

St. Patrick Catholic Parish-Pasco, WA

Music Director

Accountable to: Pastor

Position: Full-time, Exempt

Purpose & Vision Parish Music Director:

Under the direction and supervision of the Pastor, the Director of Music assists priests and deacons of St. Patrick Catholic Parish in preparing and presenting liturgical celebrations in which the assembly can express their relationship with God, and their baptismal commitment to one another through sacred psalms, hymns, and songs which: 1) inspire and challenge the assembly to respond in song and prayer, 2) relate liturgical action and Christian commitment, 3) affirm their unity as a community of faith.

Qualifications

1. 1. Musical Skills:

- Proficiency in at least one accompanying instrument used in liturgical celebration or in voice and choral performance
- Knowledge of keyboard technique, service playing requirements, transposition, guitar techniques, group vocal techniques for adults and children, choral conducting
- Understanding of acoustics, especially as they pertain to the space in which the parish worships
- Understands the use of instruments with choir and keyboards
- The music director often finds it necessary to adapt or write additional parts for music used in church. The Director of Music Ministry has these skills at ready use:
- Basic knowledge of theory and harmony; ability to write simple musical scores, e.g., instrumental parts, descants
- Understanding of score reading and transposition of instruments

2. Organizational Skills:

The position of Director of Music Ministry implies the involvement of other people in the musical programs of the parish. Certain skills of organization and planning are important for good celebrations. The Director of Music Ministry is able to organize, or see to the organization of, these aspects of the music program of the parish:

- overall coordination of the various music ministries;
- budget planning and administration;
- the long- and short-range planning of music;
- the scheduling of music ministers;
- the timely distribution of all schedules so musicians can rehearse;
- the maintenance of a music library;
- the selection and maintenance of instruments;
- seasonal evaluation of music ministry.
- maintain clean and orderly music area in the church and sacristy

3. Liturgical Skills

A Director of Music and Liturgy has acquired basic information about the liturgy of the Roman Catholic Church and is able to integrate this with musical skills so that the liturgical music component of worship can be celebrated. Such basic information is usually acquired through the study of liturgical theology and church music, or through wide reading or experience in the field. He/she demonstrates a knowledge and application of these basic documents:

- Constitution on the Sacred Liturgy (1963)
- Instruction on Music in the Liturgy (Musicam Sacram) (1967)
- General Instruction of the Roman Missal (2002)
- Music in Catholic Worship (1972)
- Directory for Masses with Children (1973)
- Environment and Art in Catholic Worship (1977)
- Introduction to the Lectionary (Revised, 1981)
- Liturgical Music Today (1982)
- Rite of Christian Initiation of Adults (1988)

4. Other:

- Have an understanding/ability to work well with Catholics from different cultures, backgrounds, and ideologies.
- Be willing to work evenings and weekends, with regularly scheduled days-off during the week.
- Possess excellent interpersonal communication skills: oral and written bilingual skills in English and Spanish are preferred so that the needs both Spanish and English speaking musicians are served.
- Have a working knowledge of Microsoft Office, the parish database program, and sound systems.
- Be a practicing Roman Catholic. Public and private adherence to and support of the teachings of the Roman Catholic Church, as well as to diocesan and parish policies required.
- Have a friendly and cheerful attitude.
- Have the ability to work under pressure and to meet deadlines with minimal supervision.
- Have the ability to work well as a member of a team with a diverse variety of publics and co-workers.
- Have a high level of professionalism and discretion, ability to protect sensitive information.
- Participate in meetings and retreats of parish staff.

To apply please send your resume and application to:

Rev. Robert Turner

rturner@stpatspasco.org or

drop off in person at 1320 W. Henry St. Pasco, WA 99301

Application may be found at

https://d2y1pz2y630308.cloudfront.net/6397/documents/2018/8/generalapp_082018_web.pdf

This position will remain open until filled. If you have any questions, please call our office at 509-547-8841.