



San Xavier Mission Catholic School  
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### **San Xavier Mission School Back to School Re-entry Plan:**

San Xavier Mission School (SXMS), has been working diligently on a re-entry plan that welcomes students back to school through remote learning, beginning Wednesday, August 5th for Grades 1-8 and Kindergarten on Tuesday, August 11<sup>th</sup>. Kindergarten parents/guardians and new families will receive a link to Sign-Up Genius to schedule a school tour to ensure to help you and your children become familiar with the school and teacher(s). Tours will start on Monday, August 3<sup>rd</sup>. Remote learning that begins on August 5<sup>th</sup> will continue providing opportunities for both academic and spiritual growth.

The SXMS's Re-Entry Plan was developed in collaboration with the Department of Catholic Schools, other Catholic school leaders, and recommendations from the AZ Department of Education, AZ Department of Health Services, Pima County Health Department, the Centers for Disease Control (CDC), and the Tohono O'odham Nation, to best address the needs of our students, families and school personnel. **The overall goal: maximize student learning in a setting that provides the necessary safeguards for all students and staff.**

Once Governor Doug Ducey allows campuses to reopen, know that SXMS is ready, and has advantages over many schools in implementing state, county, city, and district guidelines on health and safety: SXMS has a relatively small student population, large classrooms, and a large playground/field space.

#### **REMOTE LEARNING:**

*Families are asked to purchase at least one device per household. Refurbished laptops are available from different stores in Tucson. Also, there some internet providers that have special plans for families during this time of pandemic.*

**During the week of July 27- Aug. 4 All teachers will be trained on remote-learning and available resources to include:**

- **MOBYMAX**
- **ZOOM**
- **GOOGLE CLASSROOM**

- **KHAN ACADEMY**

**REMOTE LEARNING: Grades 1 – 8 start August 5<sup>th</sup>**

**Class/Grade Cohorts:**

- **Students will receive a ZOOM or Google Meets invite from their classroom teacher before the first day of class, (August 5).**
- **Students will participate in Face to Face introduction to teacher, age-appropriate explanation of the why, what, how of remote-learning, class expectations etc.**
- **Students will receive on-going age-appropriate instruction and opportunities to include participation in learning activities on Google Classroom and ZOOM.**
- **Students will receive on-going remote learning instruction in the Core Subjects, (Math, English, Science, Social Studies and Religion) until campus can re-open.**

**Kindergarten children start August 8<sup>th</sup>:**

- **Parents will receive a Sign-Up Genius link to schedule a private tour for parent/child to visit the campus and meet the teacher and principal.**
- **Parent/guardian will also receive a ZOOM or Google Meets invite from the teacher before the first day of Kindergarten, (August 8<sup>th</sup>). Parent/guardians are asked to attend all sessions the first week to better their child.**
- **ZOOM Face to Face time will be spent helping children and parents to**
  - **get to know the teacher**
  - **become familiar with school in a remote learning environment setting**
  - **learn proper face mask use and care,**
  - **learn proper handwashing, and other healthy hygiene practices**
  - **learn expectations for achieving grade level instruction and outcomes**
  - **daily work expectations**
- **Students will receive on-going age-appropriate remote learning instruction until campus can re-open.**

**OPEN CAMPUS: Grades K-8 (*Date tentative*):**

- **Students will receive regular instruction in all subjects**
- **Students, grades K-8 will continue to use *MobyMAX and KHAN Academy* as part of their weekly lessons and as part of their technology curriculum**
- **Students, grades 3<sup>rd</sup> – 8<sup>th</sup> will also participate in learning activities through Google Classrooms as part of their regular instruction**

**Health & Safety :**

Per Pima County the City of Tucson ordinance, and the Tohono O’odham Nation guidelines, masks will be worn by anyone over the age of five (5). Students will receive training on the

proper use and care of masks and promotion of other healthy hygiene practices. Our focus is the promotion of best practices to mitigate the spread of COVID-19.

SXMS has advantages in implementing state, county, city, and district guidelines because the school has a relatively small student population and large classrooms and playground/field space.

### **Screening and Monitoring of Student and Staff Health -- Per Pima County Health Recommendations**

**SXMS will have a 'low threshold' for symptoms. If there is any concern a child is exhibiting symptoms, the child will be sent home.**

- Parents/guardians are asked to screen children at home before bringing them to school. Accuracy of temperatures taken while a child is in a vehicle is not reliable. Only 1/3 of children display fever as a possible COVID symptom.
- Visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness will be done by classroom teachers as needed throughout the day.
- Periodic temperature checks will be done by the health clerk if a student is exhibiting symptoms or feeling ill. If child has a fever, s/he will be sent home per Manual of School Health Policy and Guidelines, Diocese of Tucson.

### **Masks & Face Shields:**

- Masks will be required to be worn by all staff and students unless a documented medical condition (e.g. asthma) always prevents it when on campus or on the school bus. These persons will be required to wear a face shield.
- Masks will be provided by families and each staff member.
- Students grades Kinder through First will be encouraged to purchase a 'bucket hat/face shield' to be worn in addition to a mask. This is an added protection while children learn the proper use of masks.

### **Ill Child/Staff:**

Anyone sent home with a fever returns after being fever-free for 72 hours without medication, (see Manual of School Health Policy and Guidelines, Diocese of Tucson).

- If a student shows COVID19 symptoms:
  - Anyone sent home with a fever returns after being fever-free for 72 hours without medication, (see Manual of School Health Policy and Guidelines, Diocese of Tucson).

- Isolate the student and monitor symptoms. The Health Clerk monitoring symptoms must wear medical-grade PPE.
- Isolate any area(s) the student was in for longer than 15 minutes. Clean/disinfect the area according to CDC guidelines. Other members of the same class will be taken to another area on campus
- Contact parent/guardian to pick up student. Depending on severity of symptoms determine whether to take child home, doctor or hospital.
- Student may not return to school until s/he is symptom-free for 72 hours without the aid of medication.
- If a student is **diagnosed\*** with COVID19, s/he may NOT return until:
  - Ten (10) days since symptoms first appeared and
  - Doctor's note releasing student back to school
  - If anyone in a student's family is diagnosed with COVID, it is recommended that everyone self-isolates at home, and the person with the symptoms is further isolated into their own room.

**Positive COVID19 Cases, the School will:**

- notify the Pima County Health Department of any COVID19 positive cases per county guidelines. If names of others possibly exposed is requested for 'contact tracing' purposes the school will provide the information. This does not violate the Family Educational Rights and Privacy Act (FERPA).
- notify parents/guardians of students in the same grade, explaining that all health/safety protocols were followed. Names of student will not be given. Parent/guardian can decide whether to self-isolate their children for 14 days or send them to school. The school will provide at-home learning options if self-isolating.

**Social Distancing:**

- Social distancing of six (6) feet will be achieved whenever possible.
- The use of the cafeteria or any group assemblies will be discontinued. Breakfast and lunch will be individually packaged and served in each classroom. The practice of using student workers to help in the cafeteria and put up the flags will be discontinued.
- Social distancing protocol will be followed in all areas of the school, including health clerk room, offices, and entry ways.

- Students in a specific grade, (i.e. sixth grade cohort) will stay in the same classroom throughout the day, and teachers will move from classroom to classroom. The only exception will be for the Raytheon American Indian Network, (RAIN) STEM classes held bi-monthly, (Fridays) with one middle school cohort only. The assigned cohort will meet in the science/math room.
- Recess times will be staggered to insure only one cohort is out at a time. Playground equipment will be cordoned off (per diocesan mandate). Planned activities and active classroom will allow students exercise/fun time while practicing social distancing.
- Common areas will be cleaned regularly with approved products per CDC recommendations.
- Students will be encouraged to ‘decorate’ their classroom/homeroom, (using certain guidelines) to support a greater degree of belonging in that space.
- In collaboration with Fr. Bill and the friars and sisters at the Mission, classroom visits will be arranged to insure spiritual growth and community.
- Periodic ‘picnic days’ will be scheduled (weather permitting) per class.
- All students will receive ongoing *Circle of Grace* education.

#### **ARRIVAL:**

**The school campus opens at 7:30 a.m.** We are unable to open earlier to better ensure student safety.

#### **Bus:**

- There will be one bus route in the morning and one bus route in the afternoon. The bus will arrive 15 minutes after Walkers and Riders. The times are to be determined based on number of children wanting to ride the bus.
- An adult will be asked to wait with their child/ren until s/he boards the bus.
- Siblings sit together, three students per seat. Empty seat between riders otherwise. Parent/guardian will have to sign a “Bus Riding” agreement prior to campus opening, (to be developed, to include that an adult must remain with the child/ren until s/he boards the bus, and the low threshold for symptoms, no door to door stops, etc.).
- Masks and or shields to be worn at all times while on the bus.
- The bus drop-off and pick-up spot will be the Turtle Gates. An assigned staff member will be there to facilitate and communicate with the front office to call out each cohort.
- Once children enter campus, they will follow the same procedure as Walkers/Riders
- The bus drop-off and pick-up spot will be the Turtle Gates. An assigned staff member will be there to facilitate and communicate with the front office to call out each cohort.

### **Walkers/Riders:**

- Entrance and Exit to campus will be the Turtle Gate only.
- 7:30 a.m. -- Turtle Gates will open.
- An assigned staff member will be at the Turtle Gates to aid the Health Clerk in student observation and direction to washing stations.
- Once a child has entered campus s/he will be directed to the bathroom to wash his/her hands before entering their classroom. If possible, moveable hand sanitizing stations will be purchased and set up inside the Turtle Gate entrance.
- Breakfast will already be in the classrooms.

### **DISMISSAL:**

- Dismissal will be by groups (**W**-walkers; **R**-riders, **B**-bus). To prevent gatherings students will remain in their classroom until dismissed by group. Any extraordinary pickups, (e.g. Wellness Center) must be arranged through the office the day before.
- **Bus:** Dismissal route 3:00 p.m. (there will be one bus route). Bus riders will remain in the classroom and called out by grade cohort. Once a cohort has been seated, the next cohort will be called out.
- **Walkers:** 3:15 P.M. – Walkers will be called out individually or with siblings. Once all have left campus **Riders** will be called out individually or by carpools, (Parents/guardians are asked to submit a list to the office of children who ride in the same car to the front office prior to the first day the campus opens
- **Special Organizations: The office must be notified by 10:00 a.m. of any extraordinary pickups, (e.g. Wellness Center, etc.).** 3:30 P.M. – Students being picked up by specific organizations will remain in their classroom until the representative of the organization arrives and signs in. At that time the child will be called individually to the front office. If the office receives a call that a child will be picked up by someone, s/he will not be allowed to leave the classroom with the Bus, Walkers, or Riders to ensure everyone's safety. Students being picked up by a special organization will be the only ones allowed to leave through the front door.

### **Creating & Maintaining Community:**

- Recess/breaks will be staggered by class cohort throughout the day.
- Students will have organized activities that allow for community building while practicing social distancing.
- Students will be encouraged to 'decorate' their classroom/homeroom, (using certain guidelines) to support a greater degree of belonging in that space.
- In collaboration with Fr. Bill, the friars, and sisters at the Mission, classroom visits will be arranged.
- Periodic 'picnic days' will be scheduled (weather permitting) per class.

- All students will receive ongoing *Circle of Grace* education.

**Maintaining Catholic Identity:**

- Daily prayer and announcements will be done over the intercom to allow for social distancing and to prevent large group gatherings.
- Students will be encouraged to work with their teacher in creating a ‘Prayer Space’ in each classroom which will offer some ‘prayer time out’ for students on an individual basis.
- All students will be expected to comply with Diocesan Religion Standards and prayer record cards will be kept for each student.
- SXMS is collaborating with Fr. Bill on the safest way to provide Mass, Reconciliation, and Eucharist to the school community.
- First Communion for children who were prepared to receive the sacrament last spring will be held in September.
- SXMS is blessed to have two Franciscan Sisters on staff, Sr. Rosalyn, Interventionist; Sr. Clare Rose, Middle School Social Studies and Religion.
- In collaboration with the Pastor, the friars, and the sisters at the Mission, classroom visits will be arranged to promote spiritual continuity.

**Technology:**

- Parents/guardians are encouraged to obtain at least one device, (tablet, laptop) per household. Some internet providers are currently offering special rates for families.
- Several security cameras have been installed throughout the campus to help monitor safety and social distancing.