



**Safe Environment Requirements – Volunteers**

Volunteers who may have any possible contact with children must also obtain background checks. All background checks and clearances must be obtained **prior** to beginning work/service. Minors under the age of 18 who are volunteering are NOT required to obtain background checks.

**Background Check and Clearance Requirements as follows:**

*All three clearances and/or forms must be renewed every 5 years (60 months).*

1. Federal Fingerprint Background Check (FBI)
  - *If not Pennsylvania resident for 10 continuous years*  
**<https://uenroll.identogo.com> for information on codes please visit: <https://childyouthprotection.org>**  
OR
2. Disclosure Statement Application for Volunteers
  - *If Pennsylvania resident for 10 continuous years*
3. Pennsylvania State Police Criminal Background Check  
**<https://epatch.state.pa.us/Home.jsp>**
4. Pennsylvania Child Abuse History Clearance  
**<https://www.compass.state.pa.us/CWIS>**

**Provisional Volunteers:**

- No provisional status for Pennsylvania residents
- Volunteers who reside in another state or country may serve on a provisional basis for no more than 30 days while the Pennsylvania State Police, the Department of Public Welfare, and/or the FBI are processing the background checks, so long as they provide clearances from their state or country of residence.

**Training Requirements are as follows:**

All church personnel and volunteers who have regular contact with children must complete the following training:

1. Safe Environment Part I: Protecting God's Children
  - *To register or post-register please go to [www.VIRTUS.org](http://www.VIRTUS.org)*
2. Safe Environment Part II: Mandatory Reporting of Suspected Child Abuse
  - *Must be completed on-line through the OCYP website at [www.childyouthprotection.org](http://www.childyouthprotection.org) under "Training Institute".*

**Minors under the age of 18 are not permitted to complete the training.**