Name:** **General Fund**
 | **Code:** **A-01-10-1110-000**

Statement Ending Balance: 24,011.26
 - Uncleared Checks: 1,424.85
 + Uncleared Deposits: 0.00
 + Uncleared Journal Entries: 0.00

Statement Date: 12/20/2020

Bank Reconciliation Balance: 22,586.41

Reconciled: YES

System Ending Balance: 22,586.41

Reconciled By: Andrea Henjum

Difference: 0.00

Balances? YES

Project Report

January 1, 2017 - November 30, 2020

Date	Type	Tr #	Amount	Account	Vendor	Comment
Project: Fatima Shrine						
Revenue						
07/30/17	Deposit	464	400.00	1104370 Gifts to Parish		LAMB FOR SHRINE
08/20/17	Deposit	468	2,000.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
10/15/17	Deposit	477	1,200.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
11/07/17	Deposit	480	1,583.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
11/12/17	Deposit	481	50.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
11/26/17	Deposit	483	336.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
12/24/17	Deposit	488	100.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
03/01/18	Deposit	502	3,500.00	1104130001 Building Improvement Fund		DONATION FOR FATIMA STATUES
Cost						
05/24/17	Paid Bill	12403	5,000.00	1305890001 Repair & Maintenance	NarDane Inc	DOWNPAYMENT/OUR LADY OF FATIMA RESTORATION
10/09/17	Paid Bill	12478	2,900.00	1305890001 Repair & Maintenance	NarDane Inc	OUR LADY OF FATIMA RESTORATION
Fatima Shrine Project Totals						
Total Revenue:			9,169.00	Revenue Budget:	0.00	Revenue Difference: 9,169.00
Total Cost:			7,900.00	Cost Budget:	0.00	Cost Difference: 7,900.00
			1,269.00		0.00	1,269.00