

FUNERAL LITURGY PRE-PLANNING CHECKLIST

NAME _____

FUNERAL HOME _____

PRESIDER: _____

HOMILIST: _____

VISITATION:

Many people in the community grieve with your family and wish to express their sympathy. If you so desire, this can be done at a visitation the night before the funeral liturgy. The visitation usually is scheduled for 1 – 1-1/2 hours and is either preceded or followed by a prayer service or a rosary.

The resident Priest would be the celebrant at your Prayer Service. If there are other priests that you would wish to take part in this, we would need to check with the resident priest but this is generally not a problem.

Other Priests wanted for your Visitation/Funeral Liturgy?

Would you like your visitation held at your church or at the funeral home?

The Prayer Service may consist of an opening song, opening prayer, readings, prayers of the faithful, or a small litany, remembrances, special music, the Lord’s Prayer and a closing song. You may also have a rosary said or a combination of these services.

I want: PRAYER SERVICE

ROSARY

COMBINATION

If you would like a prayer service for visitation you will need the following items:

Opening Song: _____

Closing Song: _____

Special Music (if desired) _____

Accompanist _____

Cantor _____

I WOULD WOULD NOT want a time of remembrances during my prayer service.

At this time, they would share stories relating to your life, poems, etc.

Would you like a memory table set up in the foyer for visitation and the funeral liturgy?

Yes, I would like a memory table _____

No, I would not like a memory table _____

FUNERAL LITURGY:

The rite of reception takes place at the back of church and is the beginning of the funeral liturgy. A funeral pall is placed on the coffin, a reminder of the baptized garment, and therefore signifying life in Christ. Many times family members place this garment on the coffin, although your pallbearers or the church ushers could also do this.

I would like the white pall put on the coffin by:

FAMILY MEMBERS

PALLBEARERS

CHURCH USHERS

You will need to select the following people for your funeral liturgy:

PALLBEARERS: (usually 6 are needed) _____

LECTOR (S): This can be done by one person who reads the Old Testament Reading, the New Testament Reading and the Prayers of the Faithful. Or you can have this done by as many as 3 people.

LECTOR(S): _____

You will need to select the readings wanted for your funeral liturgy:

Old Testament: _____

New Testament: _____

Gospel Reading: _____

CANTOR(S): This can be done by one person. They will lead the songs chosen for your liturgy plus do the Responsorial Psalm.

CANTOR(S) _____

ORGANIST/PIANIST _____

Do you prefer using the piano or the organ? _____

You will need to select the music needed for your funeral liturgy:

Opening Song: _____

Responsorial Psalm: _____

Preparation of Gifts: _____

Communion Song: _____

Song of Farewell: _____

Closing Song: _____

GIFT PRESENTERS: _____

EUCCHARISTIC MINISTERS (usually 3 are selected; bigger Masses take 7):

ACOLYTES (usually 3 are needed; we can get these from the school children if you need help with this)

If cremation service:

Do you need any tables set up by the altar for pictures from the family?

Would you like table/easels set up in the foyer for displaying pictures, etc.?

Funeral Folders – provided to the family by the church at no cost:

Picture for front of folder

Picture or Poem for back of folder

Genealogy

Mass Liturgy

If you would like the parish offers a funeral dinner after burial if you so desire. We would need to know a number of people expected for this.

Number for Funeral Dinner? _____