

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2018-2019

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Clare of Montefalco School **CITY:** Grosse Pointe Park

ADMINISTRATOR'S SIGNATURE:  **DATE:** June 30, 2020

| Date of Fire drill | Time of drill | Minutes to evacuate | Number of people evacuated | Comments |
|----------------------|---------------|---------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 1. September 5, 2019 | 10:00 am | 2:12 | 125 | Nursery School was not in session. Students did a fantastic job! |
| 2. October 24, 2019 | 2:15 pm | 2:47 | 125 | Nursery School was not in session. Drill held during lunch/recess period. Time was extended when waiting for one teacher to evacuate. |
| 3. November 1, 2019 | 12:00 pm | 4:15 | 126 | Not completed due to Covid-19 building closure. |
| 4. April 23, 2020 | 2:30 pm | N/A | N/A | Not completed due to Covid-19 building closure. |
| 5. May 14, 2020 | 1:30 pm | N/A | N/A | Not completed due to Covid-19 building closure. |

| Date of Tornado Drill | Time of drill | Minutes to shelter | Number of people sheltered | Comments |
|-----------------------|---------------|--------------------|----------------------------|-------------------------------------------------------------------|
| 1. November 6, 2019 | 2:30 pm | 3:51 | 125 | Discovered and addressed issues with communication in some areas. |
| 2. March 6, 2020 | 8:45 am | 3:07 | 128 | Excellent Job! |
| 3. | | | | |

| Date of Shelter-in-Place Drill | Time of drill | Reason for drill (i.e. hazardous, weapons, intruder) | Number of people sheltered | Comments |
|--------------------------------|---------------|------------------------------------------------------|----------------------------|------------------------------------------------|
| 1. October 29, 2019 | 9:30 am | Practice | 127 | Good Job! |
| 2. December 6, 2019 | 10:30 am | Practice | 128 | Good Job! |
| 3. February 21, 2020 | 2:00 pm | Practice | 128 | Students did a great job following procedures. |

Post a copy of this file on your school website. It needs to remain on your website for three years.