

**St. Cornelius Church
Parish Pastoral Council**

Meeting Minutes

Date: November 14, 2019 (7:00 PM)

Agenda Item	Discussion/Summary	Action/Follow-Up
Opening Prayer	Msgr. Diamond	
October 24, 2019 Meeting Minutes	Reviewed and approved.	➤ Next Council Meeting Scheduled: Thursday, January 16, 2020 (Subject to Change)
Pastor's Comments	<ol style="list-style-type: none"> <u>Parish Website Enhancements</u>: St. Cornelius School Teacher Abby Kohlbrenner will be dedicating five (5) hours/week to this work. <u>Ecumenical Prayer Service</u>: Will be held at the Philadelphia cathedral on Sunday, November 17th. A free bible will be available to each attendee. <u>Catholic Relief Services (CRS)</u>- Chapters, a new program in geographic regions is coming in 2020; the Pastor attended a recent introductory meeting. <ul style="list-style-type: none"> Recognizes importance of child care in first 1,000 days from birth. Features interparish/parochial approach and time commitment. To support the CRS chapter, Council discussed PPC members' idea of a "Mom & Tots" group. 	➤ CRS Chapters Program- <ul style="list-style-type: none"> Communication: By early 2020, Pastor will introduce in weekly Email and parish groups (e.g., Walking With Purpose; That Man Is You). Pastor & PPC to determine parish interest in a "Moms & Tots" group. Pastor and PLC will serve as initial contact/resource.
Parish Synod (2020) <ul style="list-style-type: none"> Recommendations for Facilitators 	<ul style="list-style-type: none"> Advance coordination and planning process for the structured approach are keys to success. An advance survey will ask for parishioner feedback on topics/issues identified by the Pastor/Synod team. Synod topics are interest-driven. 	➤ Continuing to work towards a Spring 2020 date, with advance planning for Synod day. ➤ A Synod planning team will be formed. ➤ Council members are asked to consider who will help facilitate Synod day table group discussions of focus topics.
Welcome New Parishioners (Discussion) <ul style="list-style-type: none"> What To Do Registration Form Invitation Letter From The Pastor Frequency of Event 	<ul style="list-style-type: none"> Will hold a 2020 Welcome event, details/date to be determined; considering a "wine & cheese" event. An invitation letter from the Pastor will be sent to new Parishioners registered in calendar year 2019. Event Frequency: Minimum once per year. 	➤ PPC members dedicated to New Parishioner Welcome process will assist Pastor with event planning, invitation letter process, and registration form update.
Pastor's S.P.A.T. Updates	<ul style="list-style-type: none"> School Goal set to increase enrollment by nine (9) students for 2020-2021 academic year. A new program (H.O.P.E.) is being implemented. 	➤ Continuing to meet with Strategic Plan Action Team for Catholic Education.
2019 Fall Parish Stewardship Appeal/ Increased Offertory Program	<ul style="list-style-type: none"> Stewardship Appeal- Encouraging results thus far; additional contributions are anticipated. Funds will be used for various facilities improvements. Recent parking lot resurface/resealing has not achieved desired improvement objectives. 	➤ Building & Grounds Committee is evaluating phased installation of new parking surfaces.

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Update: Sale of Some Parish Real Property	<ul style="list-style-type: none"> We are now in early stages of a long process; many details remain and multiple approvals are necessary. Hired first of two required appraisers. Preliminary plan is to sell certain acreage allowing development of 12 two-acre lots. Discussed potential parish financial benefits. Council members viewed preliminary map of acreage being considered for sale and a development idea. 	<ul style="list-style-type: none"> Pastor to keep Council informed; any sale will require Archdiocese approval. Language employed in restricted sale process for vacant land may create some parishioner confusion once public; if asked about it, PPC Members will share true facts.
Preparation For 2020 Parish Council Election	<ul style="list-style-type: none"> June 2020 election will mark 3rd consecutive year of parishioners electing two Council members per year serving 3-year terms. (Pastor appoints 3rd member.) By the end of this fiscal year, membership will consist of those councilors who have been elected or appointed since January 2018. At present, there are 11 parishioner members. Six (6) were elected/appointed in the 2018 & 2019 election cycles. Five (5) were appointed prior to 2018. 	<ul style="list-style-type: none"> PPC members Franca Fletcher & Chris Fahey will serve as 2020 PPC Election Process Coordinators. Council members whose terms expire in June 2020 may seek reelection if desired. Pastor to confirm number of Council seats to be elected/appointed in the 2020 cycle.
New Business	<p>Council Member Topics/Ideas:</p> <ol style="list-style-type: none"> Repeat successful Women's Commission Luncheon in our parish. Cost/ticket approx. \$30-35. Expand public awareness of what our church and school have to offer; and, seek a parishioner skilled in marketing to assist parish. 	<ol style="list-style-type: none"> Agnes Arkus will work with the Pastor to further evaluate feasibility, meal time and "bring a friend" concept. School Board of Limited Jurisdiction is now publishing need for additional parishioner help with the school's Marketing Committee. Further discussion tabled at this time.
Closing Prayer	Msgr. Diamond	

SAINT CORNELIUS CHURCH

Jon Lippard

Jon Lippard
Secretary - Parish Pastoral Council

Present	Present	Absent
Msgr. Diamond	Sr. Deacon Wirth	Deacon Morris
Kathy Carney	Len Leschinsky	Joanne Morris
Lisa Daughen	Kevin Hicks	Deacon Todor
Franca Fletcher	-	Craig Sanders
Agnes Arkus	Peter Kosciwicz	-
Chris Fahey	Jon Lippard	-