



Our Lady of the Lakes T.R.I.P. Policies

The TRIP (Tuition Reduction Incentive Program) program earns Our Lady of the Lakes schools a designated profit percentage from each participating retailer (see attached list and website at www.shopwithscrip.com). Each participating family will earn at least 50% of that profit percentage. This will be held by OLL TRIP and credited to your tuition account to lower your tuition for the next school year. The TRIP tuition calendar runs May 1st to April 30th. Money earned from May 1st to April 30th will be applied to NEXT year's tuition rebate.

Participating families will earn 50% off the profit percentage during the school year (September 1st through May 31st). During the summer months (June 1st through August 31st), participating families will earn 70% of the profit percentage.

The TRIP program will operate according to the TRIP calendar which is available in the school office. Any questions about TRIP should be directed to the TRIP coordinator email at: TRIP@ollonline.org. Every effort will be made to give participating families adequate notice when there are weeks that orders cannot take place. Our main supplying company as well as our volunteer schedules will sometimes prevent ordering from taking place during certain weeks.

TRIP is being offered to promote the education of students at Our Lady of the Lakes School. Therefore, the money collected on your family's account will only be paid to OLL for tuition reduction. If your child(ren) no longer attends OLL for whatever reason, the money held in your account can be:

- Credited to your outstanding tuition balance, if there is one;
- Credited to another family's TRIP account/tuition bill'
- Credited to the General OLL fund for use by the schools.

Parents planning for the future education of their young children at OLL can also participate in the TRIP program. The money earned will be held by TRIP and credited as a tuition payment when their child attends his/her first year at OLL. "Future" families who have not participated in the TRIP program for a two year period will be considered inactive and their earned contribution will be reassigned according to the guidelines in #4 above.

Payment is due before or upon receipt of any ordered gift certificates. If you order your certificates online or by phone, you must drop off a check to the Parish Center office either before Thursday or bring it with you when you pick up your order at the Parish Center. Anyone who has asked that their certificates be sent home with a child will NOT have their certificates sent home if payment is not rendered prior to Thursday. In these cases, the order will be held at the Parish Center, pending payment.

A registration form must be completed for each school year and the disclaimer section signed before certificates will be release to your child.

All orders that are received by 12:00 pm Monday will be filled by the following Thursday afternoon. Orders may be picked up at the Paris Center office after 3:00 pm unless a disclaimer has been filled out and the certificates are going home with the student. TRIP participants are urged to count certificates when received. If a mistake of any kind is found, a coordinator must be notified immediately.

Please fill out all order forms carefully. Any errors that are made by the family will be the responsibility of the family and the family will be expected to absorb the error. Any error that is made by a TRIP volunteer will be fixed as quickly as possible. Please notify a coordinator immediately if you believe an error was made on their part.

To keep you aware of any changes to this program, a note will be sent home with each order weekly. Notifications of new store additions, changes in card denominations or any bonus incentives being offered by retailers are examples of the types of information that will be sent.

These gift certificates are just like cash. Neither Our Lady of the Lakes School or TRIP is responsible for lost, stolen or misplaced certificates.

Anyone writing an insufficient funds (NSF) check will be responsible for paying any fees that are incurred by Our Lady of the Lakes as a result. After two NSF checks are tendered on your account, only money orders or cashier's check will be accepted.