

THE ACADEMY OF ST. THERESE OF LISIEUX STUDENT ACCEPTABLE USE AGREEMENT FOR TECHNOLOGY

The use of computer services at The Academy of St. Therese of Lisieux is a privilege, not a right. Students are expected to make responsible, ethical and appropriate use of the school's computers, iPads and information services at all times. Network and computer services include: use school computers and peripherals, the Internet, e-mail and all associated software. Students should realize that these services are finite and costly and that such things as time, money and hardware are wrongfully restricted or appropriated when these services are abused. The Academy of St. Therese of Lisieux holds specific expectations for students at each grade level regarding their use of computers before, during and after school either in the computer lab, classroom, library or off school premises. The following Rules of Conduct apply to all information services.

Students:

- May not reconfigure or tamper with the network system in any way, not attempt to access or alter files without proper authorization.
- May not unlawfully copy software or information.
- May not use illegal software.
- Must cite properly all information that is required from electronic sources and used in their assignment. (IF NECESSARY) *Copyright infringement occurs when a person inappropriately reproduces or transmits material that is protected by copyright. In these instances, permission from the copyright owner must be granted.*
- Are held responsible for all activity conducted on his/her computer/iPad or under his/her password – including harassment. Are expected to abide by generally accepted rules of Internet network etiquette, as well as rules of school decorum. These include common courtesy, politeness, Catholic morals and the avoidance of inappropriate language.
- May not run non-instructional computer games on any school-owned computer/iPad, server or network system.
- May not visit any site or use e-mail not authorized by the teacher.
- May never reveal their name, where they live, their phone number or any other personal information to anyone on the Internet.

- May not use social media or text message inappropriately outside of school and never in school. May not post private or personal information about or photographs of another student, teacher or staff member on the Internet, including, without limitation, YouTube, Facebook, Instagram, SnapChat or other social networking sites or via cellphone.
- May not attempt to log in through another person's email account or to access another person's files.
- May not participate in any communication that threatens, intimidates, or harasses any other student, teacher or staff member; or violate any other laws.

Every student and parent or guardian acknowledges and agrees to the above terms of the The Academy of St. Therese of Lisieux Use Acceptable Policy for Technology. This Acceptable Use Policy embodies responsible technology use by the students both on and off school premises. It is further acknowledged and agreed that The Academy of St. Therese of Lisieux may monitor students' computer use to determine if, in its sole discretion, such use negatively affects the safety, well being, atmosphere or culture of the school community. Failure to comply with these standards or acceptable use of The Academy of St. Therese of Lisieux technology will result, in the very least, in suspension or withdrawal of technology privileges, and may result in suspension or expulsion from school.

Both student and parent must sign and return the Acceptable Use Agreement form by the first day of computer class. Failure to do so will result in the loss of the student's computer usage until compliant.

Please sign and return bottom portion

I _____ (Print Name) in Grade _____ have read and understand the Acceptable Use Agreement for Technology of the Academy of Saint Therese of Lisieux and agree to abide by its terms and conditions.

Student Signature: _____

Date: _____

Parent/s Name (Print):

Parent/s Signature: _____

Date: _____