

The Roman Catholic Diocese of Nashville

Facility Engineer

The Catholic Pastoral Center (CPC) of the Diocese of Nashville seeks qualified candidates for the position of Facility Engineer. This is a regular full-time position reporting to the Facility Superintendent. The Facility Engineer is responsible for the care of the facility including structures, systems, equipment, and grounds of the CPC and some offsite diocesan properties. Duties must frequently be performed outside the normal business hours of the CPC. The CPC is in the Donelson neighborhood of Nashville.

AREAS OF RESPONSIBILITY INCLUDE:

- Planning and scheduling routine and preventive equipment and systems maintenance.
- Ensuring that all building systems (including mechanical, plumbing, electrical, security, access control, fire safety, etc.) are properly maintained and repaired as needed.
- Repairing equipment as needed.
- Receiving and responding to signals from the facility's computerized systems monitoring program and other systems.
- Preparing meeting and conference rooms for scheduled events.
- Organizing and maintaining mechanical rooms, work areas, and department file system.

EDUCATION AND EXPERIENCE

- A college degree or comprehensive knowledge of large facility systems (HVAC, electrical, plumbing, etc.) obtained through formal education or experience.
- Trades Program Certification in HVAC or Electrical
- Experience maintaining commercial chillers, boilers, pumps and commercial electrical systems
- Experience with building energy management controls
- Knowledge of standard practices, materials, tools, and terminology of building trades

For consideration, please email cover letter and resume to Paul Netter:

Paul.Netter@DioceseOfNashville.com