

Pastoral Council Meeting Minutes

WEDNESDAY, June 3rd, 2020

Time: 6:45 pm

Location: VIA ZOOM online meeting NOTE: You may join the meeting starting at 6:30.

Attendees:

Staff

Fr. Nathan Reesman

Fr. Andrew Infanger

Fr. Carlos Londono

Don Theisen

Immaculate Conception

Catherine Yekenevicz (Trustee)

Harold Siercks (Secretary)

Jean Franke

Kathleen Paul

Kris Deiss (Chair)

Lloyd Uelmen

Mary Swosinski (Trustee)

Mike Falkner (Vice Chair)

Rafael Vela

Wendy Peters

Saint Frances Cabrini

Anne Marie Danaher

Cathy Spies

Dave Gugg (Secretary)

Dave Kohlmann (Trustee)

Dave Zimbal

Gregg Jashinsky (Vice Chair)

Joe Vespalec

Lisa French (Chair)

Lynn Corazzi

Mary Herdrich (Trustee)

Randy Lucka

Joint Meeting Topics:

- Prayer
 - Fr. Nathan opened the meeting at 6:46 with an Our Father
- Approval of March minutes
 - March minutes were not distributed. To be distributed with the June minutes and approved at the next Pastoral Council meeting.
- Terms and Council Members
 - SMIC – Kris Deiss is willing to renew for an additional term.
 - SFC – Joe Vespalec is completing a second term and must come off the Council.
 - SFC – Lynn Corazzi is willing to stay on for a few more meetings.
 - SFC – Dave Gugg may stay on for an additional term.
 - New Council members to be determined at a later date.
- Budget and Finances updates
 - Fr. Nathan discussed that the Offertory collections are still coming in. With expenses way down the overall budget situation is pretty good. The SMIC budget is in a good financial position.
 - The Diocese is requesting new budgets, including the basis for the assumptions for the budget numbers. Their guidance is to plan on a reduced income year. Examples include a drop in school enrollments and a reduction / loss of revenue from festivals and other activities.
 - The Diocese is also requesting we prepare a 'Plan B' budget in case we do not see the anticipated revenue coming in. Both Parishes will be submitting a planned balanced budget based on the new assumptions.
 - Regarding the schools and religious education, there were a lot of discussions concerning the upcoming school year. First, the Diocese has directed that we DO plan on a start of school, but to have in place a plan to quickly shift to a Virtual School if the conditions change. We may not have a Hot Lunch program and the playground / recess routine will be very different. Current enrollment plans on 235 to 238 students returning. No additional staffing changes are planned.
 - We are planning on in-person Religious Education / Formation which could also shift to a Virtual format.
 - SMIC is looking at a potential net positive revenue of approximately 80K. If the Payroll loan turns into a Grant, this would provide an additional approximately 35K revenue.
 - As of now, the Capital Campaign project is on hold. The Parishes will continue to explore the projects that were planned and determine if funding is available.

- Major projects updates including:
 - SFC parking lot
 - To be completed this summer. This will require a fill coat to smooth the surface prior to the finished pavement surface. This project is expected to finish over budget.
 - SMIC heating system
 - All the old heating hardware has been removed. Most of the new lines have been installed. Controls are being installed. The overall project should come in under budget.
 - SMIC window repairs / restoration
 - Still under consideration. Based on the above revenue projections, these funds could be applied to the stained glass window repair and restoration project. Some discussion also brought up the possibility of families 'sponsoring' a window repair to reduce the cost of the project.
 - SFC additional items
 - Approximately 40% of the church lights have been changed out.
 - The lower level Canopies have issues with the foundations and probably cannot be saved.
 - One power distribution panel in the Boiler Room has issues with the three phase power due to age and had to be de-energized for replacement. As the three phase power is required for fans and motors, like ventilation and AC, this may impact conduct of Mass. Also means that power is out in portions of the church. A second power panel may have similar age related issues. This repair will be 2 -3K dollars.
 - Planning on finishing a rendering of the project to remodel the church worship space flooring and the front canopy project so that the Parish has an idea of what the finished product would look like going forward.
 - SMIC additional items
 - The new Lobby entrance and canopy to the parking lot and the front steps replacement and grading are on hold.
 - The SFC paving company will look at paving the driveway between the church and the old school and repairing the sink hole that is forming in the back parking lot.

- Conversations about the focus of Parish activities and missions to include:
 - Worship
 - Discussions on how the first weekend Masses went were generally very positive. Attendance is expected to increase as people become more comfortable in groups. One item noted was the suggestion that the Priest wear a face mask while distributing Communion as social distancing cannot be maintained. Similarly, the Ushers should be reminded to use the long handle of the collection baskets so they do not get so close to the people at the end of the pews.
 - We should plan on the limitations on attendance to Mass until the fall.
 - A concern was brought up about children attending the Mass, but without a specific issue. In general it was agreed that children / families should be encouraged to attend while at the same time also maintaining mask usage and social distancing from non-family members.
 - Staffing the 'old' Mass schedule, like the 6:15 Monday Mass, may not be possible due to staffing. The focus will be on the weekend Masses as the first priority.
 - Fr. Andrew will be starting a transition to the Neumann Center starting with two days a week in July until his transfer on August 4th.
 - Formation
 - Good feedback on the electronic outreach to the Parish using the daily Homilies, daily Mass, Off the Cuff, etc. 150 – 300 people viewed the Off the Cuff sessions either live or online. The thought is that as the church opens up Mass attendance the electronic participation will decrease.
 - Service to the sick and poor
 - Discussions on how we can reach out to people in the Parish and community, especially people of color / minorities given the current protests and demonstrations. With Fr Carlos starting next Tuesday, discussions on how he can fit into the Mass schedule including potentially the Spanish Mass.
 - The SMIC rummage sale and fish fries are on hold. A drive through fish fry may be possible.
 - The SMIC Thanksgiving dinner is on hold but not cancelled.

- Communications
 - We will continue to transition our communications as much as possible to the Parish web sites and other electronic media. Preparing the bulletins is very labor intensive, but we are also in a contract with the bulletin publisher so a paper bulletin will continue for the time being. It may be reduced to a single page, mailed out on a monthly basis, or other options.
 - The use of the Zoom format for the meeting worked fairly well.
- Proposed date for next meeting on Thursday, September 3rd. Communications on the proposed budgets and a possible meeting in August will be communicated as necessary.
- Final comments and closing
 - Fr. Nathan thanked everyone for their participation and closed the meeting with a blessing at 8:30.

Breakout meeting topics: St Mary's Immaculate Conception

- Reports were omitted at this time.
- Committee Reports:
 - o Stewardship & Barton Outreach – Mike Falkner
 - o Prayer & Worship – Jean Franke
 - o Finance – Whitey Uelmen
 - o Faith Formation – Rafael Vega
 - o Human Concerns – Harold Siercks
 - o Cluster Council – Kathleen Paul
 - o Pastoral Council to Archdiocese – Wendy Peters

Next meeting: Thursday September 3rd at 6:45 PM. Location and method TBD.

Breakout meeting topics: Saint Frances Cabrini

- Reports were omitted at this time.

- Committee Reports:
 - Stewardship – Gregg Jashinsky
 - Prayer & Worship – Dave Gugg
 - Finance – Dave Zimbal, Lynn Corazzi
 - Faith Formation – Cathy Spies
 - Human Concerns – Randy Lucka
 - Cluster Council – Joe Vespalec
 - School - Anne Marie Danaher
 - Pastoral Council to Archdiocese – Gregg Jashinsky
 - Together Event – Lisa French

Next meeting: Thursday September 3rd at 6:45 PM. Location and method TBD.