

March 20, 2020

Dear St. Clare of Montefalco Families,

Greetings to you and Happy Spring! The Newsletter continues to be shared every Friday with you. That is a given that you may count on each week. This letter is an update around procedures for implementing our new learning platform beginning Monday, March 23, 2020. The packets for your children with **materials they will need are to be picked up on Sunday, March 22, 2020 from 10:00 to 3:00 PM.** If you cannot make that time frame have a friend get the packets for you. The school will be completely locked down for cleaning beginning Monday, March 23 so no packets will be able to be retrieved if not picked up on Sunday.

Procedure for Packet Pick Up Sunday

Bags will be available for pickup between 10:00 and 3:00. Bags will not be available before 10:00 or after 3:00 for any reason.

1. Park in the parking lot as you normally would for student drop off/pick up.
2. Your child's bag(s) will be placed on a table outside the Mack doors. Parents will pick up bags from the table and we will make note of everyone who picks up their bags.
3. Please note that **no one will be allowed inside the main school building or the Sweeney Center for any reason.** We have set these guidelines for our pick up procedure in order to honor the social distancing recommendations of 6 feet.

Below you will find directions teachers will follow during the next 2 weeks. Families, there is flexibility in all of this. Your family may only be able to check in at a certain time and your schedule may not fit this Distance Learning schedule. **Please make your schedule for your children in a way that works best for your families.** Your children do not have to adhere to a rigid day. The lessons are there and students should try to complete the lessons every day if possible. Communicating with teachers would be reaffirming and comforting. If your child is able to touch base daily with a teacher, that would be the best.

Directions

1. Attendance

a. Teachers will mark children present every day for families who pick up packets March 22. Families who do not pick up packets but connect daily with teacher saying received – teachers will mark student present.

2. Online check in with families at 8:00 AM daily.

- a. Parents receive daily message.
- b. Teachers will continue to keep record of what parents send “received” messages to them.
- c. Teachers will keep log of parents and students they communicated with daily.

3. Teacher online work hours March 23 thru April 3

- a. 8:00 Teachers will send Daily Lessons with **PRINCIPAL PRAYER** to parents
- b. **9:00 Daily Principal PRAYER/School Mission recited by everyone wherever they are.**
- c. 9:05 to 11:30 teachers will be available to communicate with students.
- d. 11:30 to 12:30 Break

- e. 12:30 to 2:00 teachers will be available to communicate with students.

Families you will receive **Daily Lessons with a Prayer** from your child's homeroom teacher. At 9:00 AM all children, teachers, staff and adults who are with your children will **begin with the Prayer of the Day** together and will recite the School Mission too. St. Clare of Montefalco remains united. Daily Prayer together is part of our identity. As for **questions about tuition** this is what the Archdiocese shared with administrators. Technically all tuition is due at the beginning of the school year. Individual schools work out payment plans on FACTS or privately. Those struggling due to job loss or needing to care for sick may work out extended plan with school. If you are struggling with making tuition payments please contact Ann Conlan and me, Ann Crowley via email. We will work with you.

This is new for all of us. Let me tell you it is a privilege to walk with you as we go through this together. As we work out the kinks the first few days in this Distance Learning platform we look forward to the engaging, creative lessons and projects your children will share and experience. Have them take photos of their workspace and videos of activities they are completing. They can send to their teachers and we will post on FB. Please check FB as I will make it a point to post frequently. Check the school website too. We have this families. We have this.

Finally I must share this directive from the Archdiocese again. **If anyone in your family has a confirmed case of Coronavirus 19 you must send me that information immediately. My email address is acrowley@stclarem.org.**

Peace to you,

**Ann K. Crowley
Educator/Principal
St. Clare of Montefalco
313 647 5129**

Calendar Updates: Tentative

1. Sunday, March 22: Packet Pickup at School from 10:00 to 3:00
2. Monday, March 23: Teachers contact parents with lessons at 8:00 and parents reply "received."
3. Monday, March 23: Distance Learning Begins with Prayer at 9:00
4. Tuesday, March 31: End of 3rd Quarter
5. Monday, April 6: Students return to school with their packets
6. Monday, April 6: Report cards go home on Powerschool
7. Thursday/Friday April 9/April 10 School closed for Easter Break
8. Monday, April 13: School opens for full week back
9. AR 3rd and 4th Quarter Points will be calculated together & scored 4th quarter

Calendar Cancellations/Postponement

1. **Tuesday, March 17: Virtual Instruction Day – Cancelled**
2. Monday, March 23: Track Start Day – Postponed

3. Tuesday, March 24: Cheese Cake Sale CANCELLED
4. Thursday, March 26: Open House Postponed or cancelled
5. Saturday, March 28: Daddy/Daughter Dance – Cancelled
6. Tuesday, March 31: Early Registration Deadline extended to April 15th
7. Thursday, April 2: Light Up Blue Postponed
8. Saturday April 4: Auction Postponed
9. Friday/Saturday May 1/May2: School Musical Postponed

Excellent links shared by parents for you to review.

- San Diego Zoo Filed Trip shared by Elizabeth Tague

https://docs.google.com/document/d/1SvIdgTx9djKO6SjyvPDsoGlkgE3iExmi3qh2KRRku_w/mobilebasic

- Playing Music shared by Elizabeth Tague

<https://wwjnewsradio.radio.com/articles/play-music-on-the-porch-to-combat-coronavirus-fears>

- Free Internet

<https://www.fox2detroit.com/news/media-companies-to-offer-free-internet-to-low-income-families-during-coronavirus-crisis>

- Mass for Children shared by AOD

https://www.catholicicing.com/weekly-mass-resources-for-kids/?fbclid=IwAR10muFjsBL2h_NCcN8QrG9reAYr6Hf2oTBuq8f-v-MTOfxUEwKcvTcN1RE

- Prayer to Virgin Mary shared by AOD

<https://aod.app.box.com/s/oky806gnomzrye4vpbqmqoyoinxfao0tn>