



DIOCESE OF HARRISBURG CATHOLIC SCHOOLS REOPENING PLAN FRAMEWORK 2021-2022

School Name: St. John Neumann Catholic School	School Location: Lancaster, PA
Principal: Kyla Hockley	Date of Reopening: 8/30/21
Type of Reopening: Total Reopening for all students and staff.	The Diocese will continually review this plan in light of CDC and Department of Health guidelines and in collaboration with school principals. (last update: July 19, 2021)
Health & Safety Team These individuals play a role in drafting the school plan and in responding to Covid-related matters during the school year.	
Individual	Stakeholder Group Represented
Kyla Hockley Fr. Dan Powell Cheri Reynolds Donna Snyder	Administration Pastor Parents Faculty & Staff

<p>DIOCESAN GUIDELINES</p>	<p>LOCAL IMPLEMENTATION PLAN: Please include site-specific details and plans for communication to all stakeholders.</p>
<p>Acknowledgement Forms: All parents will be required to sign an updated “acknowledgements and notices” form before the start of the 2021-22 school year. These will be similar to the forms signed before the 2020-21 school year.</p>	<p>Parents will receive an electronic copy of the acknowledgment form via email to be completed the week of August 23rd. Students will not be permitted to attend school until the acknowledgment is received.</p>
<p>Weekly Data Collection: Schools will continue to complete the weekly survey from the Office of Catholic Schools on Covid-related matters until further notice in order to ensure consistent data collection efforts.</p>	<p>Mrs. Hockley will complete the diocesan weekly data collection form. Trends and concerns will be communicated to the Health & Safety team for discussion and review.</p>
<p>Virtual Learning - Individual Request: Permission must be given for children to attend our Catholic schools virtually in the 2021-22 school year. We believe it is best to have our students in person in our schools, whenever possible.</p> <p>Parents may make an application to the re-opening committee (not to the building principal) for consideration for virtual education. The application includes completion of a Google Form and an email including the needed medical documentation. Only medically-documented reasons will be considered. When the re-opening committee receives the application, the committee will consult with the building principal on the matter. The application, pertinent dates and email link can be found here.</p>	<p>Parents will receive the link for requesting individual virtual learning in the SJNCS Weekly on July 23, 2021. This link will be a recurring news item throughout the month of August.</p>

<p>Virtual Learning - Response to Exposure: If quarantine is needed for a group of students, the school will strive to accommodate that group through a combination of virtual and traditional learning methods. Schools need to be prepared to offer virtual instruction in case an entire class needs to be quarantined.</p>	<p>If necessary for a cohort, parents will be notified of the duration of virtual learning. A schedule will be provided so as to balance time in front of the screen and time spent on individual work. If necessary, families may request a device for the period of virtual learning.</p>
<p>Temperature & Symptom Checks: Temperature checks will not be done on a daily basis; rather, they will be reserved for screening potentially ill students or faculty and staff.</p> <ul style="list-style-type: none"> ● Parents will be asked to be vigilant in checking students for symptoms of illness and to keep students home when ill. ● As details of specific symptoms of concern are known, the school will advise parents of any symptoms that require students to remain at home. ● Faculty and staff are asked to do a daily self-check for symptoms. 	<p>Parents will be reminded regularly in the SJNCS Weekly and through special communications for the need to monitor for symptoms of illness.</p> <p>As details become clear of specific symptoms of concern, communication will be provided to parents and teachers.</p> <p>Any student with a fever in the morning should be kept at home. Any student that has a fever during the school day will be sent home.</p>
<p>Social Distancing: Students are expected to be three feet apart in the classroom, to the extent feasible.</p>	<p>All classrooms will be configured so as to provide three feet of distance between students.</p> <p>As much as possible, morning prayer, assemblies and Mass will also be arranged so as to provide three feet of distance between students.</p>

<p>Masks: Masks will not be required in our schools for faculty, staff and students. They are optional for those who would prefer to wear them. Schools must ensure that that option is honored and respected.</p> <ul style="list-style-type: none"> • Students will follow the rules of their school district re: masks when utilizing district transportation. 	<p>A stand-alone email will be sent to parents regarding the Diocesan commitment to making masks optional. In partnership with parents, we support whatever decision a family makes in regards to masks.</p>
<p>Vaccines: Vaccines will not be required for anyone.</p> <ul style="list-style-type: none"> • Those vaccinated will not be required to quarantine if exposed to Covid. 	<p>Though vaccinations are not required, SJNCS will share information about the availability of vaccines with families for those wishing to utilize the opportunity.</p>
<p>Record of Vaccines: Principals will need to know the vaccination status of the people in the buildings in order to be aware of the overall health situation in the schools and to be able to make quarantine decisions, if needed.</p> <ul style="list-style-type: none"> • Faculty and staff in our schools will inform the principal about their vaccination status at the proper time and through the proper channels. • Parents of students are encouraged to let principals know, in the manner the school establishes, if children have been vaccinated. • In all cases, the school will take every reasonable precaution to safeguard the privacy and dignity of all students, faculty and staff regarding vaccination status. 	<p>Mrs. Hockley will compile vaccination status of faculty and staff the week of August 23, 2021.</p> <p>Parents will be able to share details of vaccination status with the school via documentation sent home electronically the week of August 23rd.</p> <p>All documentation related to vaccination status will be reserved to Mrs. Hockley and the Health & Safety Team.</p>
<p>Quarantines: We will await more information from the state to see if contact tracing and quarantine are required at all for those students and faculty and staff who are exposed to a Covid-positive person.</p>	<p>Until told otherwise, SJNCS will require a ten day quarantine from the date of exposure for those unvaccinated individuals who have come in contact with someone who tests positive for Covid.</p>

We will assume that we will operate as we did in 2020-21 unless told otherwise.

Therefore, unvaccinated faculty, staff or students who are exposed to a Covid-positive person will need to quarantine based on time frames established by the CDC and adopted by the State of Pennsylvania. Fully vaccinated faculty, staff and students will NOT need to quarantine, and no contact tracing is needed. Clearly, any student or faculty or staff member who tests positive for Covid must quarantine, with the length of the quarantine to be determined by the Board of Health.

If someone in the SJNCS community tests positive for Covid and has been within 6 feet for 15 minutes or more within 48 hours of their onset of symptoms, communication will come from the school to families who are impacted. As needed, plans for virtual instruction will follow.

Parents, visitors and volunteers:

Parents, volunteers and other visitors will be allowed in schools.

- Those who are fully vaccinated will not be asked to wear masks.
- Signage will be posted prominently in the lobby/office indicating that parents, visitors and volunteers in our school who are not fully vaccinated are asked to wear masks while in the school.
- When signing in, parents, visitors and volunteers will sign that they understand and will comply with the request to mask if they are not fully vaccinated. No one will be asked for proof of vaccination when signing in.

Signage will be posted at the entrance to the school stating the mask requirement for guests who are not vaccinated.

An electronic sign-in sheet will be used for parents, visitors and volunteers, which will include an attestation that guests will comply with the requirement as it pertains to them.

<p>Cleaning: Areas in schools for common use -- that is, used regularly by multiple groups within the school -- need to be cleaned regularly.</p> <ul style="list-style-type: none"> • Locker rooms, gyms, band and chorus areas, and any other spaces used by multiple school groups are to be cleaned in the middle of the week, ideally, but at least once a week. • Lunchroom surfaces need to be sanitized between lunch shifts. • Classroom desks and high-traffic areas should be cleaned daily at the end of the school day. 	<p>SJNCS will continue to be cleaned nightly using all cleaning and sanitizing procedures implemented in 20-21.</p> <p>Bathrooms will receive a mid-day wipedown.</p> <p>The cafeteria tables will be sanitized between lunch periods.</p>
<p>Ventilation: Schools will make every effort to provide as much ventilation as possible in each classroom, as we did in 2020-21. Leaving windows and doors open in an appropriate manner is the simplest approach.</p>	<p>Faculty and staff are invited to extend the ventilation provided by the HVAC system by opening windows as they feel comfortable.</p>
<p>Handwashing and hygiene: Students will be asked to wash/sanitize hands at sensible times, as always: at start and end of the school day, before and after lunch, when they have sneezed or used the restroom, and as needed.</p> <p>Water fountains may not be used. Schools may ask students to bring water bottles to school.</p>	<p>Students will wash hands after recess, lunch, and gym class, as well as in response to personal hygiene needs (i.e. sneezing or using the restroom).</p> <p>Hand sanitizer will be available in all classrooms.</p> <p>Students are asked to bring a water bottle with them to school. Additional bottle-fill water fountains are being installed.</p> <p>Signage will remain in place encouraging positive hygiene.</p>

<p>Field trips: Reasonable field trips can be taken in the local area and that decision resides with the school. Proposed trips beyond the local area are to be brought to the Secretary for Education for discussion. However, the responsibility to vet the locations and situations encountered on these trips resides with the school. Schools will need to do homework and be sure of the situation students will encounter during the field trip: crowded areas, etc. -- and will prepare appropriately. High schools will be able to offer overnight retreats, as long as there is a thorough, written health and safety plan in place.</p>	<p>All faculty and staff will be required to present a proposal for field trips to Mrs. Hockley, which will be reviewed by the Health & Safety team. Considerations for good hygiene and social distancing should be included. A decision will be made after the team reviews the proposal.</p>
<p>Social, emotional and spiritual care for students: We need to make sure, in each school, that we are carefully monitoring student learning and providing all possible resources to meet individual learning needs and to provide the best resources for social, emotional and spiritual growth for our students. As we did last year, we will take a team approach in our schools: school nurses, counselors, social workers (if available) and priests will bring powerful resources to benefit our students. That team will need close collaboration with parents and with teachers, who know the needs of their students well.</p>	<p>Mrs. Hockley, Fr. Dan, Mr. Hynum, and the faculty and staff will work together to formulate plans for students struggling with current experiences or those carried over from two years of pandemic-influenced educational experiences.</p> <p>Presentations related to social-emotional health will be presented via large-group instruction across all grade levels. Mr. Hynum is also available to meet with students one-on-one as needed.</p>
<p>Groupings: cohorts, assemblies, Mass, small group work While we will not start the year with the strict cohorting system we used last year, each school is asked to plan the daily interaction of student groups. Each school will determine the range of those groups. In the end, if there is a potential exposure to Covid, we need to know how to proceed. As an</p>	<p>The essential cohort is each class individually. Classes that eat lunch and have recess together may be defined as a cohort, though students will not be at mixed tables during lunch. At morning prayer and assemblies in the gym, students will be kept 3 feet apart to the greatest extent possible. At Mass all diocesan protocols will be observed.</p>

<p>example: a school may decide that one group will be grades K-2, as they need to eat lunch at the same time.</p> <p>Schools may have small groups work together within the classroom. Maintain the three-foot distance, to the extent feasible.</p>	
<p>Groupings - Cafeteria: The cafeteria may be used. To the extent feasible, students should be three feet apart in the cafeteria. Commonly-used surfaces in the cafeteria must be cleaned between lunch shifts. A clean and simple approach for the school is to make the groups mentioned above the same as the lunch groups that share the cafeteria.</p>	<p>Classes will sit together at lunch; seats are at a fixed distance on the cafeteria tables. Tables will be wiped between lunch shifts according to all guidelines related to sanitation in the cafeteria.</p>
<p>Groupings - Assemblies: Schools may have assemblies, as needed. As assemblies will bring together more than one school group, schools are encouraged to start with a small number of assemblies in the first quarter of the school year, until we see the overall impact.</p>	<p>The space available in the gym allows for three feet of space for all students and so will be used for morning prayer and assemblies.</p>
<p>Groupings - Mass: School Masses will continue, as per Diocese of Harrisburg guidelines for Mass.</p>	<p>School students will attend Mass on Wednesday with the parish. School students will sit in reserved sections, not mingling with the parishioners in attendance.</p>