

MASS REQUEST POLICY
FOR THE CALENDAR YEAR 2020

To ensure an equitable distribution of Masses, the following rules comprise the 2020 Mass Intention Policy:

- The 2020 Mass book will be open effective Monday, November 4, 2019.
- For the **COMBINED** Masses at St. Andrew the Apostle, there are only a total of five (5) Masses available on a Weekend for scheduling. Of the six Weekend Masses prayed, one Mass is always celebrated for the People of the Parish. This Mass for the People will always be rotated between the three parish sites. On Weekdays, there are seven (7) Masses per week.
- **BECAUSE OF THE NUMBER OF PEOPLE REQUESTING MASSES FROM ALL THE PARISHES OF THE MID MON-VALLEY, IN ORDER TO BE FAIR FOR EVERYONE, A PARTICULAR INTENTION IS PERMITTED FOR A TOTAL OF ONLY TWO (2) SCHEDULED PARISH WEEKEND/WEEKDAY MASSES PER YEAR, NO MATTER WHO THE REQUEST IS FROM.**
- **Only ONE (1) of these Masses may be a Saturday Evening OR a Sunday Morning Mass.** The second Mass may be scheduled on a Weekday.
- If the date is available, a third Mass may be scheduled for the Mon Valley Care Center, which has a Mass every 2nd Monday of the Month (a total of 12 per year) or at The Residence at Hilltop, which has Mass every 3rd Monday of the month (a total of 12 per year).
- Masses for Christmas, Easter, Mother's Day, and Father's Day are not available for scheduling. They will be marked as Masses for the People of the Parish.
- According to Canon Law, Mass Intentions are usually only for an individual, a couple, or a family. Multiple naming of individuals is not permitted.
- According to Canon Law, Mass Intentions submitted must be fulfilled in a given Liturgical Year. Any extra Masses (e.g. from a Funeral) that cannot be fulfilled within a given Liturgical year must be sent to the Diocese or to the Missions, so that they can be offered by priests who can benefit from them.
- Mass stipends are the same as last year – \$10.00 per Mass.
- Masses will be scheduled as they are received.
- Masses will not be scheduled until the stipend is received.
- To avoid mistakes, Mass requests will **NOT** be accepted over the telephone. They will, also, **NOT** be taken verbally. **You, yourself, must complete in writing the 2020 Mass Request Form. Once again, PLEASE PRINT LEGIBLY!!! The Secretary will not fill out the form for you.**

Complete this form (**ONCE AGAIN, PLEASE PRINT LEGIBLY!!!**), place it and the stipend (*checks payable to "St. Andrew the Apostle"*) in an envelope marked "2020 MASS REQUESTS," and return it via the collection basket, by mail, or by dropping it off at the Parish Office.

The parish is not responsible for misspelled names if the form request is not printed and legible.

PLEASE NOTE: If you do not choose a date for your 2nd Choice, you will be given the date closest to your 1st Choice.

It is important that you follow the criteria listed above. Remember, you are permitted only ONE (1) Saturday Evening OR Sunday Morning Mass for the year 2020.

Please keep a record of the dates you have requested and watch the bulletin. No reminders will be sent out.

If you have any questions about when your Masses will be offered, you may call the parish office in Monongahela (724-258-7742), in Donora (724-379-4777), or in Charleroi (724-483-5533) after November 4, 2019.

ST. ANDREW THE APOSTLE MASS REQUEST FORM – 2020
I WOULD LIKE TO RESERVE THE FOLLOWING MASSES FOR
THE 2020 CALENDAR YEAR – **IF POSSIBLE**

!!! PLEASE PRINT !!!

1. Mass Intention for: _____
Please check one: Living _____ Deceased _____
Worship Site: Monongahela Donora Charleroi
Date Requested (1st Choice) _____ Time _____
(2nd Choice) _____ Time _____
Requested by: _____

2. Mass Intention for: _____
Please check one: Living _____ Deceased _____
Worship Site: Monongahela Donora Charleroi
Date Requested (1st Choice) _____ Time _____
(2nd Choice) _____ Time _____
Requested by: _____

3. Mass Intention for: _____
Please check one: Living _____ Deceased _____
Nursing Home: The Residence at Hilltop Mon Valley Care Center
Requested by: _____

Your Name: _____

Phone Number: _____

Amount Enclosed: \$ _____

NOTE: Be sure to read the 2020 Mass Request Policy. Enclose \$10 per requested Mass (checks payable to “St. Andrew the Apostle”), place this form in an envelope marked “2020 MASS REQUESTS,” and return it via the Collection basket, by Mail, or by dropping it off at the Parish Office.

MASS SCHEDULE
FOR
ST. ANDREW THE APOSTLE PARISH

Weekday

Monday:	8:30am – Charleroi
Tuesday:	8:30am – Donora
Wednesday(pm):	7:00pm – Monongahela (6:00pm Eucharistic Adoration)
Thursday:	8:30am – Donora
Friday:	8:30am – Monongahela
Friday:	2:00pm – Monongahela (School Mass) (check bulletin)
Saturday:	8:30am – Charleroi
2 nd Monday:	1:45pm – Mon Valley Health Care Center
3 rd Monday:	1:30pm – The Residence at Hilltop

Weekend

Saturday (pm):	4:00pm – Donora
Saturday (pm):	5:00pm – Charleroi
Saturday (pm):	6:00pm – Monongahela
Sunday (am):	8:30am – Donora
Sunday (am):	9:00am – Charleroi
Sunday (am):	11:00am – Monongahela