

Memo Re: Lunch Duty

To: K-8th Grade Parents/Guardians

From: OLL Cafeteria - Dana Mehalaris

Lunch and recess are an important part of a child's day and proper supervision is needed in order to ensure safety. **Each family is required to serve 10 shifts per year or pay \$150 for Lunch/Playground Supervision. All volunteers serving lunch duty must be in compliance with the Protecting God's Children (PGC) program outlined on this website under Quick Links and Forms (New Volunteers or Volunteer Retraining Every 3 Years for current volunteers)**

Thank you for your cooperation.

LUNCH/PLAYGROUND DUTY

Family Name (Please Print) _____

Name of person(s) serving lunch duty _____

Phone Daytime _____ Evening _____ Cell _____

Email address: _____

Children's Names and Grades _____

I can work on: Mon _____ Tues. _____ Weds. _____ Thurs. _____ Fri. _____

Please list special dates you would like to work _____

I am or will be in compliance with the PGC program before my first lunch duty _____

I understand that if for any reason I cannot make lunch duty on my assigned date, I must get someone to substitute for me. No shows will result in a \$20.00 fee for the family assigned to that day's lunch.

Lunch duty assignments are posted monthly on the school website.

___ I cannot participate and enclosed is my check for \$150 payable to Our Lady of the Lake School.

Family Name (Please Print) _____

Any questions or concerns, please email me at dmehalaris@myoll.org

3/19/19