

Retiree Help Line 1-800-634-7936

Name **(REQUIRED)**

SSN **(REQUIRED)**

BNY Mellon Acct Number (s) **(REQUIRED)**:

Day Phone:

Evening Phone:

ADDRESS CHANGE REQUEST

Street Address 1

Street Address 2

City, State and Zip

- Check here if this is a permanent change. If this is a different state, please complete the state tax election area.
- Check here if this is a temporary change. Please notify BNYMellon when you return to your permanent address.

FEDERAL/STATE TAX CHANGE REQUEST

Federal law requires you to make a withholding election regarding your pension benefit. You can elect to have no withholding. Your election (or automatic withholding) will remain in effect until you change it. If you elect not to have income tax withheld, you are responsible for payment of any income tax due. You may also be subject to tax penalties if your payments of estimated tax and/or withholding, if any, are not adequate. Complete your election indicating your state allocation where it applies.

FEDERAL TAX ELECTION

- Withhold married with ___ allowances.
- Withhold single with ___ allowances.
- Withhold at above rate plus an additional \$ _____ per month.
- Withhold ONLY a flat rate of \$ _____.
- Withhold ONLY a percentage of _____ %.
- No withholding.

STATE TAX ELECTION

- Withhold married with ___ allowances.
- Withhold single with ___ allowances.
- Withhold at above rate plus an additional \$ _____ per month.
- Withhold ONLY a flat rate of \$ _____.
- Withhold ONLY a percentage of _____ %.
- No withholding.

Signature

(Signature REQUIRED for processing)

Date

BNY MELLON, Pension Input Processing, PO BOX 458, East Syracuse, NY 13057

FAX (877) 290-5337

bdpensionphone@bnymellon.com