

SACRED

HEART

AFTERSCHOOL

RECREATIONAL

PROGRAM

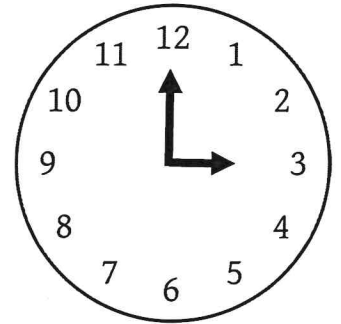


STAFFED BY SACRED HEART SCHOOL TEACHERS

SHARP

begins

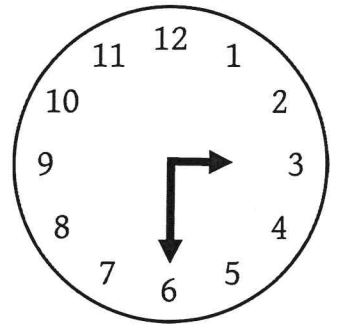
3:00pm



Early Bird

pickup by
3:30pm

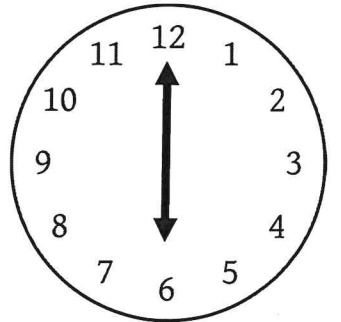
\$5 per child



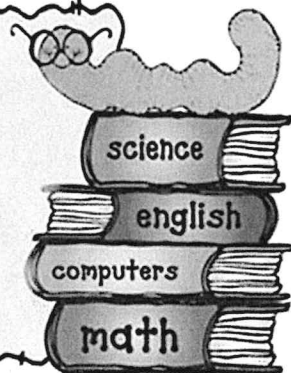
SHARP

ends

6:00pm



Stay
SHARP
at
Sacred Heart



SACRED HEART AFTERSCHOOL RECREATIONAL PROGRAM (SHARP)

Sacred Heart School provides after-school care each school day for children, preschool through grade 8, from 3:00pm - 6:00pm. The program includes play time, homework time, and a snack. Sacred Heart Afterschool Recreational Program is staffed by Sacred Heart School faculty.

Program Hours

1. Program will be in operation after each school day until 6:00pm.
2. Children MUST be picked up by 6:00pm. A late fee of \$1.00 per minute per child will be charged if parents or guardians pick up child(ren) after 6:00pm. This policy will be strictly enforced.

Discipline/Behavior

S.H.A.R.P. is a program with a philosophy based on Christian attitudes and behavior. Interactions with both children and parents will be based on respect and cooperation. We will work with the children in a positive way as we strive to help them improve their self-discipline skills. Parents will be informed of children's behavior. If a child consistently displays inappropriate behavior, a conference will be set up with the parents. If the problem continues, after reasonable attempts have been made, the child will be dismissed from the program.

Illness, Medication, Inclement Weather, and School Closing

The same guidelines used by Sacred Heart School apply to SHARP. SHARP directors will have on file the same medical and emergency contact information you have on file with the school.

Sign-out

1. Parent(s)/guardian(s) or an authorized person must sign the child out each day with date, time, and signature.
2. A child will be released ONLY to the child's custodial parent(s)/guardian(s) or authorized persons listed on the registration form. This policy will be strictly enforced for your child's safety. A picture ID may be required.
3. If an emergency arises and someone not listed in your registration form must pick up your child, you will be required to notify us with a phone call or a signed and dated note. That person will be required to show a picture ID and know the safety code word before the child is released.
 - a. Safety Code Word – preselected by parent and listed on registration form.

Family Program Fees and Billing (includes preschool and school students)

Early Bird Pick-up Daily fee: \$5.00 per child

Child must be picked up by 3:30pm according to clock in Great Hall **no exceptions.**

Monthly Full Time Program Daily fee: 1 Child \$12.00 2 children \$20.00 3 children \$26.00

- Daily attendance required or 80% of month (pertains to each child). Preschool program 80% of attended program days... i.e., PreK 3's 2 full days (80% min. is 6 days attendance)
- Attendance less than 80% reverts to Monthly Part Time Program fees.

Monthly Part Time Program Daily fee: 1 child \$15.00 2 children \$28.00 3 children \$39.00

Changes in Scheduled Attendance

1. Notify the school office when your child will not attend on their regularly scheduled day(s).
2. Any changes must be given to one of the directors or the school office as soon as possible.

REGISTRATION AGREEMENT

Child(ren's) Name(s)/Grade:

First Name

Last Name

Grade/Homeroom

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PLEASE CIRCLE DAYS NEEDED

Monday

Tuesday

Wednesday

Thursday

Friday

Individuals authorized to pick-up child(ren) other than parent(s) or legal guardian(s):

Name

Relationship

Phone #

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Safety Code Word: _____

I(We) have read and agree to adhere to the policies of the Sacred Heart Afterschool Recreational Program (SHARP) .

Parent(s)/Guardian(s) Signature(s):

_____ Date: _____

_____ Date: _____