

## Pastoral Council Meeting Minutes

Thursday, December 3rd, 2020

Time: 6:45 pm Location: SMIC Church Hall

### Attendees:

#### Staff

<input checked="" type="checkbox"/>	Fr. Nathan Reesman	<input checked="" type="checkbox"/>	Fr. Carlos Londono	<input checked="" type="checkbox"/>	Art Poehlman
<input type="checkbox"/>	Seminary intern Dominic Lazzaroni	<input checked="" type="checkbox"/>	Don Theisen	<input type="checkbox"/>	

#### Immaculate Conception (Term-End)

<input checked="" type="checkbox"/>	Catherine Yekenevicz (Trustee) 3-22	<input checked="" type="checkbox"/>	Mary Swosinski (Trustee) 2-21	<input checked="" type="checkbox"/>	Oscar Valladares 1-23
<input checked="" type="checkbox"/>	Mike Falkner (Chair) 2-21	<input checked="" type="checkbox"/>	Bob Wenzlaff 1-23	<input checked="" type="checkbox"/>	Wendy Peters 1-22
<input checked="" type="checkbox"/>	Lloyd Uelmen (Vice Chair) 1-21	<input checked="" type="checkbox"/>	Jean Franke 1-21	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Harold Siercks (Secretary) 1-22	<input checked="" type="checkbox"/>	Kathleen Paul 1-22	<input type="checkbox"/>	

#### Saint Frances Cabrini (Term-End) – No meeting in December

<input type="checkbox"/>	Dave Kohlmann (Trustee) 1-22	<input type="checkbox"/>	Mary Herdrich (Trustee) 1-21	<input type="checkbox"/>	Lynn Corazzi 2-23
<input type="checkbox"/>	Gregg Jashinsky (Chair)	<input type="checkbox"/>	Nick Shera 1-23	<input type="checkbox"/>	Dave Zimbal
<input type="checkbox"/>	Randy Lucka (Vice Chair) 1-22	<input type="checkbox"/>	Mike Murphy 1-23	<input type="checkbox"/>	Lisa French 2-21
<input type="checkbox"/>	Cathy Spies (Secretary) 1-22	<input type="checkbox"/>	Anne Marie Danaher 2-21	<input type="checkbox"/>	

### SMIC Meeting Topics:

- Prayer
  - Meeting was called to order at 6:45 by Mike Falkner. Prayer was led by Fr Nathan using a letter from Saint Francis Xavier on preaching the Gospel. Group prayers and petitions were offered.
- Updates and discussion on in-progress and potential / upcoming capital projects
  - Fr Nathan led an introduction and review of the on-going and planned projects using the budget plan provided by Don Theisen. We will also discuss project priorities and the planning of a capital campaign, either just for the Parish or an Archdiocese campaign (which had been deferred) in which we would keep 60% of the pledges.
  - Don Theisen reviewed the details of each item on the current year budget plan.
    - The school heating systems is in essence completed. Some programming is to be completed and we have not been billed yet.
    - The window restoration is in progress starting with the Steeple windows. The windows are at the company shop in various stages of repair and restoration. They will be returned and reinstalled in the spring including a storm window that will provide protection.
    - Water heater replacements are underway as part of continued maintenance. Four heaters have been replaced so far.
    - The Fire Alarm system upgrade is being prepared to meet fire code but has not been approved yet.
    - The Steeple clock tower needs to be cleaned up of bat droppings and the screens repaired to prevent entry. This work needs to be detailed and approved.
    - The snow sweep broom attachment for the lawn tractor has been purchased.
    - The asphalt and concrete work in the parking lot has been completed. The asphalt work has been paid but the bill for concrete work on the storm drain near the Convent has not been received yet.
  - Future projects this year
    - Items are budgeted and planned for the spring except for the school garage drive paving and storm drain installation. We have had opinions that there is, and there is not, enough slope to provide drainage down the driveway. If required, the storm drain piping must go under the recently done sidewalk to the historic school. This work needs further investigation and evaluation along with the Steeple (front) entrance area work and drainage.
  - Future projects next year

- The Rector and school garage roofs are in need of replacement.
  - The playground screen in the budget is to prevent the ground covering from scattering into the neighbor's yard.
- Future projects in the next two to five years
  - The total project details for the site preparation and foundation drainage around the church needs to be revisited to ensure it fits with other on-going or planned projects to prevent / minimize rework.
  - The proposed Gym/Lobby entrance has several different options depending on the extent of the gable roof and entrance extension, if we add a covered walkway to the parking lot, and if we install automatic doors.
- Future projects beyond five years
  - The next major project would be the church and school roofs. They have been inspected and are in good shape at this time.
- The floor was opened for discussions on the project details and priorities.
  - The Council was in consensus that we should pursue the fire detection system upgrade now and delay the school garage driveway paving and storm drain installation. The projects are roughly equivalent in cost and it was agreed that the fire detection upgrade was more important.
  - Discussions were held on prioritizing the school garage driveway paving and storm drain compared to other projects and how to fund the paving. Don Theisen presented general information on three funds the Parish has that could be used to fund the driveway work along with the fire detection upgrade. A percentage of each of the funds could be used while protecting the fund principle and future earnings. This would provide the funding for the driveway paving. Consensus of the Council was to revisit this project in the spring and make a decision to fund it then.
  - Some discussions were held on maintaining the Rectory (roof replacement, etc) or moving the Parish Office and other uses to the SFC campus and leaving it 'as is'. The consensus of the Council was to maintain the Rectory and continue repairs to prevent further degradation.
  - Discussions were held on having a Town Hall or Listening Session style Parish information night in the spring. This would keep the Parish informed on planned projects and receive input on what Parish members felt were the most important projects to do, or receive input on projects we had not considered.
  - A small team was established to continue planning and evaluating the front step replacement project and how this would tie in to other projects like the driveway paving and grounds work. Mike Falkner and Harold Siercks volunteered to work with Don Theisen on this.
- Additional Council topics
  - Still no word on if or when the Archdiocese will have a capital campaign. The Council agreed that we want to avoid starting a Parish capital campaign and then face a follow-up Archdiocese campaign. We are in a 'wait and see' mode with the Archdiocese.
  - Holy Angels is using a reservation system for the Christmas masses. We will not do that but rely on Mass attendees to respectfully seat themselves around others. Overflow seating will be available in the gym.
  - Our recent programs have been very successful. The drive thru fish fry, drive thru Thanksgiving dinner, and the Food and Funds drive for the Food Shelf Pantry and Family Promise were all highly attended and supported.
  - Fr Carlos talked about the increase in attendance at the Spanish Mass and related programs.
  - Don Theisen reported that all the paperwork on our Covid-19 loan has been submitted to Westbury Bank and we expect that the loan will be converted to a Covid-19 Grant.
  - Meeting adjourned at 9:10 with a Hail Mary.

**Breakout meeting topics: St Mary's Immaculate Conception**

- Committee reports as available. None provided.
- Committee Reports:
  - Stewardship & Barton Outreach –
  - Prayer & Worship – Mike Falkner
  - Finance – Whitey Uelmen / Jean Franke
  - Faith Formation – Wendy Peters
  - Honduran Outreach – Bob Wenzlaff
  - Cluster Council – Kathleen Paul
  - Pastoral Council to Archdiocese – Harold Siercks

**Next meeting: Thursday, January 7th, at 6:45 PM. Location: SMIC Church Hall**

**Breakout meeting topics: Saint Frances Cabrini**

- No meeting in December.
  
- Committee Reports:
  - Stewardship – Mike Murphy
  - Prayer & Worship – Lynn Corazzi
  - Finance – Dave Zimbal, Lisa French
  - Faith Formation – Cathy Spies
  - Human Concerns – Nick Shera
  - Cluster Council – TBD as necessary
  - School - Anne Marie Danaher
  - Pastoral Council to Archdiocese – Randy Lucka
  - Together Event – TBD as necessary

**Next meeting: Thursday, January 7th, at 6:45 PM. Location: SMIC Church Hall**

Upcoming meetings: (all 6:45pm)

2020

Thursday, September 17th, Finance Council, MCH

Thursday, October 1, Pastoral Council, MCH

Thursday, October 15th, Finance Council, MCH

Thursday, November 5th, Pastoral Council TENTATIVE, MCH

Thursday, November 12th, Finance Council, MCH

Thursday, December 3rd, Pastoral Council, MCH

Thursday, December 17th, Finance Council, MCH

2021

Thursday, January 7th, Pastoral Council, IC Hall

Thursday, February 4th, Pastoral Council, IC Hall

Thursday, March 4th, Pastoral Council, IC Hall

Thursday, April 8th, Pastoral Council, IC Hall

Thursday, May 6th, Pastoral Council, IC Hall

Thursday, June 3rd, Pastoral Council, IC Hall

(Finance Councils not yet scheduled for 2021)