

**PARISH OF SAINT HELEN
LANGSIDE
PARISH PASTORAL COUNCIL
MINUTES**



TUESDAY 20th AUGUST 2019

7.30PM

ST. HELEN'S CHURCH

1. WELCOME & OPENING PRAYER

2. PRESENT: Monsignor Paul, Deacon Kevin, Attracta O'Reilly, Clare Gonella, Grace Cohen, Fiona Mc Cartney, Michael O' Neill, Jackie Black, & Patricia Weatherall

APOLOGIES: Chiara Piacentini

3. MINUTES OF PREVIOUS MEETING: (28/5/19) Read, discussed and approved.

4. MATTERS ARISING FROM MINUTES

a) Pre-Sacramental Course for Parents (Baptism) The draft document is in the process of being revamped. Catechists involved in draft will arrange to meet with Monsignor Paul to progress.

b) Contact with Cluster Parishes – will wait for future directives from the Archdiocese, re cluster group, and will respond accordingly.

c) Protocol regarding recordings during Services – A format re photograph use etc, consistent with Safeguarding policy, has been printed and laminated and copies left in the kitchen area - to be read out at the start of each Parish event. Also includes Health & Safety advice.

d) Notice of PPC Meetings in bulletin – Notification of PPC Meetings in bulletin on 2 occasions before meeting - allowing parishioners a chance to put forward ideas, suggestions and comments. This has now been established and this item will now be removed from Agenda action points.

e) Summary of financial statement of the parish Financial statement has been submitted and awaits approval from accountant. An overview statement of income and expenditure will be made available to parishioners once approved.

f) Create/update database of groups, members and purpose in Parish- 19 from a total of 26 forms have been returned. Will continue with exercise until all forms have been completed. Discussed and agreed Parish Pastoral Council entry for the Parish Directory. Possibly print an information pamphlet to include each group- to be distributed to parishioners on completion. Website will be updated with a view to having most recent information online.

g) 'Sharing the Journey' Parish event – Possibly December (Advent). Discussed/proposed linking this initiative (from our Lenten Programme 2019) with the Jesse Tree at Advent- adding in requests for specific items to be donated for Refugees / Asylum Seekers in order to highlight the plight of people who are marginalised.

h) Planned dates for Sacraments 2020

Catechists will meet with Monsignor Paul

to set dates for future preparations of the Sacraments. Parish Council to be informed of dates.

i) Presentation to Myra.B.-retiring sacristan Presentation of Archdiocesan Medal after Mass was well received and appreciated by Myra, in acknowledgement of her service to the Church and particularly her dedicated service to St Helen's parish community. We wish her well on her Retirement. A beautifully messaged 'Thank You' card was received by the Parish Pastoral Council from Myra expressing her sincere appreciation.

5. SAFEGUARDING UPDATE Church Safeguarding Member gave a written update which was read by Monsignor Paul. Information on notice boards continues to be updated on a regular basis.

Report as follows:

Training

Induction Training Part 2 has now been finalised. This is mandatory training for new and existing PVG volunteers. The training sessions will last approx. 75 minutes .

At this stage I have no more information about content or dates however there is an expectation that all volunteers (new and existing)will have completed Induction Part 2 before December 2020.

An Open Conversation

On Saturday 7th September there is an open meeting with members of the Independent Review Group and the Diocesan Safeguarding Team In the Archdiocese Offices, Clyde Street.

The IRG was established by the Bishops Conference of Scotland following the publication of the McLellan Report. The intent of this meeting is to provide information about the work of the IRG and to hear ideas from all parts of the Church about progressing a shared understanding of safeguarding and to improve the Church's approach to all aspects of safeguarding ,which includes a response to those hurt by abuse.

The session is from 12-3 pm and parishes are being asked to make this information available to parishioners via the bulletin and social media. Booking a place is essential.

PVG Renewal

Due to personal circumstances the renewal forms have only just been distributed and not as previously reported at the last update report.

Were informed that there is now a new designated email address regarding this.. More information to follow.

Update on Church Volunteers -One member of the Children's Liturgy has announced his retiral and one Extraordinary Minister has also retired. We thank them both for their committed and dedicated service in these parish ministries over a number of years here in St. Helen's.

6. CATECHESIS:

a) Parish Catechists prepared 2 young parishioners for Confirmation at Holy Cross Church (30th May'19) However only 1 young parishioner attended on the night.

7. OPPORTUNITIES FOR PARISHIONERS – FEEDBACK

a) Parish Outing to Carfin - 1st June. A very successful trip with 33 parishioners attending. Deacon Kevin led the group in prayer during the Rosary and Stations of the Cross.

b) 40 Hours Adoration - 9-11th June. Went well. Canon Jim Duggan and Monsignor Paul were thanked for leading very prayerful and spiritually nourishing Holy Hour Services on both nights of the Adoration.

c) Parish Family BBQ – 23rd June. Weather on the day was perfect ! A special thank you to the chef on the day. F&M have announced their retirement from the catering and cooking side of the Parish BBQ. On the lookout for a new chef for next year. Need to take advice on Food Hygiene/Food handling.



8. PARISH PASTORAL PLAN (FORWARD PLANNING – (SEPTEMBER 2019 – JUNE 2020)

a) Dates and future parish events, where possible, were put into the yearly planner 2019/20. See below:

b) Discussed arrangements for the arrival of the Relics of St Therese of Lisieux in Scotland and in particular to the Glasgow Archdiocese. Events have been finalised for Glasgow Archdiocese, 16th – 18th September '19. It is hoped that parishioners of St. Helen's could congregate at St. Andrew's Cathedral on Tuesday 17th September at 6.30pm and pray in the Cathedral as a group at Evening Prayer starting at 7.00pm. Details to follow in bulletin. There will be information available at the back of the Church and also flyers for parishioners to take home with them. Parishioners will be encouraged to recite a 9 day Novena to St. Therese in the run up to the visit of her relics. Novenas will be available at the back of the church.

c) Parish November Memorial Mass in St Helen's – Saturday 2nd November '19. (All Souls Day) at 10.00AM. Hall will be required, therefore advance notice to be given to group that use the hall (Irish Dancing) Music group to be consulted and asked to liaise with Mgr Paul about hymns/music for the Mass. Discussed the Book of Life. Possibility of re-starting writing in the names of those deceased of the parish since the last Parish Memorial Mass during November 2018.

d) Future Parish events were suggested / discussed / agreed as follows:-

OCTOBER: Tuesday 22nd October 7pm in Hall viewing of DVD 'Summer in the Forest' a film about the work of Jean Vanier (who died in May 2019) and his L'Arche communities.

NOVEMBER: Wednesday 27th November Red Wednesday 2019 for ACN (Aid to the Church in Need)

Saturday 30th November St Andrew's Day Dinner for Parish Volunteers

DECEMBER: Advent Service suggested date Tuesday 17th December 2019

Suggested use of Robert Barron series on further 'Pivotal Players' in future planning

9. LITURGY

a) **CHILDREN'S LITURGY** – new leaders required. Appeal to be made in Parish website and in bulletin.

b) **MUSIC GROUP** – Full compliment of musicians at present.

10. DECORATION OF PORCHES Update

a) **Quote for handrail** – still waiting for quote to be arranged

b) **Mission statement** - this has now been amended (copies issued to PPC members present) and large display copies will shortly be replaced in both porches.

c) **Notice Boards** – Development almost complete. Header signs produced for PPC, Parish Groups, Events etc.

11. FAO PARISH COUNCIL

a) No items for discussion in Suggestion Boxes

b) Parish helpers looking for more volunteers (café & cleaners)

c) Discussed the recent changes in times and opportunities for both shared / personal prayer. This involved the changes to timing of daily Rosary, now moved from after Mass to before Morning Prayer, (which is followed by 10 am Mass). Also reduction in days for Adoration of the Blessed Sacrament, previously three mornings now down to Wednesday morning only.

These changes have been made due to lack of personnel and we are looking for ideas to try to remedy/improve this situation.

12. AOCB

a) Keys to the Church – a list to be drawn up of all keyholders.

b) Possibility of a 'Sign in' book to be re established for hall users

**13. DATE OF NEXT MEETING -TUESDAY 12TH NOVEMBER 2019. PARISH MEETING ROOM
7.30PM**

14. CLOSING PRAYER AND BLESSING