

Helpful Links Reference Card



St. Therese Mission Statement:

*The parish of St. Therese, rooted in Ignatian Spirituality, strives to **Love God, Follow Jesus and Serve All** by doing ordinary things with great love.*

Thank you for all you do to help the parish of St. Therese fulfill our mission! We hope this reference card will be helpful to you as you share your time and talent in your ministries.

St. Therese Employee Directory: sainttherese.net/parish-staff

The rest of the links on this reference card can be found under the eCommunity tab of our website: sainttherese.net/ecommunity

Ministry Leader Handbook & Parish Staff Assistance Ministry Chart:
sainttherese.net/ministry-leader-handbook

Parish Handbook and Stewardship Guide and the Parish Group and Ministry Contacts List:
sainttherese.net/parish-handbook-and-contacts-list

Mollie Anderson, Volunteer Coordinator manderson@sainttherese.net

- Forms and Policies for Volunteers: sainttherese.net/forms-and-policies-for-volunteers

Scheduling and Communications Requests

Christine Leal, Facilities Scheduler cleal@sainttherese.net

- Facilities Scheduling Forms: sainttherese.net/facilities-scheduling-forms
- View Parish Calendar (My Church Events Calendar): sainttherese.net/parish-calendar

Rosemary Hyman, Liturgy Coordinator rhyma@sainttherese.net

- Narthex Scheduling Forms: sainttherese.net/narthex-scheduling
- Pulpit Announcements: sainttherese.net/pulpit-announcements

Lisa Cash, Ministry Communications Coordinator lcash@sainttherese.net

- Constant Contact: lcash@sainttherese.net
- Newspaper Submissions: sainttherese.net/newspaper-submissions
- Outdoor Electronic Sign: sainttherese.net/outdoor-electronic-sign
- Website Submissions: sainttherese.net/website-submissions

Patricia Van Buren, Bulletin Editor/Social Media Coordinator pvanburen@sainttherese.net

- Facebook Submissions: pvanburen@sainttherese.net

Bulletin Submissions should be sent via email. The deadline for bulletin submissions Wednesday, 11 days before the requested bulletin publication date. All items subject to approval and editing.

- Bulletin Submissions: bulletin@sainttherese.net
- Bulletin Submission Guidelines: sainttherese.net/bulletin-submission-guidelines