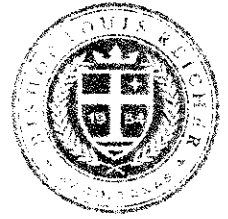




**BISHOP LOUIS  
REICHER**  
In partnership with UNIVERSITY OF DALLAS



August 10, 2020

Dear Parents and Students,

Welcome back to all of you from a bit crazy closure of our school year for 2019-2020 but hopefully a somewhat enjoyable summer. We are once again looking forward to a great 2020-2021 school year.

We will be providing the lunches for our upper High School campus this year. Hope this will be exciting for all, parents and students, with this decision being made. Lunches will be packaged and delivered to the high school. We will be following the Texas Department of Agriculture Food and Nutrition Division, the same as the Lower campus. The charge for High School lunches will be \$3.25 and adult lunches will be \$4.00. Families who wish to apply for the Government lunch program providing free or reduced lunches may do so. This program benefits you as well as our cafeteria. All information is kept confidential. Your student will be responsible for entering their lunch order on line for the week on Sunday or before 9:30 am on Monday mornings making their choices through Facts SIS.. Students must choose at least 3 of the options with at least one (1) being a fruit or vegetable as stated on the calendar for each day.

Lunches for the lower campus will remain at \$2.85 per day for students and adult lunches will be \$4.00. If this is a problem for you, we will again be participating in the National School Lunch Program. We participate in this program for free and reduced-price lunches for your benefit as well as ours. This information is kept confidential.

Extra lunch items will be \$1.00 for ALL GRADE LEVELS. For Middle School and High School, an extra baked potato will be \$1.25. We ask that the Lower campus students move quickly and quietly in the serving line as other grades arrive. Each returning family will have their same account number in my system with each family member keeping their already assigned lunch number. New families/students will receive assigned number. This lunch number will be entered by the student each day and the price of lunch and extras will be deducted from the family account. If you choose to come and eat with your student, your lunch will also be deducted from your family account. Please see me for your account numbers. If you wish to pay for your students lunches by credit card, please go to the Lunch page on the school website and follow directions under Wordware to set up your family account. You may also access your balance on-line. This will help eliminate the lunch charges. You may come by the Lower campus cafeteria or send cash or check in an envelope with the family name and students name on it with your student. Envelopes at the Lower campus will be turned in to their Homeroom Teacher and and at the High School campus to Mrs. Besa. I will go by and pick them up and get them entered into your family account. If your family account falls into a negative balance of \$25.00, you will be notified and your child will be given an alternate lunch or must bring his or her lunch until this is taken care of and back to a positive balance of \$20.00 or more. If this is not corrected before progress reports or report cards come out, the site will be blocked

**HIGH SCHOOL CAMPUS**

2202 North 23rd Street  
Waco, TX 76708  
P: 254.752.8349

**PREK-8th GRADE CAMPUS**

2208 North 23rd Street  
Waco, TX 76708  
254-754-2041

1. Milk only will be offered with lunch, unless the child is allergic to milk. If so, I need an updated Dr.'s excuse in my file per Government regulations. Additional milks or milk for those who bring their lunch will be available for \$.50 each. Due to the Government's concern with increasing childhood obesity, only fat free chocolate milk, fat free strawberry milk and low fat (1%) white milk will be served to remain in compliance.

We will continue to offer milk break in the mornings for lower campus grade levels only. Milk break money will also be taken from the family account. Once milk break begins, it will not change without a written note from parents as to changing or discontinuing the milk break. The first milk break pay period begins on August 24th and ends on September 30th. The cost will be \$13.50 due by Friday, August 21<sup>st</sup> for those that wish to send cash or check to cover or it will be deducted from your family account at this time. This is a cost of \$.50 per day payable by the month in advance. There will be no negative family balances allowed for milk breaks. The choices for milk break will be low fat (1%) white, fat free chocolate and fat free strawberry milks, apple juice or orange juice. The deadline each month for milk break change written requests (begin, stop or change selection) need to be sent to the cafeteria manager before the first of each month. There will be no additional orders taken once that deadline has passed. All information pertaining to the next months milk break will be on the lunch menu each month.

Please check your Wordware family account on a regular basis to check your balance and lunch information for the last two weeks from the current date at that time or come by the cafeteria and I will check it for you at any time.

If there are any other questions or suggestions, please feel free to come by and speak with me. We invite and encourage you to visit and have lunch with your student(s). We are looking forward to seeing you during the 2020-2021 school year. Thank you again for all your very generous and kind support.

Sincerely,

*Shirley L Meier*

Shirley L. Meier  
Food Service Director

Applications and Guidelines are attached and if you are unable to print off, you may pick up in the Cafeteria at the Lower campus.

x

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or

funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) Fax: (202) 690-7442; or

(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider

The following guidelines apply to the CACFP, NSLP, SBP and SFSP

Note: Be sure you use the correct income eligibility guidelines based on the time period.

Effective July 1, 2020 – June 30, 2021

Household Size	Total Income																						
	Annual		Monthly		Twice-Monthly		Bi-Weekly		Weekly														
	Free	Reduced	Free	Reduced	Free	Reduced	Free	Reduced	Free	Reduced													
No. of Household Members																							
1	\$16,588	\$23,606	\$1,383	\$1,968	\$692	\$984	\$638	\$908	\$319	\$454													
2	\$22,412	\$31,894	\$1,868	\$2,658	\$934	\$1,329	\$862	\$1,227	\$431	\$614													
3	\$28,236	\$40,182	\$2,353	\$3,349	\$1,177	\$1,675	\$1,086	\$1,546	\$543	\$773													
4	\$34,060	\$48,470	\$2,839	\$4,040	\$1,420	\$2,020	\$1,310	\$1,865	\$655	\$933													
5	\$39,884	\$56,758	\$3,324	\$4,730	\$1,662	\$2,365	\$1,534	\$2,183	\$767	\$1,092													
6	\$45,708	\$65,046	\$3,809	\$5,421	\$1,905	\$2,711	\$1,758	\$2,502	\$879	\$1,251													
7	\$51,532	\$73,334	\$4,295	\$6,112	\$2,148	\$3,056	\$1,982	\$2,821	\$991	\$1,411													
8	\$57,356	\$81,622	\$4,780	\$6,802	\$2,390	\$3,401	\$2,206	\$3,140	\$1,103	\$1,570													
For each additional family member, add	+\$5,824	+\$8,288	+\$486	+\$691	+\$243	+\$346	+\$224	+\$319	+\$112	+\$160													

These guidelines are based on 130% (free) and 185% (reduced) of the federal poverty guidelines and are effective July 1, 2020 – June 30, 2021.