

Nativity Summer Saints Handbook

June 1, 2020 – July 24, 2020

Welcome to the Nativity Summer Saints Program! We look forward to having an enjoyable, exciting and educational summer with your child!

Fees & Financial Information:

Registration fees

Registration fees guarantee a place for the child and are non-refundable.

Fees are as follows: \$30/child for currently registered Nativity BVM Students
\$40/child for all others

Daily rate

\$20 per day for children going into Kindergarten through Grade 6

\$25 per day for children in Preschool

Weekly rate

\$90 per week for children going into Kindergarten through Grade 6

\$110 per week for children going into Preschool

Family Discounts

A \$5 per additional child discount will be given to families with multiple children enrolled. The rate applies only to weekly rates. Daily rates are excluded from this discount.

Other Financial Information

All fees are due on Monday morning or on the first day of camp that week. Weekly fees that have not been paid by Wednesday are subject to a \$5 late fee and campers may not attend camp until the fees are paid in full.

We accept cash, check or credit cards as forms of payment.

There will be a \$35 fee charged for all returned checks. Once we receive an NSF check, we will no longer accept checks from the check writer.

All cash payers will be given a receipt at the time of payment. Receipts are available for other forms of payment upon request.

Camp fees are generally non-refundable. Roll overs for weekly payers will be made on a case-by-case basis and are subject to the approval of the school's bookkeeper, Allison Watts. Allison can be reached by calling the front office or email:

nativitybilling@gmail.com.

Arrival and Departure Times:

Summer Saints begins at 7:00 a.m. each day. No child may enter the building before that time. All campers must be signed in by an adult on their registration form. In addition, at the end of the day, campers must be signed out by an adult on their registration form. Our camp staff may ask for identification for adults they do not know.

Summer Saints ends at 5:30 p.m.

Late Fees:

A late fee of \$20.00 will be charged for anyone who arrives to pick up their child between 5:31 and 5:45. A \$30.00 late fee will be charged for anyone who arrives to pick up their child between 5:46 and 6:00 p.m. A \$50.00 late fee will be charged for anyone who arrives after 6:00. If a child is not picked up by 6:30, the Biloxi Police Department will be contacted. Correct time will be determined by the cell phone of the responsible summer program worker.

Additional charges or action may be taken if a family is chronically late (more than three times) in picking up a child.

Camp Supplies:Backpack

Campers are asked to bring a backpack each day that is clearly marked with their name. Each child should have a towel, change of clothes, water bottle and sunscreen in the backpack. Children going into PreK 3, PreK 4 and Kindergarten should also bring some sort of nap mat to use during their rest time.

Insect repellent

If a child needs to use insect repellent, this must be provided by the family and the child needs to be able to apply it by himself or herself.

Medicine

The administration of any medicine (including cough drops) will be done only by adult summer camp personnel. All medicine (including cough drops) will be turned into the adult at the time of the child's arrival. An "administration of medication form" must be completed by the parent or guardian. Epi-pens and inhalers are considered medicine and a medication form must be filled out for them.

Sunscreen

Because the children will be actively playing outdoors, each child should have their own sunscreen with their name clearly printed on the container. If a child cannot apply his/her own sunscreen, pump or spray sunscreen must be provided.

Closure of Camp Program:

If Summer Saints needs to be closed because of weather or other emergency, families will be contacted by telephone, text message or email.

Communication:

We will keep families informed about Summer Saints “happenings” through email, text messages and notes. The telephone number for the school is: 228-432-2269. If no one is in the office, there is an answering machine that will be checked periodically for messages. In case of emergency, Camp Director, Ms. Kim may be reached at 228-365-3248 and Ms. Jen may be reached at 228-547-8061.

Daily Schedule:

Our program will begin at 7:00 a.m. and end at 5:30 p.m. each day. Children should be brought into the building by an adult and should enter the school through the doors by the gym awning. The doors by the gym remain locked during the day for the safety of our campers & staff. Use the Ring doorbell and someone will let you inside.

At 9:00 each day the children will gather for opening prayer and then an outline of the day’s activities. There will be opportunities for outdoor play, indoor play, games, crafts and guest presentations. Children will have a snack mid-morning and mid-afternoon. The campers will have lunch at approximately 11:30 each day.

Dress Code:

Children should wear comfortable clothing that is appropriate for active play. Shorts should be an appropriate length. If skirts or dresses are worn, shorts must be worn underneath. Sleeveless shirts should have a strap of at least one inch in width. Tube tops, crop tops or mesh shirts should not be worn.

Tennis shoes are preferred because of active play but sandals with back straps may be worn. Flip flops/water shoes may only be worn for water activities.

Each child (pre-k through grade 2) should bring a complete change of clothes.

Electronics, telephones:

Any electronics, cell phones etc. must be turned into the adult caregivers upon arrival at summer camp. They will be given to the child upon leaving the program for the day. A written record will be kept. If a child fails to turn in an item at the beginning of the day, the item will be kept and returned to the adult picking them up. Following our school policy, repeated failure to turn in an item will result in the item being confiscated for the remainder of the summer program.

Field Trips:

Our Summer Saints will participate in many field trips throughout the program. A general permission slip will be completed for visits to Benachi Park, Fire Station, Fire Museum and Biloxi Visitors Center. Special permission forms will be issued for field trips to the Biloxi Natatorium, beach, Farmers Market or any destinations that require transportation. Spending money may be sent on Farmers Market trips or other appropriate field trips.

Note, parents who do not want their children to participate in certain field trips must keep them home during the field trip. We do not have the capability to supervise a small number of children at school while the rest go out for the morning. Campers may be checked in after the field trip has ended. Campers may not ever be dropped off in the middle of a field trip.

Injuries/Illness:

The parent/guardian will be notified if a child is injured in some way or becomes ill. Because there is no nurse available to monitor the child, we will expect the child to be picked up if the injury or illness is significant.

Behavior and Bullying:

The Nativity BVM School Summer Saints Camp has a zero tolerance for fighting and bullying. Campers found in violation are subject to expulsion from the camp.

Food:Breakfast

Breakfast will be provided for campers who arrive before 9:00am. This breakfast is provided by the Summer Feeding Program through Biloxi Schools.

Lunch

The lunch time for Summer Saints will be at 11:30 each day. Lunches will be provided by the Summer Feeding Program through Biloxi Schools. Campers may also bring his or her own lunch. Lunches must be "ready to eat", i.e., caregivers will not heat or refrigerate lunches for the children. Parents and family members are more than welcome to join the children for lunch.

Snacks

Snacks and drinks will be provided by the summer program twice each day. Any food allergies or diet restrictions should be clearly noted on the child's information sheet.

Pictures:

Adults should only post pictures of their own children on social media. If a family does not wish their child to be photographed, the Camp Leaders need to be given notice in writing.

Sign in/Sign out:

All children must be signed in and signed out by an adult each day of the program. If a child is going home with another child at the end of the day, summer program staff must receive a note or telephone call from both families. Children will only be released to adults who are on their information form.

Summer Saints t-shirt:

Each registered camper will be provided with one Summer Saints t-shirt. Although this shirt may be worn at any time, campers are asked to wear the shirts for field trips. Extra shirts may be purchased for children or adults.

Updated 2/2020

Nativity BVM School
Summer Saints Camp
2020

I have read and clearly understand the policies and expectations of the 2020 Nativity BVM School Summer Saints Camp set forth in this handbook. This page must be returned to Nativity BVM School on or before June 1, 2020.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Name of campers registered: _____
