Saint Margaret of Cortona Event Form

If an event affiliated with St. Margaret of Cortona involves children under the age of 18 then a coordinator of the event needs to complete this form and return it to Ken Hagy in the Parish Office. If you have any questions or concerns please contact Ken Hagy at 614 582-4081 or email stmargaretpsr@yahoo.com.

Event Description			
	The organization and intent of the event (eg. Youth Group - Overnighter, Vacation Bible School)		
Date of Event (or range)			
	The date or range of dates if the event overlaps (eg. 14-15 May, 2###)		
Name		Phone Number	
	Name of the individual completing this form.	*Main phone number of the individual completing this form.*	
email		Number of Attendees	
	email of the individual completing this form.	*Number of individuals attending the event under the age of 18*	

Name	Description of Duty	Date Performed (Range)	Attended Protecting God's Chilren Training?	Background Check?
Description of duty should be a brief description of the responsibility of the individual (eg. Youth Group Chaperone, Music Coordinator, Nursery Duty)				
The Protecting God's Children and Background Check Columns are Yes/No questions asked of each Volunteer, please confirm with them.				