

**St. Cornelius Church  
Parish Pastoral Council**

**Meeting Minutes**  
**Date: January 16, 2020 (7:00 PM)**

<b>Agenda Item</b>	<b>Discussion/Summary</b>	<b>Action/Follow-Up</b>
Opening Prayer	Msgr. Diamond	
November 14, 2019 Meeting Minutes	Reviewed and approved.	➤ Next Council Meeting Scheduled: <b>Thursday, February 13, 2020</b> (Subject to Change)
Pastor's Comments	<ol style="list-style-type: none"> <li>1. <u>Parish Website Secure Posting (PPC Meeting Minutes)</u> – Pastor will work with assigned school staff to have 2019-20 minutes placed on website. Secretary recommended conversion to Adobe for additional security.</li> <li>2. <u>Catholic Charities Appeal</u>- A new giving campaign year will be announced shortly by the Archdiocese.</li> <li>3. <u>Increased Offertory Initiative (IOI)</u> – In formal consultation with and guided by Lynn Cummings &amp; Associates, the parish will implement this February, month-long initiative: <ul style="list-style-type: none"> <li>• <u>Week 1</u>- Pastor speaking at all Masses 2/1-2/2/20; 1<sup>st</sup> parishioner letter sent seeking response.</li> <li>• <u>Week 2</u>- Parishioner Witness Talks (5 Mins.) at all Masses 2/8-2/9/20, personally speaking to this topic.</li> <li>• <u>Week 3</u>- Reminder letter to parishioners who have not replied; optional apology letter available if needed.</li> <li>• <u>Week 4</u>- Thank You Letter to parishioners and close.</li> </ul> </li> </ol>	<ul style="list-style-type: none"> <li>➤ PPC Secretary to convert PPC Meeting Minute files to Adobe and send to Pastor.</li> <li>➤ Increased Offertory Initiative – <ul style="list-style-type: none"> <li>• Council members to contact Pastor if they wish to give a witness talk (Week 2) or provide recommended names.</li> <li>• Pastor to provide consultant's written program materials to PPC members when available.</li> </ul> </li> </ul>
Christmas Review/Debrief & Council Feedback	<ul style="list-style-type: none"> <li>• Good attendance at 4 Christmas Eve and 2 Christmas day Masses. Parking accomplished <i>without</i> voluntary Knights of Columbus coordination.</li> <li>• Seat-saving practices frustrated some parishioners at earlier Christmas-Eve Masses.</li> <li>• Giving for all Christmas Masses exceeded \$65,700.</li> </ul>	
Parish Synod (2020)  • Recommendations for Facilitators	<ul style="list-style-type: none"> <li>• Advance coordination and planning process for the structured approach are keys to success.</li> <li>• Pastor anticipates needing at least 10-12 or more facilitators for Synod day.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pastor to soon meet with Dr. Alfred Mueller for Synod day input/planning. A planning group will be formed.</li> <li>➤ Council members are asked to consider who will help facilitate Synod day table discussions of focus topics.</li> </ul>
Welcome New Parishioners (Discussion/Update)	<ul style="list-style-type: none"> <li>• 2020 Event to be held February 25, 2020 for all new 2019 parishioners.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pastor to prepare &amp; send invitation letter/Email.</li> </ul>
Pastor's S.P.A.T. Updates	<ul style="list-style-type: none"> <li>• Continuing to implement plan to increase enrollment for 2020-21 school year. Added one (1) student recently.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Continuing to meet with Strategic Plan Action Team for Catholic Education. (Next Meeting: Wk. of January 19<sup>th</sup>)</li> </ul>
2019 Fall Parish Stewardship Appeal	<ul style="list-style-type: none"> <li>• Results are encouraging. Final totals available shortly.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pastor to communicate 2019 totals. Intention remains to use funds for various Parish facilities improvements.</li> </ul>
St. Patrick's Day Party	<ul style="list-style-type: none"> <li>• Preliminary Date: Saturday, March 14 (6:30-10:30 PM, PLC) 2019 Results: Attendance-108; about \$7000 net proceeds.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Pastor and Michelle Mathis are reviewing volunteers needed and other details, to determine if feasible to</li> </ul>

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		hold the event and launch Parish communications.
Update: Sale of Some Parish Real Property	<ul style="list-style-type: none"> <li>We remain in early stages of a long process for the benefit of our Parish. Archdiocesan review and approval will be required. Appraisals are complete.</li> <li>Preliminary plan remains to sell certain acreage allowing development of 12 two-acre lots.</li> </ul>	<ul style="list-style-type: none"> <li>Council members present executed an Archdiocesan Office of Property Services request form request for permission to sell vacant land (Project 4464R), including Council Chair, whose term will end in June 2020.</li> <li>Project 4464R document was also pending the Parish Financial Council approval and Chair's signature when presented to the Parish Pastoral Council.</li> <li>Archdiocesan protocol will govern the order in which any future sale proceeds will satisfy Parish debts/obligations.</li> </ul>
Preparation For 2020 Parish Council Election	<ul style="list-style-type: none"> <li>June 2020 election will mark 3<sup>rd</sup> consecutive year of parishioners electing two Council members per year serving 3-year terms. (Pastor appoints 3<sup>rd</sup> member.)</li> <li>Council members whose terms expire this year are free to seek reelection.</li> </ul>	<ul style="list-style-type: none"> <li>Franca Fletcher &amp; Chris Fahey are serving as 2020 PPC Election Coordinators in consultation with the Pastor.</li> <li>Pastor communicating 2020 nomination and election process, beginning this month. Nomination will open in mid-March, followed by a May 2020 election.</li> </ul>
New Business	<ol style="list-style-type: none"> <li>Holy Communion Luncheon for all Parishioners: <ul style="list-style-type: none"> <li>Date: Sunday, March 29<sup>th</sup>: 11 AM Mass/12 PM Lunch</li> <li>Guest Speaker &amp; ticket price to be finalized</li> </ul> </li> <li>CYO Basketball Update (Chris Fahey)- Pictures of the champion team have been added to the Parish TV monitor. Effort is being well-received by team and Parish alike.</li> </ol>	<ol style="list-style-type: none"> <li>Agnes Arkus is working with the Pastor to finalize details, catering, and guest speaker.</li> </ol>
Closing Prayer	Msgr. Diamond	

**SAINT CORNELIUS CHURCH**

*Jon Lippard*

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Jon Lippard  
Secretary - Parish Pastoral Council

<b>Present</b>	<b>Present</b>	<b>Absent</b>
Msgr. Diamond	Sr. Deacon Wirth	Deacon Morris
Kathy Carney	Deacon Todor	Joanne Morris
Lisa Daughen	Kevin Hicks	Kathy Carney
Franca Fletcher	Jon Lippard	Craig Sanders
Agnes Arkus	-	Peter Kosciwicz
Chris Fahey	-	Len Leschinsky