



## ST. LAURNCE LIFE TEEN CORE TEAM MINISTRY DISCRPTION HOSPITALITY TEAM MEMBER

### VISION

Create and execute a welcoming environment at St. Laurence Life Teen where they can know the love of Christ and to live to glorify God in all they do

### REPORTS TO:

St. Laurence Catholic Church Youth Ministry Administrative Assistant

### QUALIFICATIONS

- Take the online 90-minute Safe Haven Course (Link will be given out following the above mentioned initial in-person meeting) which includes having a background clearance on file

### EXPECTATIONS OF A HOSPITALITY TEAM MEMBER

1. Provide Food or snacks to the students at Sunday Life Nights
2. Prepare food and drinks to be served before the students arrive
3. Help clean up after the snack time
4. Greet all students with a smile and kindness
5. Be able to answer questions and provide information about Life Teen

### BEST PRACTICES OF A SMALL GROUP LEADER

- Check in with the Youth Ministry Administrative Assistant at the reception desk of the Ave Maria Center upon arrival
- Wash hands in hand washing sink in the kitchen for 20 seconds or more
- Put on a pair of gloves. Replace the gloves as needed.
- Recycle if able/possible
- When snack time is over, help clean up and put things away
- Place any trash bags that are full in the gray bin near the back door of the kitchen
- Return unused plates, cups, and napkins to the cabinets in the kitchen
- Wipe down and sanitize tables
- Smile and greet the students that you are serving 😊
- Remember and call people by their names as much as possible
- Help guide any parents or students who look lost & Confused upon checking in