

INCARNATION CATHOLIC CHURCH

DOMVS MEA DOMVS ORATIONIS VOCABITVR

My house shall be called a house of prayer (Mt 21:13)

MARRIAGE GUIDELINES

DOCUMENTATION NEEDED

1. **Sacramental Records.** A **new copy** of each party's **baptismal certificate** is required; this can be obtained from the Church of Baptism. Copies of other sacramental certificates (First Holy Communion and Confirmation) are also required; these need not be new copies.
2. **Letters of Freedom to Marry.** Each party must provide two witnesses, usually parents or other family members, who testify that the party is free to marry and is aware of their responsibilities in marriage. Forms for this are available at any Catholic church, and are to be witnessed by a Catholic priest or a Notary Public.
3. **Pre-Nuptial Questionnaire.** This is the formal testimony given by each of the parties regarding freedom to marry and intentions in entering marriage. This statement must be taken by a priest or deacon, who also acts as witness.
4. **Certificate of Attendance at an Engaged Encounter Weekend.** The Archdiocese of Los Angeles provides these weekends throughout the year to help couples as they prepare for this important step in their lives. At the conclusion of the weekend, a certificate of attendance is issued to attendees. (Go to the website <http://www.cceofla.org/schedule.htm> to schedule your Engaged Encounter weekend.)
5. **Permission for a Mixed Marriage.** If a Catholic wishes to marry a non-Catholic, proper permission must be granted. If the non-Catholic party is not baptized, a dispensation from the Archbishop is required.
6. **Marriage License.** This is to be obtained from County authorities.

DAY AND TIME OF WEDDING. The normal day and times for weddings at Incarnation Catholic Church are Saturday at 10:00 am, 12:00 noon, or 2:00 pm. No Wedding may be scheduled later than 2:00 pm on Saturday.

DONATION TO CHURCH. Parishioners are asked to make a minimum donation of \$500, and non-parishioners \$800. A non-refundable deposit of \$200 is required to reserve the wedding date and time.

WEDDING COORDINATORS. Once the date of the wedding has been set, please email the Director of Liturgy and Music, Les Rangel-Santos at liturgy-music@incaglendale.org to request a wedding coordinator who will set the rehearsal date with the couple and provide information and other details about the ceremony itself. The services of one of our Parish Wedding Coordinators must be used. The fee for this service is \$100.

MUSIC. All music is coordinated through our Director of Liturgy and Music, Les Rangel-Santos. Please email him at liturgy-music@incaglendale.org to initiate the process for music. For the *Music Policy*, please click on the link below the Marriage Guidelines. Parish Musician fees are \$200 for piano/organ and \$150 for the cantor.

MOST IMPORTANT OF ALL: No wedding date can be set until the couple has met with the priest or deacon. This initial meeting must take place **at least six months before** the desired wedding date.