

Pastoral Council Meeting Minutes

Thursday, October 1st, 2020

Time: 6:45 pm Location: Mother Cabrini Hall at SFC

Attendees:

Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Fr. Carlos Londono	<input checked="" type="checkbox"/>	Don Theisen
<input type="checkbox"/>	Seminary intern Dominic Lazzaroni	<input type="checkbox"/>		<input type="checkbox"/>	

Immaculate Conception (Term-End)

<input type="checkbox"/>	Catherine Yekenevicz (Trustee) 3-22	<input checked="" type="checkbox"/>	Mary Swosinski (Trustee) 2-21	<input type="checkbox"/>	Rafael Vela 2-22
<input type="checkbox"/>	(Chair)	<input checked="" type="checkbox"/>	Lloyd Uelmen 1-21	<input checked="" type="checkbox"/>	Wendy Peters 1-22
<input checked="" type="checkbox"/>	Mike Falkner (Vice Chair) 2-21	<input checked="" type="checkbox"/>	Jean Franke 1-21	<input checked="" type="checkbox"/>	Bob Wenzlaff 1-23
<input checked="" type="checkbox"/>	Harold Siercks (Secretary) 1-22	<input checked="" type="checkbox"/>	Kathleen Paul 1-22	<input type="checkbox"/>	

Saint Frances Cabrini (Term-End)

<input checked="" type="checkbox"/>	Dave Kohlmann (Trustee) 1-22	<input checked="" type="checkbox"/>	Mary Herdrich (Trustee) 1-21	<input type="checkbox"/>	Lynn Corazzi 2-23
<input type="checkbox"/>	Lisa French (Chair) 2-21	<input checked="" type="checkbox"/>	Cathy Spies 1-22	<input type="checkbox"/>	Dave Zimbal
<input checked="" type="checkbox"/>	Gregg Jashinsky (Vice Chair)	<input checked="" type="checkbox"/>	Mike Murphy 1-23	<input checked="" type="checkbox"/>	Randy Lucka 1-22
<input type="checkbox"/>	(Secretary)	<input checked="" type="checkbox"/>	Anne Marie Danaher 2-21	<input checked="" type="checkbox"/>	Nick Shera 1-23

Joint Meeting Topics:

- Prayer
 - Fr Nathan opened the meeting at 6:50 with a reading from the autobiography of St Theresa of the Child Jesus focusing on love for God followed by prayer intercessions from the group and finishing with a prayer.
- Introductions
 - Introduction of the Council members present were made. Our new members were thanked for their service. Fr Carlos spoke briefly of an additional Council member from SMIC which just recently decided to join but could not make the meeting.
- Approval of September minutes
 - September minutes were approved as presented.
- Review of the Archdiocese Parish Pastoral Council Norms (See Attached)
 - Fr Nathan reviewed the Archdiocese Council Norms for each of the major headings.
 - SMIC and SFC are separate Councils, as are the Finance Committees.
 - Guidelines for members, Officers, elections, and duties were reviewed.
 - Guidelines for meetings, vacancies, and manner of conduct were reviewed. He emphasized that decision making should be by consensus and not a vote count.
 - Guidelines for the various Committees and their priorities were reviewed. It was acknowledged that at this time most of the Committees were not meeting. It was noted that the guidelines for specific terms of Committee members is not being implemented in all cases.
- Review of the Archdiocese Pastoral Council Appendix Instructions (See Attached)
 - Fr Nathan reviewed the Pastoral Council Appendix completion instructions which will be addressed in the Parish breakout session.

- Final comments before Parish Specific breakout session
 - Cathy Spies provided an update on the Food and Funds Drive that is happening on Oct 31 and Nov 1 before all Masses. This drive is to benefit the Food Pantry and Family Promise. A handout was provided highlighting the various food and non-perishable items in greatest need. Monetary donations are encouraged as this allows the Food Pantry to purchase the items most needed. In addition, an anonymous donor will match up to \$5,000 dollars in donations!
 - Fr Nathan and the Parish staff will be working with Holy Angels and SFC on improving student registrations and common areas between the schools.
 - There is no current plan for the Archdiocese to create a West Bend cluster combining the West Bend and Newburg parishes. The present arrangement of staffing is working out.

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Breakout meeting topics: St Mary's Immaculate Conception

- Election of Officers
 - Chairperson: Mike Falkner
 - Vice-Chair: Whitey Uelmen
 - Secretary: Harold Siercks
- Selection of liaisons
 - Finance: Whitey Uelmen and Jean Franke
 - Don Theisen provided an overview of the duties and responsibilities of the Liaison.
 - Prayer and Worship: Mike Falkner
 - Faith Formation: Wendy Peters
 - Pastoral Council to Archdiocese: Harold Siercks
 - Human Concerns: Bob Wenzlaff
 - Stewardship and Barton Outreach: Our new Council member will be approached for this Liaison
 - Cluster Council: Kathleen Paul
- Completion of Council appendix template/ instructions with SMIC specifics (hand write - we will type the final template later and have Council approve before sending to the Archdiocese)
 - The appendix was reviewed and specific numbers for members, terms, etc. were completed at this time. The only remaining information to be filled is the description of Parish notifications and discernment for new Council members.
- Committee Reports:
 - Finance – Whitey Uelmen - provided by Don Theisen
 - Buildings and Grounds met. Reviewed the activities and plans for paving the School driveway and installing a drainage pipe for the gutters to prevent water entering the garage. The concrete work to be completed in the spring. At this time the plan to route the gutter system drain pipe to the city sewer connection would cut across the front of the old school area and the sidewalk leading up to it due to the sewer connection being located near the corner intersection and no connection directly in front near the driveway. The sink hole in the back parking lot is also being addressed.
 - The window restoration and repair project will be starting soon, probably in early November. This project will also install new window frames as required. Some windows are expected to be out through the winter season while they are being restored. The openings will be sealed until reinstallation.
 - The furnace and heating system upgrade is nearly complete.
 - General water drainage and control around the church still need to be resolved. This will probable required drainage tile around the foundation.
 - It was discussed that the major projects need overall review and planning so that one project does not impact another and create rework.

- Archdiocese capital campaign continues to be on hold. Our collections are on track.
- Human Concerns
 - The upcoming Food and Funds Drive as outlined during the general meeting.
- Stewardship and Barton Outreach
 - Our Fish Fry will be on Oct 23rd and drive thru only.
 - The Thanksgiving Dinner will occur but be take-out only.

Next meeting: Thursday November 5th at 6:45 PM. Location: Mother Cabrini Hall, SFC

Breakout meeting topics: Saint Frances Cabrini

- Election of officers
 - Chair – Gregg Jashinsky
 - Vice-Chair – Randy Lucka
 - Secretary – Cathy Spies
- Selection of liaisons
 - Stewardship – Mike Murphy
 - Prayer and worship – Lynn Corazzi (was not present to accept)
 - Finance – Dave Zimbal and Lisa French (neither were present to accept)
 - Faith Formation – Cathy Spies
 - Human Concerns – Nick Shera
 - Cluster Council – TBD (if we need one)
 - School – Anne Marie Danaher
 - Pastoral Council to Archdiocese – Randy Lucka
 - Together Event – TBD (if we are planning to continue this, the recommendation is to have the event chair attend our meetings, rather than have a council member attend theirs)
- Recommendations for the start of a new council year:
 - Have name tags for those of us that are name challenged (Cathy will bring)
- Dave G shared that there were videos on preparing leaders on the Archdiocese website that might be helpful for us to look at.
- Updates:
 - Little Saints Day Care – SFC has hired a new director. Fr. Nate said the Interim Director has done a good job making some necessary changes. There are facilities issues (caused by the dirt) that need to be addressed and Russ is currently working on them. Currently there are 12 children at Little Saints. It can handle 30. We are not making money at this time but, hopefully with a new director, we will soon be profitable.
 - SFC School – Fr. Nate shared that the school is currently at 201 students down from 234. We are down \$140,000 due to this. He said no changes will be made at this time as they don't want to disrupt the school and hopefully numbers will return.
- Committee Reports:
- School (Anne Marie) -
 - Shared that we have several new families that are passionate about taking more of a role to help (raise money, volunteer, ect.) but said that more information is needed (ex. "how much money do we need to

raise?”, etc. Anne Marie felt if we were able to give more info, more action would take place. Dave K shared that it was important for the school families to understand the percent of tuition that the Parish covers.

- Auction – At this time, the school is not sure if/how the event will take place.
- Calendars – 956 calendars sold (goal was 1000) so this raised close to \$15,000. It is a very easy way to raise money.
- Grading – SFC has gone from an “A,B,C” grading scale to a “Standards Base” grading. This is definitely going to be an adjustment period as most parents want to know what an “A” is – but will be good in the long haul.
- Faith Formation – (Cathy) –
 - Our programs are up and running although the numbers have been affected by Covid. (last year we had 140 student and this year about 108) That said, we do have some doing the program at home and Julie is working with the families. There is a strict protocol to keep people safe (temp check, hand sanitizer, mask wearing) and there is no family activity to keep social distance. We are one of the few Parishes offering in person.
 - Confirmation retreat -is now only a day retreat (down from a weekend) and Cathy wanted to note that, although this is cheaper, once COVID concerns are down, she wanted it known that the committee noted how important the retreat was to youth formation and hopes it will return to at least an overnight event.
 - Journey – The move to St. Mary’s is complete and all has started well. The room looks great and it looks like our friends have made the transition well
 - Small faith- Groups have started up again, although not all. Some are doing zoom get togethers. The Church Hall and JPll room have been offered to help with social distancing.
 - RCIA/Spanish – Fr. Carlos is handing the new RCIA individuals and is offering Spanish faith formation. Although numbers are low now, we feel this they will definitely increase.
- Facilities –
 - The committee is meeting on what the next 1-3 year facilities plan is. We will be able to report and that meeting. Currently, there is window and cement work (and grading) being done at the Ed center. The boiler is being looked into (not sure what building???)
 - Church – The rendering of the “Church Updates” that was commissioned when we were planning on doing the Archdiocese “Capital Campaign” is now complete. The facilities committee will look at it and will also look at the basic numbers for cost. Currently, there is no decision to move forward on this. That will be up to the committees, whether we bring it to the Parish
 - Financial statement – There are a few questions that need answers from Rick Doll in order to close the year financial statement. We were given an extension until Oct. 15 to close the books.
- **No other committees are meeting at this time. Fr. Nate feels a “wait and see” approach will be done before we start up the other committees;

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Upcoming meetings: (all 6:45pm)

2020

Thursday, September 17th, Finance Council, MCH

Thursday, October 1, Pastoral Council, MCH

Thursday, October 15th, Finance Council, MCH

Thursday, November 5th, Pastoral Council SFC ONLY

Thursday, November 12th, Finance Council, MCH

Thursday, December 3rd, Pastoral Council, MCH

Thursday, December 17th, Finance Council, MCH

2021

Thursday, January 7th, Pastoral Council, IC Hall

Thursday, February 4th, Pastoral Council, IC Hall

Thursday, March 4th, Pastoral Council, IC Hall

Thursday, April 8th, Pastoral Council, IC Hall

Thursday, May 6th, Pastoral Council, IC Hall

Thursday, June 3rd, Pastoral Council, IC Hall

(Finance Councils not yet scheduled for 2021)