



HOLY FAMILY SCHOOL

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Holy Family School Reopening Plan

Updated October 15, 2020

Updated November 11, 2020

Updated December 3, 2020

Updated March 23, 2021

The following procedures and policies have been provided through the Office of Catholic Education, the CDC, Federal, State, and City guidelines. These procedures and policies have been adapted to fit the needs of Holy Family School so that we may provide your child(ren) with a safe, rigorous, and Christ-centered education, while instilling the values of our Catholic faith that we hold in such high regard.

These policies and procedures are considered to be “best practices” and are explained in detail. As the school year progresses, please be advised that some things may need to be adjusted and/or changed in order to keep our students, families, and staff safe and healthy.

Partnership

Now, more than ever, we need to work as true partners - parents/guardians and Holy Family School. Our goal is to open and remain open for the 2020-2021 school year.

~~In order to achieve this goal, we all need to do our part. If you have traveled out of state to an area that is considered a quarantine state, please quarantine at home for 14 days OR you may take a Covid test and return to school upon receipt of a negative test result. Individuals are exempt from quarantining if they are traveling for a medical reason or complying with a court order, such as a custody agreement. Click [here](#) for the most up-to-date travel information.~~

As we are utilizing cohorts in school, please take into consideration with whom and how you are socializing outside of school. While I can't and won't mandate what you do outside of school, I am asking that you try to be on the same page as HFS so we can remain open for the duration of the school year in a safe and healthy manner.

~~If, for any reason, you would like for your child(ren) to move to a virtual platform, you **MUST** contact Mrs. D'Amelio for approval.~~

All of us, students, parents, teachers, and staff, are under a great deal of pressure. Teachers will be assuming additional responsibilities and sacrificing necessary prep time. To that end, Holy Family School will designate one day a month as a work from home/Cyber Day, **until further notice**. Students will be provided with assignments that are relevant to material being taught. This will allow our teachers time to plan, catch up on administrative work, and hold office hours for our students. It will also provide our students time to work on assignments in a mask free environment. ~~We will re-evaluate this at the end of November to determine if this practice should be adjusted.~~

Below, you will find some guidelines for the upcoming year.

- It is imperative that you monitor your child(ren)'s health at home before sending them to school.
- Students should be tested for Covid-19 if they are experiencing any of the symptoms listed below.
 - If your child has **ONE** of the following symptoms:
 - cough, shortness of breath, difficulty breathing, or lack of smell or taste (without congestion)
 - **OR**
 - **TWO** of the following symptoms:
 - Fever/elevated temperature
 - Sore throat
 - Chills
 - Muscle pain
 - Headache
 - Fatigue
 - Congestion or runny nose
 - Nausea or vomiting
 - diarrhea
- If your child's symptoms meet the above criteria, he/she should be tested for Covid-19.
 - Students awaiting test results will need to quarantine at home until:
 - A negative test result is returned OR if no alternative diagnosis is known, return to school 24 hours after symptoms are improved.
 - If the test result is positive, students may return to school once medical clearance is given (the school will need a doctor's note) **AND** absence of a fever without the use of fever reducing medications **AND** improvement of symptoms.

- If the student is not tested for Covid-19, students may only return to school under the following conditions:
 - 24 hours fever-free without using fever reducing medications ***AND*** improvement in symptoms ***AND*** 10 days since the symptoms first appeared.
- With your cooperation, we will be able to keep HFS open and our students, staff, and families safe.

Tuition Policy

Covid related tuition refunds can only be given if the office is notified prior to September 1, 2020.

In the event that Holy Family School is mandated to move to a virtual platform by the state and/or county (K through 8), tuition for the 2020-2021 school year is non-refundable. The standard refund policy will apply to Preschool/PreK.

Any family who decides to move from in-person to on-line instruction, will still be required to pay their tuition in full.

Cohorting/In Person Instruction

In-Person Instruction is the recommended option for our families; however, we all need to make the decision that is best for our individual families. Below you will find the policies and procedures that will be followed for In-Person Instruction.

PreSchool through Fourth Grade

- Students in PreSchool through Fourth Grade will operate as a cohort.
 - PreSchool through PreK will be considered one cohort as they occupy space close to one another, and the aides are in and out of the two classrooms.

- Students will remain in homerooms as a cohort for all instruction.
- Students and staff will wear masks at all times throughout the day.
 - Exceptions are as follows:
 - Designated mask breaks
 - When eating or drinking
 - If a student is unable to do so because of a medical condition
- Specialists will travel to the classrooms.
- Cohorts will remain in their classrooms for lunch.
 - Students will eat lunch in their classrooms and have time to play outside before or after lunch.
- If a possible case of Covid-19 were to surface within a cohort, the student(s) in question would move to virtual learning at home for a period of 2-5 days while we receive guidance from Health Officials as to the steps necessary to provide a safe return.
 - Siblings of the student would also need to quarantine for 2-5 days and seek medical attention from their pediatricians.
 - Guidance from Health Officials will allow us to determine if the entire cohort needs to move to virtual learning.
 - If symptoms were to persist, testing should be administered by a medical professional, and medical clearance would be required to return to school.
- The rest of the school would continue to operate with in person instruction.

Fifth Grade through Eighth Grade

- Students in Fifth Grade through Eighth Grade will operate as a cohort.
- Students and staff will wear masks at all times throughout the day.
 - Exceptions are as follows:
 - Designated mask breaks
 - When eating or drinking
 - If a student is unable to do so because of a medical condition.

- Cohorts will remain in place for lunch and recess.
 - Students will eat lunch in their classrooms and have time to play outside before or after lunch.
- If a possible case of Covid-19 were to surface within a cohort, the student(s) in question would move to virtual learning at home for a period of 2-5 days until Health Officials can determine next steps.
 - Siblings of the student would need to quarantine for 2-5 days and seek medical attention from their pediatricians.
 - Guidance from Health Officials will allow us to determine if the entire cohort needs to move to virtual learning.
 - If symptoms were to persist, testing should be administered by a medical professional, and medical clearance would be required to return to school.
- The rest of the school would continue to operate with in person instruction.

Specials Subjects

Not only do students need their core content curriculum, but they also need to exercise and develop their artistic and athletic abilities. Specials provide an outlet for their God-given talents, as well as, a much needed brain break.

Because we are following the cohort model, we are going to modify how students see the Specials Teachers this year.

- With the exception of Physical Education, specialists will travel to each cohort and certain grades will see certain Specialists during each trimester.
 - For example, Kindergarten through Fourth Grade will have Art, Music, and Library during the 1st Trimester while Fifth through Eighth Grades will have Gym, Technology, and STEAM.
 - This will limit the amount of exposure for each Specialist and allow for slightly easier contact tracing, if need be.

- Specialists' classes will be shortened to allow for ample time between classes for hand washing, cleaning, traveling, supply carrying, etc.
- Specials will be live streamed from each classroom.
 - This will allow our families who have opted for virtual learning or who are quarantining to participate in Specials Subjects.
 - Students are expected to attend this session whenever possible.
 - If for some reason a student is unable to attend the session, the assignment will be posted on the Specialist's website and in their Google Classroom.

Confirmed Cases of Covid-19

- If a student or staff member has a CONFIRMED case of Covid-19, the following will occur:
 - Health Officials will be immediately notified and recommended protocols will be followed.
 - The entire cohort or the students sitting in the immediate vicinity of the confirmed case, as well as, any siblings of the affected student, may need to remain home until medical clearance is received.
 - Staff and families will be notified of the confirmed case, while maintaining that student's/staff member's privacy.
 - The potentially affected area(s) will be closed off for a period of 24 hours, if need be, and then it will be extensively cleaned and disinfected.
 - During the initial 2-5 day period, we will evaluate if any other cases related to the initial case were identified and decide to extend or end the quarantine.
 - The student/staff may return AFTER the following conditions have been met:
 - 24 hours fever-free AND
 - Symptoms improved AND

- Ten days since symptoms first appeared OR if cleared by a medical professional WITH letter of release to return to school.

NOTE: Parents must have an emergency pick up plan in place, along with a current phone number where they can be contacted immediately. This information must be updated with Mrs. Martino in the Main Office.

Exposure to Positive Covid Cases

If your child has been exposed to someone who has tested positive for Covid-19, please alert the office immediately.

Students must remain home from school if any of the following conditions apply:

- Students have been within 6 feet or less of the Covid-19 positive individual or if a household member tests positive.
- If your child has symptoms, he/she should be tested.
 - If the test is negative, he/she may return to school 14 days after the last exposure to the positive individual AND
 - symptoms have resolved.
- If the test is positive, he/she may return to school under the following conditions:
 - 24 hours fever-free without using fever-reducing medicines AND
 - Improvement in symptoms AND
 - 10 days since first symptoms appeared
- If your child is not exhibiting symptoms, he/she may return to school under the following conditions:
 - 14 days after the last date of exposure to the Covid positive individual.
 - If symptoms develop over the 14 days, students should be tested and follow the guidelines stated above.

*As always, contact your pediatrician for guidance.

Social Distancing

Holy Family School will be implementing the social distancing guidelines as per the CDC. Following these guidelines will decrease the chances of catching/spreading Covid-19. Classroom instruction and travel through the building have been planned to incorporate social distancing.

- Hallways/staircases will be designated a one way only traffic pattern, and students will move in a single file line, monitored by their teachers.
- Desks have been distanced 6 feet apart, where possible, from side-to-side and front-to-back from center-to-center of each desk.
 - Sneeze guards are being utilized in classrooms where 6 feet of social distancing cannot be maintained.
- Masks will be worn at all times by students and staff.
 - There will be designated mask breaks throughout the day.

Strategic Use of Masks

The State of Pennsylvania has mandated that all students returning to In Person Instruction within a school building be required to wear a mask all times. All students are expected to have a mask and wear it as directed by the administration and staff of Holy Family School.

- Masks are mandatory at all times, unless it is a designated mask break or when a student is eating/drinking.
- Masks must be worn on the school bus to and from school.

Online Option

Because we want our families to make decisions that are comfortable and safe for them, we are offering an online component. For those of our families who are choosing to begin Online Instruction with the possibility of transitioning to In-Person Instruction, you must provide us with at least 2 weeks notice of your child(ren)'s return so we can make the necessary accommodations in the classroom. If you choose Online

Instruction, we ask that you commit to the entire Trimester. This will further protect existing cohorts.

Below, you will find the guidelines for Online Learning.

- Students are required to attend Religion, ELA, and Math daily; otherwise, they will be considered absent.
 - These lessons will be livestreamed.
 - Students who miss on-line instruction must contact the teacher for missed work/assignments.
- Students will log in using Google Meets or Zoom.
 - Students must be on time.
 - Students will be required to wear their uniforms when attending live classes.
 - Students will be required to be sitting at a table or desk in an area conducive to learning.
 - Students should have materials ready and available for class.
 - Students will participate in an appropriate manner and when called to do so.
- Students who are absent for an extended period of time may opt to participate in online classes, with the approval of the principal and the teacher.
 - This request must be sent to the teacher and the principal via email.
- Students who are absent for routine illnesses/colds are not expected to attend classes online and should not expect to do so.
 - Teachers need at least 24 hours notice, when possible, to prepare the necessary materials for the students.
 - If teachers are unable to accommodate students, the students should meet with the teacher upon return to school to coordinate missed assignments and/or work.

Cleaning

Holy Family School has contracted with our current cleaning service to increase their services. These services already address shared areas (hallways, bathrooms, etc.), but we have added all classrooms. This will include the sanitizing/disinfecting of all desks, chairs, doorknobs, etc. The cleaning crew will work daily in the evenings at Holy Family School.

Students will be required to bring their own water bottles with them to school as the water fountains have been/will be dismantled for the time being, as per the CDC guidelines. Bottled water will be available at a small cost and supplied if/when a child needs it.

Monitoring Health

The health of all students and staff will be monitored daily. As in any working partnership, **complete and total transparency needs to occur between school and home.**

- Parents will be required to take their child(ren)'s temperature daily before arriving at school.
 - Please see the criteria listed under the "Partnership" section.
- Students and staff will be subject to daily temperature/symptom checks either at arrival or during homeroom.

Virtual Learning

In the event that a cohort/student is dismissed from in person instruction, virtual learning will occur for the duration of the quarantine period.

- Holy Family School will be using Google Classroom as the Learning Management System (LMS) for their daily platform.

Modified Attendance

Given the current circumstances, the recording of daily attendance will be adjusted to reflect the following:

- Attending - in person
- Attending - virtually (quarantine or if virtual is the option a family has chosen)
- Absent - student is not present for in person or virtual learning

Daily Routines and Procedures

Arrival/Entering the School Building

- The school building opens at 7:45AM.
- Buses will be unloaded one at a time.
 - Students will be wearing their masks.
 - Two teachers will be stationed outside to assist with the bus and the car line.
 - Students will stand in line at the appropriate entrance to have their temperatures taken.
- Carline will proceed as usual.
 - A schematic has been sent to all families.
 - Parents MUST remain in their cars to help maintain an efficient drop off in the mornings.
 - Students must have on their masks.
 - Students will proceed to the appropriate entrances.
- Students in PreSchool/PreK will enter their classrooms at their classroom doors by Griffin Hall.
 - Students will be wearing their masks.
 - Temperatures will be taken prior to entering the building.
 - Students will be directed to wash/sanitize their hands upon entering the building.

- Students in grades K-4 will enter the main doors of the original building.
 - Teachers will be stationed by the doors to take the students' temperatures.
 - Students will be directed to wash/sanitize their hands upon entering the building.
- Students in grades 5-8 will enter the doors at the top of the steps to the “new” building.
 - Teachers will be stationed by the doors to take the students' temperatures.
 - Students will be directed to wash/sanitize their hands upon entering the building.
- Teachers will review the daily monitoring checklists with their students during homeroom.
- Lateness
 - Any students in K-8 who arrive after 8:10AM should come to the main entrance to sign in as usual.
 - A staff member will meet the student(st), take their temperature, and instruct them to wash/sanitize their hands.
 - Excessive latenesses and/or absences will be reported to the appropriate authorities.

Morning Procedures

As described above in the “Arrival/Entering the School Building” section, students will enter in doors specified by their grade level. Teachers will be on duty outside to assist with unloading buses and directing students to the appropriate entrances, as well as to help maintain social distancing.

The beginning of the school year can be a stressful time for our younger students, and even more so this year. Please begin speaking with your child(ren) about what the first day might look like and try to provide them with some reassurance that they will be safe.

During arrival in the morning, parents may walk their younger children to the door and then must leave. Our teachers on duty will assist the little ones.

PreSchool and PreK

- Students arrive staggered between 8:00 and 8:30.
- Maintain a social distance of 6 feet while waiting to enter the classroom.
 - Follow the markings on the sidewalk.
- CARES students will be brought to the classroom by the teacher/aide.
- Temperatures will be taken by teacher/aide upon arrival.
- Children must be wearing masks.
- Parents are not permitted to enter the classroom.
 - If a child is reluctant to enter the classroom, the teacher/aide will encourage the child verbally, or with parental permission, carry the child into the building. If the child is upset, and the parent would like more time with them, the parent should step out of line and do so at a safe social distance.
 - Return to line when the child is ready.
- Play is a vitally important part of the day and will be maintained.
- Students will be taught to stay in their assigned spots, keep a safe distance, and use toys and manipulatives in the manner in which they have been taught.
 - Toys will be cleaned and sanitized at the end of each day.
 - Stuffed animals, Play-Doh, slime, clay, or other materials that cannot be safely cleaned should not be in the classroom unless they are kept in individual containers to be used by only one child.
- Because hands-on learning and social education are key components of Early Childhood education, our teachers and aides will adapt instruction to ensure the safety of our children without sacrificing the essence of the Preschool experience.

- If the PreSchool/PreK cohort must move to virtual instruction for a period of time, the teachers will be online each day for an instructional lesson and will send an email with activities and attachments for lessons for the students to work on at home.
- If a family should choose the Online option, the PreSchool and PreK teachers will livestream circle time and send an email with the activities and attachments for lessons for students to work on at home.
- Parents will be asked to provide supplies as listed on the teachers' class websites and a container/box labeled with the child's name.
 - These items will not be shared among the students.
 - Manipulatives needed for activities/lessons in the classroom will be prepared for each student.
- PreSchool/PreK students will be taken to the Nurse's Office in the event that a child is not feeling well or experiences the symptoms as listed.
 - The School Nurse will contact the parents.
- PreSchool and PreK students will have lunch and snack in the classroom at tables while maintaining 6 feet of social distancing.
 - Students will wash hands before/after eating and recess.
 - An individual, pre-packaged morning snack will be provided.
- PreSchool and PreK will use the bathrooms in the gym as a group and the single bathrooms the PreK room, as needed individually.
- Parents arrive between 2:50 and 3:00 for dismissal at the PreSchool and PreK classrooms.
 - Parents are required to maintain six feet of social distance and wear a mask while waiting.
 - The teachers/aides will dismiss the students to the parents from the classroom doors.
 - CARES students will be taken to the main school by the teacher/aide.

Kindergarten through Eighth Grade

- School doors open at 7:45AM for all students except for our families whose children attend CARES, which opens at 7:00AM.
 - Parents who are utilizing Morning CARES should drop off students at the cafeteria door on Buttonwood Street.
 - A staff member will meet you at the door and take your child(ren)'s temperature.
- Students will be required to wear a mask at all times.

Buses

Busing is handled by the school districts in which families reside. The school districts determine the transportation schedule. In addition to wearing masks while riding the bus, students will be expected to adhere to the guidelines provided by the individual school district's transportation provider.

In the event that a student contracts Covid-19, we will notify the families of the students who were riding the bus at the same time as the infected student. The Department of Health will be contacted for additional guidance.

Classroom Set-Up

Classrooms, furniture, and other miscellaneous items have been evaluated in classrooms. It has been determined that any unnecessary items will be either rearranged to be more accommodating of the students or removed from the classroom and placed into storage.

- All area rugs have been removed from classrooms.
- Desks will all face the same direction at 6 feet apart from center to center of each desk.
 - Social distancing will be strictly enforced for the health and safety of our students and staff.

- Tape markers will be placed on the floor so students and teachers can ensure 6 feet of social distancing.
- Students should have their own supplies. Sharing materials among students is strongly discouraged.
- Cleaning throughout the day will be crucial. High touch surfaces will be wiped down before/after use.
 - Classrooms will be provided with cleaning sprays/wipes.
- Washing/sanitizing of hands will be required between activities throughout the day.
 - Extra sanitizing stations have been placed strategically throughout the school.

Catholic Identity

As a Catholic school, our faith and Catholic Identity are an integral part of the instruction that takes place at Holy Family School. This occurs not just in the classroom, but also in everything that we do throughout the day.

- Morning Prayers and Announcements will still take place as usual.
- School Masses are suspended until further notice.
 - Virtual Prayer Services will be held monthly on a school-wide level.
 - Parents of those students planning the service will be invited to attend virtually as well.
- The Prayer of Pope Francis during Covid should be displayed and recited daily.
- The Prayer of St. Michael should also be displayed and recited daily.
- Every classroom will continue to have a Prayer Corner.
- Every classroom will have a Patron Saint.

Lunch/Recess

Lunch and recess is a much needed brain break for our students and staff. This break allows everyone time to nurture their bodies and minds and reinvigorates us for the remainder of the academic day.

- Students will wash/sanitize their hands before and after lunch/recess.
- Students will eat in their cohorts in their classrooms.
- Students are not permitted to share food/drinks/utensils/etc.
- Students are to remain in their seats for the entire period.
 - Trash will be disposed of at the end of the lunch period.
- Teachers may opt to take their classes outside for a picnic lunch, weather permitting, on the Rectory Lawn, provided that the space and supervision is available.
- The Recess Yard and Rectory Lawn will be utilized as recess areas.
 - The Recess Yard and Rectory Lawn will be divided into areas by cones to accommodate the classes and will allow each class to remain in their cohorts.
- The playground equipment will be for the use of PreSchool and PreK only.
 - The high touch areas of the playground equipment will be wiped down between uses.
- Games which allow for social distancing will be permitted. (Click [here](#) for a list of approved games.)
 - Each cohort may have a bin of toys for their use during recess.
- There will be no mingling with other cohorts/homerooms.
- Homeroom teachers will monitor their students during lunch.
- Lunch parents, Specials teachers, and the administration will monitor students during recess.

Learning Management System (LMS)

Our LMS will be Google Classroom and Google Meets for Kindergarten through Eighth Grade. PreSchool and PreK will continue to use Zoom.

- All K-8 teachers will create a “Classroom” for their individual classes.
- Students will be provided with a username and password.
 - Parents will be provided with that same information so they have access to their child(ren)’s classes.
- Regular communication between parents and teachers will still occur via email, and you will also receive notifications from the LMS regarding the assignments.

Student Awareness

The mental and emotional health of our students is just as important as the academics. Because of the uncertainties and disruption to our lives since the beginning of the pandemic, the anxiety and stress levels of our students have undoubtedly been impacted. Please know that our Guidance Counselor, Mrs. Caplan, is available to our students. Let your child(ren)’s teacher know if you are interested in initiating a meeting with Mrs. Caplan.

Talk to your children in an age-appropriate way about Covid-19 to help alleviate some of their fears, or to help prepare them for things they might hear in school. We don’t want to heighten their fears. Our teachers will address any questions or concerns in an appropriate manner but will defer more difficult questions and conversations to you at home.

Building Principles

- Holy Family School will limit the number of visitors into the building once students have entered for the day.
- As per our normal custom, visitors must come directly to the main office. Once in the office, visitors will be signed in.

- All visitors are required to wear masks.
- High touch surface areas will be cleaned frequently throughout the day.
- Classroom doors will be kept open when possible to promote air circulation and to prevent multiple people touching the same surface.
- Signage regarding how to prevent the spread of Covid-19 will be displayed throughout the building.
- Sanitizing stations have been set up throughout the buildings.
- No outside food may be brought into the building for sharing.
- As in the past no food may be distributed for birthdays. Small non-edible items (stickers, pencils, etc.) must be individually packaged.
 - Homemade treats for any occasion are prohibited until further notice.
- Classroom windows will be open and fans will be on in all classrooms, weather permitting.
- Field trips have been suspended until further notice.
- All events in which large numbers of people might gather will be held virtually until further notice.

Lunch Practices

- As stated, students will wash/sanitize their hands before/after lunch.
- Students will remain with their cohorts/homerooms to eat lunch.
 - They will be monitored by their teachers.
- Students may not share meals.
- Meals and utensils will be served directly to the students.
- Lunch times will remain the same; however, recess times and locations (Recess Yard or Rectory Lawn) may need to be adjusted to accommodate our students.

Nurse's Office

- The room will be sanitized after each use.

- The Nurse's Office will be supplied with disposable gloves, paper towels, tissues, a trash can with a liner, hand sanitizer, and other necessary items.
- The Nurse will wear a mask at all times.

Physical Education Classes

- Physical Education will take place outside, weather permitting.
 - When outside play is not possible, Health will take the place of Physical Education.
- During Physical Education classes, the teacher will utilize games and activities that promote physicality and social interactions without physical contact.
- Please click [here](#) for a list of some pre-approved games and activities that are fun and promote social distancing.

After School Activities

- In order to limit the number of visitors into the building, all after school activities are suspended until further notice.
- Some after school activities will be conducted virtually.
 - As we receive information regarding those activities, we will share them with you.
- CYO activities are still under discussion, and an announcement will be made once a decision has been reached.
 - Once that information is made available, we will share it with you.
 - **CYO has been approved to have outdoor activities.**

CARES

We will continue to provide CARES to our families using the following guidelines:

- Morning and Afternoon CARES will take place in the cafeteria.
 - Parents will drop off students for Morning CARES at the cafeteria door on Buttonwood Street after 7:00AM.

- A staff member will meet you there to take your child(ren)'s temperature.
- Students will be instructed to wash/sanitize their hands upon entering the building.
- Students and staff will be required to wear a mask at all times.
- As we are following the cohort model during the school day, we will try to follow this model during CARES as well.
 - This might not always be possible, depending upon the number of students attending CARES from each cohort.
 - In the instance of a suspected case of Covid-19, the CARES staff will follow the same guidelines as during the school day.
- Handwashing/sanitizing will be done on a regular basis.
- Students in afternoon CARES are provided with a pre-packaged snack.
 - Students may not share food.
- Students are to bring their own water bottles.
- CARES will be the first group of students to dismiss at the end of the day.
 - Students will be escorted to the cafeteria by a staff member.
- Mask requirements will remain the same during Afternoon CARES.
- Parents/guardians are to remain in the vestibule when picking up their child(ren).
 - This is to limit the number of outside visitors into the school, ensuring the safety of our students and staff.
 - Parents are required to wear a mask upon entering the building.
- The cafeteria will be sanitized after Morning CARES and at the end of the day after Afternoon CARES.
- Morning CARES - 7:00-7:45AM
- Afternoon CARES - 3:00-6:00PM

Dismissal

- CARES students will be dismissed first.

- The CARES moderator will meet them in the primary hallway to walk them downstairs to the cafeteria.
- Students will walk in a single file line with the teacher on duty.
- Car, bus, and walker students will dismiss from the same doors they entered in the morning.
- Car students will remain in their homerooms until called to dismiss.
 - Students will be called in groups based upon their grades to reduce crowding.
 - Students and staff must wear masks.
 - Parents may not linger in the parking lot during dismissal.
 - ***The playground equipment is not to be used during/after dismissal.***
- Bus students will be dismissed one bus at a time.
 - Students and staff must wear masks.
 - Students will walk in a single file line, socially distant, with the teacher on duty.
- Walker students will be dismissed last.
 - Students and staff must wear masks.
 - Students will walk in a single file line, socially distant, with the teacher on duty.

Restrooms

- Hand washing and sanitizing will be enforced by each teacher.
- Social distancing will be enforced while using the bathrooms during the day.
 - Teams will create a schedule for students to use the bathrooms as a cohort/homeroom in order to maintain social distancing.
- Each homeroom teacher will be responsible for monitoring his/her own classes.
- Bathrooms will be disinfected after each group has used the bathroom.

Maintenance Staff

- There will be increased daily cleaning services provided by a contracted company.
 - This will include all communal areas and classrooms.

Back to School Nights/Meetings/Conferences

- All events in which there will be large gatherings, making social distancing impossible, will be held virtually until further notice.
- Back to School Night details will be sent out via Option C once they have been finalized.
- Conferences will be held virtually or by phone.
 - Teachers will send out information regarding dates and times.

Addendum

- The Pennsylvania Department of Education and the Department of Health has now mandated that all students wear masks, even when 6 feet of social distancing can be achieved.
 - Masks can be removed when eating/drinking when spaced at least 6 feet apart.
 - A mask may be removed when it is unsafe for a person to continue wearing it.
 - Masks may be removed for 10 minute breaks **once an hour** when all students/staff are spaced at least 6 feet apart.
 - Medical documentation must be provided for anyone who is exempt from wearing the mask.
 - Please refer to this [link](#) for more information.
- Mask requirements
 - Students should wear masks that fit well.
 - Chin, mouth, and nose should be covered.

- A tight weave of 100% cotton is best.
 - Masks should cup tightly to the face rather than gap.
 - No gaiter masks. Studies have shown that these types of masks are not effective.
 - No surgical masks. These types of masks are designed more to protect other people from the wearer, and the fit is not as good as the cloth masks.
 - Masks with valves are strongly discouraged as they filter air coming in for the wearer, but it does not filter the air leaving the wearer.
- A lanyard would be an excellent option to keep your child's mask attached to him/her.
 - Please make sure you send your child(ren) to school with an extra mask in their school bags.