




3-5 Reminders for how to join a live Google Meet class

**Check the schedule your homeroom teacher gave you and make sure you are “joining class” at the correct times. Students can not join a meeting unless the teacher has already launched it.

If you are using an iPad:

1. Find the Google Classroom app - it looks like this. 
2. You may need to sign in using your Google GSuite credentials (name@stmonicaschool.org)
3. Choose the class that you want to join and click it to open.
4. Look for the “video camera” icon in the upper right hand corner of the screen and click it.
5. Mute your microphone.
6. Click “join” or “join meeting”.
7. **If your teacher has not started the meeting yet, you will get an error message that “you are not allowed to start a meeting”. Try again in a few minutes.

If you are using a computer:

1. Open up a web browser (preferably Chrome - it works best).
2. Open up a Google search page and find the “waffle” in the upper right hand corner - it looks like this 
this
3. Find the Google Classroom app - it looks like this. 
4. You may need to sign in using your Google GSuite credentials (name@stmonicaschool.org)
5. Choose the class that you want to join and click it to open.
6. Look for the “Meet link” in the Classroom banner at the top of the page and click it.
7. Mute your microphone.
8. Click “join” or “join now”
9. **If your teacher has not started the meeting yet, you will get an error message that “you are not allowed to start a meeting”. Try again in a few minutes.

