



The school clinic is open during school hours and can be reached directly at (214) 351-0089 or email [Nurse Diane](#). Required medical forms must be submitted by the first day of school:

- [Asthma Action Plan](#) or [Allergy Action Plan](#): If your child has Asthma or a severe Allergy (food, insects, etc.) an Asthma or Allergy Action Plan must be completed by your physician and submitted to the clinic along with the prescribed medication and the Medication Request Form.
- [The Diocese of Dallas Immunization Record](#) – the immunization record provided by your physician is an acceptable substitute. Immunizations as required by the Texas Department of Health must be current for your child to attend class.
- [Immunization Requirements](#) for the current school year.
- [Documenting History of Illness: Varicella](#) (Chickenpox) this form should be submitted **only** if your child had the Chickenpox disease.
- [Medication Request Form](#) – this form is to be submitted if your child will be taking a prescription medication at school.
- [Athletic Physical](#) – a physical is required for all students in grades 5th – 8th who are going to participate in sports/cheerleading. The physical must be submitted prior to participation in the sport. The physical expires one year from the date listed on the form.
- [ImPACT Release](#) – to give permission for your child to have the baseline ImPACT test administered.
- [ImPACT Worksheet](#) – ImPACT (Immediate Post-Concussion Assessment and Cognitive Testing) was created as a screening tool to assist sports medicine professionals in evaluating athletes after a suspected concussion. The Athletic Director will advise if you need to complete this form for your child in grades 5th-8th

Helpful Hint: If your child takes medication daily, you may want to leave 2 or 3 doses of the medication in the prescription container in the clinic as a backup should you forget to administer the medication.

The day the dose is missed call or send an e-mail and I will administer the medication.

Nurse Diane can administer Over the Counter (OTC) Medications (Advil, Tylenol, etc.). The permission form is **not** available online.

Contact [Nurse Diane](#) if you need a copy of the form. The OTC medication must be in the original container. Please send the **smallest bottle available**, storage space in the clinic is limited.