

SAINT MARY CATHOLIC SCHOOL

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Rev. Doug Halsema, Pastor
Mrs. Amy T. Akins, Principal

Alternate Meal/Unpaid Meal Charge Guidelines

Saint Mary Catholic School does not establish open accounts for students to charge school meals. However, research shows that students perform better academically when nutritional needs are met. Saint Mary School strives to ensure all students have an opportunity to eat school breakfast and lunch. Pre-payment is expected. Check or cash payments labeled with student name may be made in school office, forwarded by student or payments may be made using My School Bucks online.

Parent or guardians may set a limit to amount of funds that a student could use daily. The pre-payment system includes a feature that allows parental restrictions at the point of service.

Saint Mary School prevents overt identification of free, reduced and paying meals. Student confidentiality is of utmost importance; any information regarding a child's account is handled discretely. Parents may submit and school may accept applications at any point during the school year to see if their children are eligible for free and reduced meal prices.

Students approved for free, reduced or paying meals cannot be denied a meal even if they have a negative balance on other cafeteria purchases.

In the event a student does not have money to pay for a school meal, the student will be provided a "reimbursable meal". No alternate meal will be provided. The meal will be charged to the student's lunch account; this may not exceed a \$10 deficit. A la carte items may not be charged.

Unpaid meal charge: Clarification on collection of delinquent meal payments as follows: charge statements will be sent home with student's unpaid balances on a regular basis. If collection is unsuccessful, then weekly phone calls will be made to the parent's or guardian's main contact phone number for up to three weeks. Next, the principal will begin attempts to collect the delinquent account. If a student still has a negative account balance at the end of the current school year, the unpaid balance will be carried forward to the new school year. Refer to school website for monthly menu and pricing of available items. Notify cafeteria with questions, difficulties and or concerns.



2005 Blue Ribbon School

Dedicated to Catholic values, Saint Mary Catholic School is a Christ-centered educational community committed to academic excellence, spiritual growth, individual responsibility, and service to others.