



Our Lady of Guadalupe School
In the MSJ Dominican Tradition



*God's presence transforms all things,
even if no exterior change is apparent.*

(Venerable Francis Xavier Nguyen Van Thuan)

Dear OLG Families,

Good News! We received word on Saturday that Our Lady of Guadalupe School can open an on-site Child Care Center (formerly known as OLG Preschool). Our Child Care Center will enable children, 2.5 year olds (potty trained) - 5 year olds, to learn while having fun in a COVID-19 safe environment. Please see the attached flyer and share it with your family and friends. This is very good news for us and for our families with little ones who need the social-emotional interaction with each other for their optimal growth.

Parents and students, please log onto olgweb.org! Our new and improved website is due to the diligent work of Mrs. Murray, Ms. Casey and Mrs. Conners (Michaela, gr. 4) who vetted four website hosting companies and very special thanks goes to Ms. Casey, our new 'website guru'! There is still some work to be done on the website, such as updating the calendar, but in the meantime, do enjoy our new look.

Next week we'll be holding the grade level Zoom meetings to share with you the schedule and other important information pertinent our return to school via distance learning.

Tuesday, 8/11	Wednesday, 8/12	Thursday, 8/13
6PM Child Care	6PM MAC K/1	6PM MAC 2/3
7PM 4th Grade	7PM 5th Grade	7PM 6th-7th-8th

An email with a link for your Zoom meeting will be sent to each family Thursday morning.

In preparation for the start of the 2020-21 school year, we want to share with you a summary of the protocols Our Lady of Guadalupe School and the Oakland Diocese have adopted using Alameda County Health Department websites as our guide. The detailed protocols are part of our Return to School Plan. We shared the draft of this plan with you a few weeks ago and are updating it according to the Diocese of Oakland, the Alameda County Health Departments, and suggestions received from our families. The document may be found at the end of this newsletter.

Parents, I want you to know that our teachers have done much this summer to ensure they are ready to teach your children on August 18! I am so grateful to them for their steadfast focus on being the very best teachers they have been called to be! Please spread the word that this very good Catholic school is ready to start top quality distance learning and ready to return to school, where we still have space because of our large classrooms, as soon as we can.

I also want to share with you that our bookkeeper, Mrs. Allie Siqueiros, will end her time with us at the end of August. Allie has been a good steward of OLG's finances for two years, but with her new baby (Little Hector) and a desire/need to return to school to finish her degree, timing is crucial. We are looking for a new part-time bookkeeper. Please see the brief job description in this newsletter. We will miss Allie in the office, but she is still a school parent and will continue servicing us through her volunteer hours. Thank you, Allie, for taking such good care of OLG's families and finances!

Our gracious and loving God continues to guide and protect our OLG family and for that I am most grateful.

In God's Peace,
S. Janice Therese, O.P.

Let us Pray....

- *Loving God, we pray for those who are sick, especially **John Dalton**, husband to Mrs. Constance Dalton, and those who care for the sick, may be blessed with strength.*
- *Gracious God, help me open my heart to know you more deeply and to choose wisely.*
- *Loving God, you show by word and example how to be faithful and serve others. Help me to give witness to your unconditional love in all that I do and all that I am.*



Seeking a Bookkeeper for OLG School

Our Lady of Guadalupe School is looking for a part-time Bookkeeper for the accurate operation of the main bookkeeping duties for the school including related reports and responsibilities as required by the school, Diocese, and governmental agencies. The main duties include fiscal, tuition, payroll, and employee benefit responsibilities. Qualifications include confidentiality, two years of experience/training in bookkeeping, good organizational skills, ability to work independently, technology literacy (Microsoft applications, database software, etc.) and Spanish speaking. Interested candidates, please send a resume to sjtwellington@csdo.org.



First day of School is Tuesday, August 18, 2020!!

Since we'll be conducting Distance Learning for all Kinder – 8th grade students until further notice, the first day of school will be a day for families to pick up books, materials and Chromebooks (if needed).

More information to be provided during the grade level Zoom meetings. Look for an email (to be sent on Thursday, August 6th) and please plan to attend. Meetings will take place during the week of August 10th.



Dear School Families,

We hope this letter finds you well. Due to the current Santa Clara County COVID-19 guidelines, we have decided that Merry Mart Uniforms will remain open for online ordering only during the back to school season. This decision was made with much thought and looking at what other retailers are doing. We want to keep school families and our staff as safe as possible and this direction seems to be the right one under the current circumstances.

Our focus will be to provide all student families with personalized service through our Merry Mart Uniforms website. We are now offering free shipping on orders over \$50.00.

We know that parents may need help in determining the correct sizes for their children, so we encourage everyone to review the sizing charts on the website. If there are questions beyond that, please call the store and talk with one of our associates. All online purchases will be eligible for returns and exchanges by shipping items back to the store or bringing them to the back of the store in person. We will have a canvas cart behind the store to accommodate only returns and exchanges while maintaining the required social distancing.

Orders are being processed as quickly as possible. We are working on making this process as efficient as possible but please note for this back to school season it is taking longer to process orders in a COVID-safe manner. We kindly request you place your orders early. And, please understand that orders placed within a few days of school starting may arrive after the first day of school.

Our priority is the safety of our employees and customers. We will continue to provide you with our best customer service.

Please visit our website at merrymartuniforms.com for current information, promotions and sizing charts.

Thank you for your patience and continued business! We miss you and look forward to seeing you again soon.

Stay Safe and Healthy!
Merry Mart Uniforms

COVID 19 PROTOCOLS FOR SYMPTOMS, POSITIVE TEST RESULTS, EXPOSURE CONCERNS AND GOVERNMENT REPORTING SUMMARY

In preparation for the start of the 2020-21 school year, we want to share with you a summary of the protocols Our Lady of Guadalupe School and the Oakland Diocese have adopted using the Alameda County Health Department website as our guide.

We are providing our teachers the option to work from school to conduct distance learning from their classrooms, but it is not mandated. Teachers who choose to come on campus to work must inform their principal they wish to do so, and which days they will be on campus. This will enable the principal to keep a log of those who have been in the building. Teachers must observe social distancing and must wear PPE.

IF AN EMPLOYEE OR STUDENT BECOMES ILL

If an employee should become ill while in the building they will be instructed to go home immediately. The employee will be asked to contact their physician and get tested for COVID-19 and should follow isolation instructions and requirements found at: <http://www.acphd.org/media/568835/covid-19-health-officer-order-packet-english.pdf>. An employee may not return to the school campus pending the test results and until certain criteria are met. For more information on test sites go to the Alameda County Public Health Department website <http://www.acphd.org/2019-ncov/testing.aspx>. Janitorial services will be notified and asked to clean and disinfect the employee's work space.

Once in-person instruction resumes, if a student should become ill while at school the student's parent/s or guardian/s will be notified and asked to pick up their student immediately. Student will remain out of school pending test results. For more information on test sites go to the Alameda County Public Health Department website <http://www.acphd.org/2019-ncov/testing.aspx>. For instructions on isolation and quarantine procedures for Alameda County, information may be found at: <http://www.acphd.org/media/568835/covid-19-health-officer-order-packet-english.pdf>.

CONTACT WITH AN INFECTED CO-WORKER

If an employee tests positive for COVID-19 or has come in close contact with someone who tested positive, s/he should inform their principal immediately. The employee will be asked to identify all persons s/he had close contact with. "Close contact" is defined by the CDC as being within six feet for a period of at least 15 minutes, although this standard is not absolute.

Co-workers who may have had contact with a person who tested positive for COVID-19, will be informed by the school and it will be recommended they get COVID-19 testing and self-isolate. Information on isolation or quarantining can be found in the county health orders. In accordance with an individual's right to medical privacy, the school will not disclose the infected person's name. The affected employee will be asked to provide a negative test result prior to returning to the school campus. Similar protocols will be followed for students once in-person learning resumes.

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ISOLATION / QUARANTINING

Employees or students with a positive test result and symptoms who are directed to care for themselves at home may discontinue home isolation when at least 3 days (72hrs) have passed since recovery. Recovery is defined as no fever without the aid of fever reducing medication as well as improvement in respiratory symptoms (e.g. cough, shortness of breath), and at least 10 days have passed since their symptoms first appeared. For more information on isolation and quarantining go to: <http://www.acphd.org/media/568835/covid-19-health-officer-order-packet-english.pdf> for Alameda County.

REPORTING/CONTACT TRACING

The school will follow Cal-OSHA reporting and recording instructions, but there will not be contact tracing due to the special training requirements by the county health department. For more information on contact tracing please see <https://covid19ca.gov/contact-tracing/>.