

St. Marks Church Bottineau

Statement of Financial Position

December 31, 2020

	Year to Date Balance	Year to Date Last Year
<b>Assets</b>		
<b>Church</b>		
General Fund	50,292.00	45,250.31
Petty Cash	25.00	25.00
Deposit & Loan Fund	87,828.23	85,773.54
CDF - Church Spendable Earnings	0.00	0.00
Deposit & Loan Fund - Bldg Impr Reserves	16,945.00	0.00
CDF Church Endowment	658.59	0.00
Payroll Advance Receivable	0.00	0.00
Church Totals:	155,748.82	131,048.85
<b>Cemetery</b>		
General Fund - Cemetery	11,275.13	10,177.63
Deposit & Loan Fund - Cemetery	22,779.52	22,246.61
CDF - Cemetery Spendable Earnings	5,155.85	2,601.36
Savings - Cemetery	0.00	0.00
CDF Cemetery Endowment	48,348.68	43,086.97
Cemetery Totals:	87,559.18	78,112.57
<b>Organizations</b>		
General Fund - Altar Society	2,708.72	5,803.51
Deposit & Loan Fund - Altar Society	10,838.71	7,987.47
Organizations Totals:	13,547.43	13,790.98
<b>Total Assets:</b>	256,855.43	222,952.40
<b>Liabilities</b>		
<b>Church</b>		
Federal Withholding Payable	346.00	826.00
FICA Payable	375.50	284.58
Medicare Taxes Payable	87.80	66.56
State Withholding Payable	425.00	480.00
Premium Conversion Payable	0.00	0.00
Employee 401(k) Payable (Pre/Post)	0.00	0.00
Employer 401(k) Payable	0.00	0.00
Notes/Loans Payable - Roof Project	0.00	0.00
Church Totals:	1,234.30	1,657.14
<b>Dedicated Fund</b>		
Black & Indian Collection	0.00	0.00
Holy Father Collection	0.00	0.00
Holy Land Collection	0.00	0.00
Home Mission Collection	0.00	0.00
Retirement Fund for Religious	100.00	60.00

	<b>Year to Date Balance</b>	<b>Year to Date Last Year</b>
Propagation Faith/Mission Sun	0.00	0.00
Foreign Mission Support	0.00	0.00
Special Collections	0.00	0.00
Father's Day Collection	0.00	0.00
Military Services Collection	0.00	0.00
Cemetery [Pass Thru to Cem Corp]	0.00	0.00
Mass Stipends	912.00	627.00
Dedicated Fund Totals:	1,012.00	687.00
<b>Total Liabilities:</b>	2,246.30	2,344.14
 <b>Net Assets</b>		
<b>Church</b>		
Unrestricted Net Assets	128,704.71	95,307.08
Temp Restricted Net Assets	0.00	0.00
Perm Net Assets - Ben Int	0.00	0.00
Church Totals:	128,704.71	95,307.08
<b>Cemetery</b>		
Unrestricted Net Assets	35,025.60	29,680.07
Temp Restricted Net Assets	3,086.97	(2,539.22)
Perm Restricted Net Assets	40,000.00	40,000.00
Cemetery Totals:	78,112.57	67,140.85
<b>Organizations</b>		
Unrestricted Net Assets	13,790.98	10,200.39
Current Period Changes to Net Assets	34,000.87	47,959.94
<b>Total Net Assets:</b>	254,609.13	220,608.26
<b>Total Liabilities &amp; Net Assets:</b>	256,855.43	222,952.40

St. Marks Church Bottineau

Statement of Activities

December 31, 2020

Account Description	YTD Actual	Annual Budget	Last Year Total Actual	Last Year Annual Budget
<b>Income</b>				
<b>Church</b>				
<b>Administration</b>				
Envelope - Adult	131,556.72	123,200.00	123,393.90	126,200.00
Envelope - Young Adult/Children	150.00	400.00	342.15	500.00
Plate/Loose Collection	6,246.43	10,000.00	10,938.71	10,000.00
Plate/Loose Collection - Chapel	1,866.00	2,500.00	3,574.93	2,500.00
Children's Plate/Loose Collection	204.30	750.00	884.00	720.00
Building Improvement Fund	11,495.00	15,500.00	16,628.00	16,700.00
Furniture/Fixtures Fund	100.00	0.00	0.00	0.00
Capital Campaign - Rectory	0.00	0.00	0.00	0.00
Capital Campaign - Roofing Project	0.00	0.00	0.00	0.00
Change in Beneficial Int in Investment	625.00	0.00	0.00	0.00
Donations - Non Offertory	0.00	0.00	1,461.25	0.00
Donations from Organizations	0.00	0.00	0.00	0.00
Endowment/Foundation Support	33.59	0.00	0.00	0.00
Estate Gifts	0.00	0.00	0.00	0.00
Interest Income	2,371.69	2,660.00	2,622.27	1,550.00
Investment Income	0.00	0.00	0.00	0.00
Memorials (In Memory)	0.00	100.00	0.00	100.00
Miscellaneous Income	425.80	300.00	156.00	400.00
Mission/Cluster Payment Received	0.00	0.00	0.00	0.00
Votive Candles	2,201.01	1,200.00	998.50	1,200.00
Administration Totals:	157,275.54	156,610.00	160,999.71	159,870.00
<b>Liturgy/Worship/Music</b>				
Flowers/Environment	300.00	360.00	405.00	360.00
<b>Facilities</b>				
Insurance Proceeds (Received for losses)	0.00	0.00	0.00	0.00
Rental and/or Facilities Income	350.00	180.00	180.00	180.00
Facilities Totals:	350.00	180.00	180.00	180.00
<b>Pastoral Ministry</b>				
Social Concerns	0.00	0.00	0.00	0.00
<b>Faith Formation/Religious Educ</b>				
Activities Income	0.00	0.00	0.00	0.00
Tuition/Fees	0.00	0.00	413.80	0.00
Elementary Fundraising Income	0.00	300.00	222.00	300.00
Youth/Jr High Fundraising Income	183.27	900.00	982.11	1,200.00
Adult Education Income	0.00	100.00	194.00	100.00
Faith Formation/Religious Educ Totals:	183.27	1,300.00	1,811.91	1,600.00
Church Totals:	158,108.81	158,450.00	163,396.62	162,010.00

<b>Account Description</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>Last Year Total Actual</b>	<b>Last Year Annual Budget</b>
<b>Cemetery</b>				
<b>Administration</b>				
Cemetery Lot Sales - St Mark's	0.00	0.00	0.00	0.00
Cemetery Income/Donations - St Mark's	4,276.44	5,000.00	5,697.47	5,300.00
Cemetery Income/Donations - Tarsus	0.00	0.00	0.00	0.00
Interest Income - Cemetery	543.62	750.00	757.76	825.00
Investment Income - Cemetery	7,816.20	0.00	7,504.29	0.00
Memorials - St Mark's	0.00	45.00	0.00	45.00
Memorials - Tarsus	0.00	0.00	0.00	0.00
Miscellaneous Income - St Mark's	0.00	0.00	0.00	0.00
Miscellaneous Income - Tarsus	0.00	0.00	0.00	0.00
Farm Rent - Tarsus	856.00	856.00	856.00	856.00
Administration Totals:	13,492.26	6,651.00	14,815.52	7,026.00
Cemetery Totals:	13,492.26	6,651.00	14,815.52	7,026.00
<b>Organizations</b>				
<b>Administration</b>				
Altar Society Membership Dues	1,366.00	2,000.00	1,867.00	2,000.00
Funerals	550.00	2,000.00	2,223.00	2,200.00
Rummage Sale	0.00	0.00	0.00	0.00
Fall Supper	0.00	9,500.00	9,963.00	9,900.00
Lenten Soup Suppers	0.00	0.00	0.00	0.00
Interest Income - Altar Society	255.10	200.00	270.78	5.00
Miscellaneous Income	7,102.00	150.00	150.00	200.00
Fundraising Project	0.00	0.00	0.00	0.00
Administration Totals:	9,273.10	13,850.00	14,473.78	14,305.00
Organizations Totals:	9,273.10	13,850.00	14,473.78	14,305.00
Income Totals:	180,874.17	178,951.00	192,685.92	183,341.00

## Expense

### Church

<b>Administration</b>				
Salary - Clergy	19,845.83	20,700.00	20,229.83	20,100.00
Substitutes/Other	131.25	600.00	462.50	600.00
Salary - Lay Staff	0.00	0.00	0.00	0.00
Salary - Secretary	17,660.60	19,325.00	18,893.75	19,025.00
Salary - Repair & Maintenance	8,431.25	2,000.00	0.00	3,500.00
Salary - DRE	1,200.00	2,000.00	0.00	2,000.00
Salary - Housekeeping	2,040.00	6,000.00	5,022.82	6,300.00
Salary - Musicians	900.00	1,500.00	1,275.00	900.00
Contract Labor/Services	2,750.05	2,700.00	2,355.22	3,100.00
Payroll Taxes	2,110.04	2,250.00	1,705.05	2,250.00
Insurance Benefits	10,940.75	11,200.00	10,688.75	10,800.00
Retirement	5,113.54	4,800.00	4,549.45	4,800.00
Worker's Compensation	250.21	350.00	250.00	350.00
Food Allowance	4,531.14	4,800.00	4,502.50	4,500.00

<b>Account Description</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>Last Year Total Actual</b>	<b>Last Year Annual Budget</b>
Retreats	0.00	3,200.00	375.00	3,200.00
Continuing Education	0.00	1,100.00	691.53	1,400.00
Office	61.33	500.00	233.00	500.00
Website Fees	508.18	310.00	305.79	310.00
Bank Fees	77.90	150.00	79.30	150.00
Background Checks and Legal	10.00	100.00	72.00	100.00
Office Equipment Lease	1,838.39	1,680.00	1,875.15	1,680.00
Paper, Envelopes, etc.	398.17	720.00	694.95	720.00
Periodicals	39.00	600.00	188.95	600.00
Postage	453.80	800.00	551.17	700.00
Service Contracts	0.00	0.00	0.00	0.00
New Earth Expenses	1,672.00	1,700.00	1,625.02	1,700.00
Appreciation/Gifts	300.29	600.00	132.79	800.00
Appreciation/Gifts - Altar Servers	0.00	0.00	0.00	0.00
Appreciation/Gifts - Musicians	0.00	0.00	182.28	0.00
Appreciation/Gifts - Groundskeepers	0.00	0.00	0.00	0.00
Appreciation/Gifts - Ministries	0.00	0.00	0.00	0.00
Appreciation/Gifts - Other	0.00	0.00	208.65	0.00
Miscellaneous/Other	2,214.88	1,725.00	1,732.99	1,725.00
Supplies	356.46	0.00	0.00	0.00
Transportation/Mileage Reimb	2,024.34	3,600.00	3,396.19	3,600.00
Cost of Activities - Fellowship	0.00	0.00	334.67	0.00
Principal Paid on Loans	0.00	0.00	0.00	0.00
Interest Paid on Loans	0.00	0.00	0.00	0.00
Administration Totals:	85,859.40	95,010.00	82,614.30	95,410.00
<b>Liturgy/Worship/Music</b>				
Contract Labor/Services - Musicians	0.00	0.00	0.00	0.00
Liturgy Expenses	2,034.72	2,300.00	2,241.16	1,300.00
Worship & Song Books	2,249.01	2,100.00	2,322.13	2,100.00
Music - Supplies, Copyrights, Etc	220.89	0.00	0.00	0.00
Vestments & Banners	631.70	600.00	154.37	800.00
Altar Ware	0.00	400.00	0.00	500.00
Altar Linens	0.00	100.00	0.00	100.00
Altar Breads & Wine	309.51	600.00	388.29	600.00
Candles, Lighters & Votives	1,976.96	2,000.00	1,132.56	2,250.00
Flowers & Plants	506.33	700.00	957.03	700.00
Sacramental Supplies	59.24	300.00	203.44	300.00
Travel Reimb - Music Personnel	0.00	0.00	0.00	225.00
Liturgy/Worship/Music Totals:	7,988.36	9,100.00	7,398.98	8,875.00
<b>Facilities</b>				
Audio-Visual	99.42	500.00	0.00	500.00
Janitorial Supplies	845.84	1,200.00	1,318.27	1,200.00
Heat (Electric, Gas, Oil, etc)	13,369.37	14,200.00	13,602.76	14,200.00
Water, Sewer & Garbage	1,821.62	2,200.00	2,130.27	2,200.00
Telephone	1,636.11	2,100.00	2,041.53	2,100.00
Cable TV & Internet	2,007.25	1,700.00	1,551.60	1,700.00
Repair & Maintenance - Church	1,240.04	8,000.00	1,091.31	10,000.00

<b>Account Description</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>Last Year Total Actual</b>	<b>Last Year Annual Budget</b>
Repair & Maintenance - Hall	1,413.08	1,200.00	770.53	1,300.00
Repair & Maintenance - Rectory	472.93	1,200.00	184.30	1,300.00
Repair & Maintenance - Church Basement	0.00	0.00	0.00	0.00
Repair & Maintenance - Rectory Basement	0.00	0.00	0.00	0.00
Building Project - Roof	0.00	0.00	0.00	0.00
Building Project - Paving Parking Lot	0.00	2,000.00	0.00	0.00
Furniture, Fixtures, Equipment	2,995.37	800.00	43.80	1,000.00
Allocation to Cemetery	0.00	0.00	0.00	0.00
Property & Liability Insurance	10,230.00	10,200.00	10,054.00	9,800.00
Real Estate Taxes/Assessments	0.00	0.00	0.00	0.00
Grounds Maintenance	1,837.90	2,600.00	2,808.24	2,100.00
Facilities Totals:	37,968.93	47,900.00	35,596.61	47,400.00
<b>Pastoral Ministry</b>				
Charity & Social Concerns	797.00	2,000.00	1,654.89	2,000.00
<b>Faith Formation/Religious Educ</b>				
Faith Formation/Religious Education	21.30	0.00	0.00	0.00
Elementary Education	0.00	900.00	456.17	900.00
Elementary Food Costs	0.00	0.00	0.00	0.00
Elementary Appreciation/Gifts	0.00	125.00	0.00	125.00
Elementary Textbooks	436.68	1,200.00	131.79	1,200.00
Youth/Jr High Education	0.00	2,000.00	220.59	2,300.00
Youth/Jr High Food Costs	0.00	0.00	0.00	0.00
Youth/Jr High Appreciation/Gifts	0.00	125.00	0.00	125.00
Youth/Jr High Textbooks	0.00	0.00	164.70	0.00
CYO Expense	0.00	0.00	0.00	0.00
Trinity Bible Camp	0.00	300.00	0.00	300.00
NET Retreat	0.00	300.00	790.00	300.00
Steubenville Conference	0.00	0.00	0.00	0.00
Youth/Jr High Other	0.00	0.00	0.00	0.00
Adult Education	152.78	900.00	970.96	900.00
Adult Food Costs	0.00	0.00	0.00	0.00
Adult Appreciation/Gifts	0.00	0.00	0.00	125.00
Adult Textbooks	0.00	0.00	0.00	0.00
RCIA Expense	0.00	200.00	0.00	200.00
Adult - Planning & Leadership	0.00	400.00	0.00	400.00
Vacation Bible School/Young Disciples	0.00	500.00	0.00	1,000.00
Transportation/Mileage - Deanery	86.55	250.00	0.00	450.00
Faith Formation/Religious Educ Totals:	697.31	7,200.00	2,734.21	8,325.00
Church Totals:	133,311.00	161,210.00	129,998.99	162,010.00
<b>Cemetery</b>				
<b>Administration</b>				
Miscellaneous/Other - St Mark's	150.00	200.00	0.00	756.00
Supplies - St Mark's	0.00	60.00	0.00	60.00
Miscellaneous/Other - Tarsus	0.00	0.00	0.00	0.00
Supplies - Tarsus	0.00	60.00	0.00	60.00
Electricity - St Mark's	644.40	775.00	654.14	775.00

<b>Account Description</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>Last Year Total Actual</b>	<b>Last Year Annual Budget</b>
Real Estate Taxes/Assessments - Tarsus	101.25	150.00	99.66	75.00
Grounds Maintenance - St Mark's	1,575.00	2,200.00	1,790.00	2,400.00
Mapping - St Mark's	0.00	500.00	0.00	500.00
Grounds Maintenance - Tarsus	1,575.00	2,200.00	1,300.00	2,400.00
Administration Totals:	4,045.65	6,145.00	3,843.80	7,026.00
Cemetery Totals:	4,045.65	6,145.00	3,843.80	7,026.00
<b>Organizations</b>				
<b>Administration</b>				
Advertising - Miscellaneous	0.00	250.00	0.00	300.00
Youth Camp	0.00	800.00	0.00	1,200.00
Food Costs - Unanticipated	24.60	800.00	342.65	800.00
Appreciation/Gifts/Awards	79.77	1,300.00	1,454.06	1,300.00
Masses for Parishioners (Funerals/Sick)	100.00	200.00	140.00	150.00
Miscellaneous - Non Food	5,859.87	100.00	718.99	100.00
End of Year Transfer to Parish	0.00	0.00	0.00	0.00
Supplies - Office	718.87	300.00	160.00	300.00
Rosary Making Supplies	0.00	150.00	116.70	150.00
Quilter Supplies	0.00	125.00	0.00	150.00
Church Kitchen	527.05	800.00	672.01	730.00
Church Decorations/Banners/Environment	780.79	600.00	164.98	600.00
Rectory Household Expense	291.45	600.00	978.74	600.00
Cost of Confirmation	517.27	100.00	505.67	100.00
Cost of Fall Supper	24.60	4,500.00	3,971.38	4,500.00
Cost of Funerals	592.38	1,500.00	1,415.31	1,500.00
Cost of Rummage Sale	0.00	0.00	0.00	0.00
Cost of Rummage Sale - Insurance	0.00	0.00	0.00	0.00
Cost of St Mark's Feast	0.00	300.00	42.70	300.00
Cost of H.S. Senior Brunch - Graduation	0.00	200.00	0.00	200.00
Cost of Lenten Soup Suppers	0.00	100.00	0.00	100.00
Cost of Benefits for Parishioners	0.00	700.00	200.00	800.00
Fundraising - Raffles, Permits & Rents	0.00	425.00	0.00	425.00
Administration Totals:	9,516.65	13,850.00	10,883.19	14,305.00
Organizations Totals:	9,516.65	13,850.00	10,883.19	14,305.00
Expense Totals:	146,873.30	181,205.00	144,725.98	183,341.00
<b>Income - Expense:</b>	34,000.87	(2,254.00)	47,959.94	0.00