



Christ the King Parish School Return to School Plan 2021-2022

Christ the King Parish School will be following the CDC, ODE and Archdiocese health and safety guidelines. CTK will also follow the advisory guidelines for reopening as set up by Gov. Brown. As of 8/13/2021, PreK-8 students will be learning in-person. (These plans are subject to change.)

SCHOOL PROGRAM INFORMATION	
Name of School	Christ the King Parish School
Key Contact Person for this Plan	Sarah Taber
Phone Number of this Person	503-785-2411
Email Address of this Person	tabers@ctk.pvt.k12.or.us
Sectors and position titles of those who informed the plan	School Administration, Principal Sarah Taber Parish Pastor, Monsignor John Cihak Archdiocese of Portland Department of Catholic Schools Oregon Department of Education
Local public health office(s) or officers(s)	Kamryn Brown
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Sarah Taber
Intended Effective Dates for this Plan	August 30, 2021 - as needed
ESD Region	North Clackamas
Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2021-22. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.	Emails Newsletters Parish Bulletins School Website
Indicate which instructional model will be used.	Select One:

- On-Site Learning

PROTOCOLS

Cleaning and Hygiene	<ul style="list-style-type: none"> ● Hand sanitizer for main doors, parish center doors and classrooms ● Wash hands before meals, after meals, after using restroom, after sneeze or cough, and before and after recess ● Wipe down tables before lunch, after lunch ● Wipe down high touch areas multiple times a day ● Teachers spray at the end of each day ● Deep cleaning at night by cleaning crew
Social Distancing	<ul style="list-style-type: none"> ● Travel paths for hallways with social distancing ● Signage for classrooms, hallways, restrooms ● Social distancing marks on floors ● 3' distancing will be followed when possible
Screening Protocols	<ul style="list-style-type: none"> ● Observation of staff and students
Personal Protective Equipment (PPE) Protocols	<ul style="list-style-type: none"> ● Face shields and/or masks (shields approved based doctor's request) ● Gloves
Student Protocols	<ul style="list-style-type: none"> ● Washing hands with soap ● Hand sanitizer (70%+ alcohol) ● Don't touch your face ● Tissue/elbow sneezing and coughing ● Students age 5 and up, required to wear masks indoors
Staff Protocols	<ul style="list-style-type: none"> ● PPE ● Washing hands regularly with soap ● Hand sanitizer (70%+ alcohol) ● Don't touch your face ● Tissue/elbow sneezing and coughing ● Staff will wear masks when indoors
Visitors and Deliveries	<ul style="list-style-type: none"> ● Restrict nonessential visitors from entering the school building (proof of vaccination required). ● Masks ● Wash hands or sanitize hands

PREVENTATIVE TRAINING

	100% in Building
Staff Training Plan	Professional dev. centered around social distancing, hygiene, sanitizing, cohort groups, and schedules.
Student Training Plan	Repeated practice: social distancing, hygiene, sanitizing, hand washing
Parent Training Plan	Emails/newsletters on social distancing, hygiene, symptom checks, PPE

SCHOOL SCHEDULE AND ROUTINES

<p>Morning Drop-off Plan</p>	<ul style="list-style-type: none"> ● Students in Grades 1-8 will enter the main school doors and go directly to their classrooms without loitering <ul style="list-style-type: none"> ○ PreK will enter through the Gym doors, chaperoned by a parent or caregiver ○ Kindergarten will enter through their back door to the right of the main office. <ul style="list-style-type: none"> ○ Parents may chaperone students to the gate. ● Students immediately go to their classroom. <p>K-8 Parents/caregivers may not enter the building during drop off</p> <ul style="list-style-type: none"> ● PK parents may walk student to classroom through PK entrance (with mask)
<p>After-School Pick-up Plan</p>	<ul style="list-style-type: none"> ● Parents may park in the far lot, or use the four drive up lanes in the main school parking lot ● PreK students must be picked up at the gym door by a masked parent or caregiver starting at 3:00 ● Kindergarten students must be picked up at the Kindergarten gate by a masked parent or caregiver starting at 3:00 ● First and Second Grade students will be brought to the front breezeway by their teacher starting at 3:05pm ● Grades 3-8 will be released at 3:10pm ● All First through eighth grade Parents and Caregivers should remain in their vehicles, or the far section of the parking lot for student pick up
<p>Food Service Plan</p>	<ul style="list-style-type: none"> ● Eat in the Parish Center by cohort <ul style="list-style-type: none"> ○ K-2, 3-5, 6-8 ● Students will be seated 3 feet apart and next to classmates ● Wash hands/sanitize before and after eating ● Sanitize tables when complete. ● Hot lunch will be provided <ul style="list-style-type: none"> ○ Individually packaged
<p>Extended Care Plan</p>	<p>Before School</p> <ul style="list-style-type: none"> ● Students checked in for contact tracing and intake ● Students will sanitize hands upon entry ● Students separated in cohort groups <p>After School</p> <ul style="list-style-type: none"> ● Students checked in for contact tracing and intake ● Students will sanitize hands upon entry ● Students separated in cohort groups ● The facility will be cleaned before and after each shift. <p>Parents will pick-up and drop-off at the gym entrance or the back middle school door, and they will not be admitted into the space.</p>
<p>Recess/Playground Plan</p>	<ul style="list-style-type: none"> ● Wash/sanitize hands before and after ● Sanitize shared play equipment regularly ● Social Distancing Maintained when Possible
<p>Assembly/Announcements Plan</p>	<ul style="list-style-type: none"> ● All school assemblies will be held outdoors under the covered play area on the playground ● Students will attend weekly Mass in the Church <ul style="list-style-type: none"> ○ 3 feet social distancing ○ Masks on ○ General public kept 6 feet or more away ○ Seated in cohorts

SECTION 2: ACADEMIC EXCELLENCE

CURRICULUM AND INSTRUCTION	
Attach completed Reflections on Distance Learning Worksheet	
Plan for Teacher Curriculum Development	<ul style="list-style-type: none"> ● Teachers focusing on power standards <ul style="list-style-type: none"> ○ Faria Platform and Backward Design ● K-5 teachers utilizing new Math curriculum ● 6-8 Teachers utilizing new Social Studies Curriculum ● STAR Assessments used to customize curriculum to student need
Beginning of Year Assessment Plan	<ul style="list-style-type: none"> ● STAR and Dibels assessments will be given to all students during the STAR testing window in September
Grading Expectations and/or Policies	<ul style="list-style-type: none"> ● As per Parent/Student Handbook
Asynchronous and Synchronous Teaching Expectations	N/A
Plan to Mitigate Learning Loss	<ul style="list-style-type: none"> ● Smaller class sizes maintained in Middle School ● Additional employees hired to meet student need
Systems of Support for Diverse Learners and/or English Language Learners	<ul style="list-style-type: none"> ● Learning Specialist employed to facilitate Individualized Learning Plans
Plan for Students Unable to Attend School	<p>Distance learning will only be engaged when the number of students having to quarantine negatively affects the learning environment.</p> <p>Teachers will do check ins</p> <ul style="list-style-type: none"> ● Phone call, email, GOogle Classroom <p>Send homework packets to students, as during any typical absence</p> <ul style="list-style-type: none"> ● Homework/Absent work will not be given ahead of time
Professional Development Plan for Teachers	<ul style="list-style-type: none"> ● Continue to use Title IIA funding to meet our documented needs in our Title IIA Plan for 2021-2022.
Plan for Specialists Classes (i.e. Art, Music, Language, etc.)	<ul style="list-style-type: none"> ● PE may occur in the gym with masks <ul style="list-style-type: none"> ○ Equipment may be shared if sanitized ○ Hand washing/sanitizing before and after ● Art will occur in the individual classrooms with masks <ul style="list-style-type: none"> ○ Materials may be shared if sanitized ○ Hand washing/sanitizing before and after ● K-5 Library will occur in room 5 <ul style="list-style-type: none"> ○ Books will be checked out and circulated

	○ Hand washing/sanitizing before and after
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MENTAL HEALTH AND SOCIAL EMOTIONAL LEARNING

Plan to Support SEL at the Start of the School Year	<ul style="list-style-type: none"> ● Begin Second Step curriculum immediately ● Focus on relationship building and community for the first trimester
Family Support and Training Plan	<ul style="list-style-type: none"> ● Back to School Night Zoom for Parents ● Relationship building opportunities
Plan for Identifying and Supporting SEL Mental Health Concerns	<ul style="list-style-type: none"> ● Continue to post resources and trainings in the weekly Family Email ● Connect employees with resources offered through the Archdiocese of Portland ● Continue to build relationships with the community ● Counseling resources will continue to be shared ● Emotionally and physically safe, supportive, and engaging learning environments that promote all students' social and emotional development will be created and sustained

TECHNOLOGY

If CTK has to shut down due to outbreak	Hybrid Model or 100% Distance Learning
Learning Management System or Platform used at each grade level	Zoom, Google Classroom for all grades, PreK-2 on Seesaw
Acceptable Use/Safety Policies	Only school apps and materials on school chromebook Have tech. standards for safety on internet Parents/students sign off on policies
Technology Purchase Plan and Related Costs	Used EANS Funding to purchase new chromebooks campus wide.

SECTION 3: MISSION AND CATHOLIC IDENTITY

MISSION AND CATHOLIC IDENTITY

	Hybrid Model or 100% Distance Learning
Schoolwide Eucharistic Celebrations	<ul style="list-style-type: none"> ● Students will attend weekly Mass in the Church <ul style="list-style-type: none"> ○ 3 feet social distancing ○ Masks on ○ General public kept 6 feet or more away ○ Seated in cohorts
Faith Life Activities	Prayer service

	<p>Rosary Religion classes Follow Liturgical Calendar Morning prayer Stations of the Cross</p>
Service Learning Plan	<p>Pen Pals Sr. centers and homebound Food Pantry donations Homeless collection of items for Homeless *All activities to be completed on campus at this time</p>
Visibility Plan for Pastor	<p>At Mass Classroom visits Morning Drop Off Greeting Teaching Thursday Elective</p>
Visibility Plan for Principal	<p>In class and at Mass At Door for arrival/dismissal Leading morning prayer</p>