

ST. PIUS X HIGH SCHOOL



Course Title: Accounting I

Class Meeting Room: 256

Semester: Fall 2021

Instructor: Joseph Niblock

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COURSE DESCRIPTION

This class is designed to give students a basic knowledge of accounting concepts. The class covers material from starting a proprietorship to studying financial statements.

REQUIRED TEXT

REQUIRED MATERIALS

Workbook and a writing utensil.

COMMUNICATION

Preferred method of communication is via email listed above. Any other concerns can be mentioned before or after class or during Seminar/Study Hall. Additionally, I have a planning period during 7th hour when I am available to talk.

GRADING POLICY

Grades will be based on the St. Pius X High School grading scale. Grades will be composed primarily of exams, quizzes, and assignments. The final exam will compose 15% of the final grade for the semester. There is no extra credit in this class.

The grading breakdown consists of:

85% Exams/Quizzes (Excluding Final Exam)

15% Final Exam

LATE WORK

Unexcused late submissions will be penalized 25%. Submissions later than two days are not accepted. Excused absences should be communicated promptly to the teacher. Missed work should be made up at a reasonable pace dependent on circumstances. All assignments are posted

on Google Classroom. Special circumstances may arise given quarantine procedures for the semester and will be communicated if such events transpire.

CLASSROOM EXPECTATIONS

- Students should be seated and prepared for class when the bell rings
- Tardiness is not allowed
- Always respect the teacher and other classmates
- Active listening and participation is expected for a proper learning environment
- Use of cellphones is prohibited without explicit permission
- No food or drink is allowed in the classroom (except water)
- Chromebooks used during class are only to be used for schoolwork
- The teacher's desk and chairs are off limits to students
- *All expectations outlined in the student handbook*

ACADEMIC INTEGRITY

Academic integrity and honesty are expected for all courses. Students are expected to complete all coursework and assignments individually unless otherwise stated. Outside discussion of class materials is encouraged. Severe penalties will ensue if a student is caught cheating on coursework. Any form of plagiarism is prohibited. All cheating and plagiarism is reported to the Vice Principal. It is in the best interest of the student to take responsibility for their learning.

COURSE CONTENT

Accounting I

Part 1: Accounting for a Service Business Organized as a Proprietorship

Chapter 1: Starting a Proprietorship: Changes That Affect the Accounting Equation

Chapter 2: Analyzing Transactions into Debit and Credit Parts

Chapter 3: Journalizing Transactions

Chapter 4: Posting to a General Ledger

Chapter 5: Cash Control Systems

Chapter 6: Worksheet for a Service Business

Chapter 7: Financial Statements for a Proprietorship

Chapter 8: Recording Adjusting and Closing Entries for a Service Business

End of Accounting I