

**St. Cornelius Church  
Parish Pastoral Council**

**Meeting Minutes**  
**Date: February 13, 2020 (7:30 PM)**

Agenda Item	Discussion/Summary	Action/Follow-Up
Opening Prayer	Msgr. Diamond	
January 16, 2020 Meeting Minutes	Reviewed and approved. Note: Pastor has since arranged for placement of minutes on Parish web site.	➤ Next Council Meeting Scheduled: <b>Wednesday, March 18, 2020 (7:00 PM In Parish House)</b>
Pastor's Comments-	<ol style="list-style-type: none"> <li>1. <u>Catholic Relief Services (CRS) Parish Chapter</u> – Encouraging Initial launch meeting held last week with 14 attending, followed by meeting attended by 12 today. CRS is an official arm of the US Conference of Catholic Bishops.</li> <li>2. <u>Parish Ridge Road Signage (Property Front)</u>- One side is significantly deteriorated; total electronic signage is given a five-year remaining life expectancy.</li> </ol>	➤ Pastor & Property/Grounds Committee will continue to evaluate signage repair/replacement options.
Lent (Pastor)	<ul style="list-style-type: none"> <li>• Lent begins with Ash Wednesday, February 26<sup>th</sup>. Usual liturgical practices will continue, including focus upon the Gospel of Matthew.</li> <li>• Lenten Bible Studies will be held Wednesdays &amp; Thursdays.</li> <li>• RCIA will continue with one young person in preparation.</li> </ul>	
Parish Website (Pastor)	<ul style="list-style-type: none"> <li>• Parish will be moving to a new website environment in approximately two ore more weeks.</li> <li>• Discussed current access &amp; sharing issues with minutes on the existing Parish web site.</li> </ul>	➤ Pastor, Parish website administrator(s) & Council will work to secure access & sharing capabilities in new web site environment, date to be determined.
Parish Synod (2020) <ul style="list-style-type: none"> <li>• Domains</li> <li>• Recommendations for Facilitators</li> </ul>	<ul style="list-style-type: none"> <li>• <u>Planning</u>: Parishioner Dr. Alfred Mueller &amp; PPC Secretary Jon Lippard are assisting the Pastor with developing the Parish Survey, which forms the bases for Synod Day topics.</li> <li>• <u>Seven Survey Domains</u>: Fellowship &amp; Gatherings; Catholic Education &amp; Formation; Liturgy; Social Outreach; Youth Ministry; Parish Building Infrastructure; Parish Finances</li> <li>• <u>Synod Day: Saturday, April 25<sup>th</sup></u>- Table Facilitator needs will be governed by attendance. Table Captains, Reporters &amp; Recorders will also be roles filled by participants.</li> <li>• LCDC Consultants will be heavily involved in supporting preparations, Synod Day, and post-Day reporting of results with analysis and recommendations.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Survey Planning Meetings held 1/27 &amp; 2/10/20. Next Meeting: 2/24/20.</li> <li>➤ Surveys to be sent by LCDC 3/1 &amp; returned by 3/29/20,</li> <li>➤ Council members are asked to continue considering who can assist as Synod Day Facilitators.</li> </ul>
Welcome New Parishioners	<ul style="list-style-type: none"> <li>• Resolved to hold after Lent for adult new 2019 members. About 49 are new to the Parish since March 2019.</li> </ul>	<ul style="list-style-type: none"> <li>➤ New Date: Wednesday, 4/22/20 (7-8:30 PM)</li> <li>➤ Pastor to prepare/send invitation letter/Email. PPC coordinators will place follow-up calls to invitees.</li> </ul>
Pastor's S.P.A.T. Updates	<ul style="list-style-type: none"> <li>• Following same direction. Continuing to implement plan to increase enrollment for 2020-21 school year.</li> <li>• Parish School Tours completed with no new enrollments to date. Gathering/evaluating feedback for consideration.</li> </ul>	➤ Continuing to meet with Strategic Plan Action Team for Catholic Education.
2019 Fall Parish Stewardship Appeal	<ul style="list-style-type: none"> <li>• Final Results: Over \$100,000 received.</li> </ul>	➤ Intention remains to use funds for various Parish facilities improvements.

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Increased Offertory (Stewardship of Treasure)	<ul style="list-style-type: none"> <li>Initiative launched weekend of 2/1-2/2 and continued with PPC member witness talks on 2/8-2/9/20.</li> <li>Blue planning envelopes are being returned. Follow-up and thank you letters will follow later this month.</li> </ul>	
Preparation For 2020 Parish Council Election	<ul style="list-style-type: none"> <li>Communication process is on-track. Nominations will be received on weekends of 2/29-3/1 &amp; 3/7-3/8/20.</li> <li>Election materials will follow, with Parish voting process to conclude by 5/3/20.</li> </ul>	<ul style="list-style-type: none"> <li>Nominees will receive follow-up phone calls from PPC members to discuss/confirm nomination.</li> <li>Franca Fletcher &amp; Chris Fahey continue to coordinate in consultation with the Pastor.</li> </ul>
St. Patrick's Day Party	<ul style="list-style-type: none"> <li>Decision made to cancel plans for this year, primarily owing to inability to obtain pre-event volunteer assistance.</li> </ul>	<ul style="list-style-type: none"> <li>Pastor &amp; Council will reevaluate holding a similar event in a future year.</li> </ul>
Update: Sale of Some Parish Real Property	<ul style="list-style-type: none"> <li>Two bids for sale of vacant land were received. They were forwarded to- and are pending review by-the Archdiocesan College of Consultants.</li> <li>Other options can be considered for use of vacant land.</li> </ul>	<ul style="list-style-type: none"> <li>Proceeds from any sale of vacant land (Project 4464R) are governed by Archdiocesan protocol, as to the order in which proceeds will satisfy Parish debts/obligations.</li> </ul>
New Business - Topic (PPC Member)	<ol style="list-style-type: none"> <li>Parish Holy Communion Mass/Luncheon (Agnes Arkus): <ul style="list-style-type: none"> <li>Date: Sunday, March 29<sup>th</sup>: (Mass/Hot Luncheon)</li> <li>Flyer with further details/prices will follow this month.</li> <li>Preliminary plan is to hold luncheon in PLC (Up to 175).</li> </ul> </li> <li>Parish Finance Council Ex-Officio Member (Jon Lippard): Recommended adding name of our PPC Ex-Officio member to our Minutes and Council communications.</li> </ol>	<ol style="list-style-type: none"> <li>Agnes Arkus is working with the Pastor to finalize all remaining details, including guest speaker/catering.</li> <li>Pastor will confirm with PFC Ex-Officio member and send Email address to Secretary Jon Lippard for addition to minutes and communications.</li> </ol>
Closing Prayer	Msgr. Diamond	

**SAINT CORNELIUS CHURCH**

*Jon Lippard*

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Jon Lippard  
Secretary - Parish Pastoral Council

<b>Present</b>	<b>Present</b>	<b>Absent</b>
Msgr. Diamond	Peter Kosciwicz	Deacon Morris
Kathy Carney	Jon Lippard	Joanne Morris
Lisa Daughen	Kevin Hicks	Sr. Deacon Wirth
Franca Fletcher	-	Craig Sanders
Agnes Arkus	-	Chris Fahey
Len Leschinsky	-	Deacon Todor