

# Guide to Baptism Preparation at Sacred Heart Cathedral

6 Steps

Estimated time to  
complete: 4-6 weeks

*Check the boxes as you  
progress to stay on top  
of the requirements.*



## Step 1

Contact the parish office and inform them that you would like to have your child baptized. You will receive copies of the necessary paperwork and information on the next set of upcoming classes. Information and forms can also be found on the Cathedral website on the 'Baptism' page. Complete the **baptism registration form** and bring it to the preparation classes along with a copy of your child's **birth certificate**.

If you are not a parishioner at Sacred Heart Cathedral, be sure to register with the parish before moving forward.

## Step 2

Attend baptism preparation classes for parents at the Cathedral. Classes are typically scheduled once a month in one of two formats – a single-session class that lasts about three hours or three one-hour classes recurring over a period of three weeks. Classes are not typically held around Eastertide or Christmastide.

Alternatively, if certain situations prohibit attending classes in person, parents can complete the program remotely. Speak to the adult education coordinator for more details.

## Step 3

Select a pair of godparents for your child. This decision is an important one! Your child's godparents will assist you in raising your child in the Catholic Faith. As such, they should be strong witnesses to the Gospel themselves. Select a living saint if you can find one!

Your child needs one man and one woman, each at least 16 years of age and confirmed in the Church. A full list of qualifications can be found on the **godparent eligibility form**. Godparents need not be physically present at the baptism.

## Step 4

Give your selected godparents each a copy of the **godparent eligibility form** to be completed in their home parish. The form must be signed by a priest or his representative before it is returned to the Cathedral office. You are responsible for making sure these forms are completed and returned before the baptism can be scheduled.

## Step 5

Ensure that the following forms have been received by the Cathedral office *before* you proceed:

- Baptism registration form
- Photocopy or scan of the birth certificate
- Godparent eligibility forms for both godparents

## Step 6

Contact the Cathedral office to meet with the rector and set a date for your child's baptism!