

## Baptism Requirements:

1. Parents of the child to be baptized must have all paperwork completed and returned to the Pastoral Office Attention: Kerrin Fuller at least **ONE MONTH** prior to scheduling a baptism date.
2. Parents must be registered members of St. Luke for a minimum of 4 months.
3. If parents are not registered at St. Luke, they must bring a Letter of Permission from the parish in which they are registered.
4. The administration fee is \$150 and must be turned in with completed paperwork. This fee includes the baptismal set (candle, shell, and outer bib). Private baptisms are available based on Father's availability. The administration fee for a private baptism is \$200.
5. Parents and Godparents must attend a pre-baptism class. If they are not able to attend one at St. Luke, they may attend at another parish. A certificate of attendance must be submitted with paperwork. If this is not received, the baptism will be postponed.
6. The parish secretary will contact the parents by phone to arrange the date of pre-baptism class and baptism.
7. Only two Godparents will be recorded on the baptism certificate and in the baptism registry.

8. At least one Godparent must be a fully initiated Catholic; the other must be a baptized Christian. Both Godparents must be active, participating members of their parish community. A Baptismal Sponsor form must be submitted if they are not registered members of St. Luke.

### Paperwork Needed:

#### Parents

- Registration form
- Child's birth certificate
- Pre-Baptismal Class certificate
- Letter of Permission (If not registered at St. Luke)
- Administration fee

#### Godparents:

- Registration form
- Sacramental certificates (baptism and Confirmation)
- Pre-Baptismal Class certificate
- Sponsor form from their parish (If not registered at St. Luke)