

Meeting Notes from Student Services meeting, week of March 23, 2020:

1. Google classrooms have been set up by Student Services:
 - a. There is one account for every grade level
 - b. we're going to be posting some assignments on each
 - c. They're not going to be graded but used in an attempt to keep a check in with your students as much as possible
 - d. Each assignment will keep students active with their Naviance accounts
 - e. Everything we assign is a reflection of we were going to do in the classroom, we will just be doing it through the Google classroom
 - f. Each grade was assigned a survey to complete this week with regard to their Naviance access
 - g. Please encourage your child to participate in the Student Services classroom so they can keep up with everything we are doing.
 - h. Any assignment that we give will have at least a week to complete, and submit; and it will not be extensive. They will not take more than a few minutes (except one sophomore assignment – see list for sophomores).

2. Specific information per each grade level:
 - a. Seniors are business as usual with their Naviance accounts if there's anything that they need
 - i. College applications are to be handled the same way they've been doing it all year
 - ii. Seniors can still request transcripts through Naviance
 - iii. We sent out a survey with all the seniors and have about 90 responses, we were checking on their process (if they heard from schools, still need help, etc.) and we've gotten some really good response with that so pretty much everybody is on the ball in terms of this class
 - b. The juniors met with us during every junior religion class to familiarize them with the program
 - i. They were provided new logins and passwords so that they can get into the system and start to look at the process
 - ii. Almost all of their work will be so they can familiarize themselves with Naviance and learn to find and research schools
 - iii. The more they work in Naviance, the better off they are going to be as we transition to Senior year.
 - iv. The ACT was sent out after they took it now; it's just a matter of when that's going to come back with scores. There has not been a update or a timeline with that but they were returned to ACT.
 - c. The sophomores will be familiarizing themselves more with Naviance
 - i. They were introduced to the program last year during freshman year
 - ii. We already reset their logins and will be focusing mostly on career information
 - iii. They will use the platform to assist them in figuring out what career is the best fit; how to match their career with college options.
 - iv. The current assignment requires they view videos in Naviance and write a journal entry.
 - v. There will be a required 180 questions survey which will result in a list of careers that actually fit the things that they like. It is something that they would have had to do on their own even if they had been in school.
 - d. For the freshman Naviance is brand new, the goal for the freshmen is to make sure that they can get into the platform; how to navigate it; and how to use it for just the basics.
 - i. They will be working within the platform and doing different things (as an example, a scavenger hunt to look up different things) all so they know how to navigate the platform.

- ii. General goal is to make sure that all the kids maintain some level of comfort using Student Naviance as they're going to use the program all four years
 - iii. It is important that we don't lose this ability to have the kids work with the platform because are home.
3. Naviance is an online platform that has been in place for years at Hudson, none of the assignments are a departure from what they would have been doing had they been in the building. The difference is they just won't be in the classroom together doing it with us standing in the room.
4. Student Services will hold Zoom meetings for all students
 - a. One meeting was held on Monday, 3/23, that was open to the entire student body
 - b. Another is scheduled for Thursday, 3/26 that is also open to the entire student body
 - c. Counselors will move towards doing grade level meetings - half hour for each grade level - so students have an opportunity to check in with us and to let us know if there's anything going on.
5. Student Services will communicate every week via email out to the students just a simple check in to remind them that they need anything they can shoot us an email and they can reach.
6. Student Services has online office hours every weekday; Mr. Garder is available between 8:00am and 12:00pm and Mrs. Johnston from 11:00am – 3:00pm so the entire day is covered by one of the counselors.
7. If there is something going requiring immediate response, please email both Mr. Gardner (tgardner@hudsoncatholic.org) and Mrs. Johnston (rjohnston@hudsoncatholic.org) to ensure that it gets addressed as quickly as possible.
8. Online registration will be online this year. Student Services is working to move the course catalog online and the Portal will be used to register students for next year's courses.
9. Please encourage your children to do the work, to participate when the teachers are hosting their online conferences. They should work with us when we send out information and assignments for students to complete for us. All of these things that are being done in an attempt by the school to make sure we are still providing the kids with all the things that they would have gotten you know had they been in school. But they have to be active participants in the process. They have to log into their emails, they have to check their Google Classroom, and they have to submit assignments. It's important that we all work together to make sure that the students are doing their part to get things done.
10. Mr. Johnston will communicate with families if assignments are not being completed to determine if there is some kind of technical difficulty. Please email support@hudsoncatholic.org if you are having any technical problem.
11. Notes regarding questions from the first parent meeting (Tuesday, 3/24)
 - a. Working papers will not be processed while the building is closed - students have to physically bring in their birth certificate and Social Security card, and the physical. There is no one in the building to manage that. Email Mr. Matthews (tmattthews@hudsoncatholic.org) with questions.

- b. We will host additional meetings for parents, with a schedule of 11 and 12 grade parents meeting one week and 9 and 10 grade parents meeting the alternate week. The schedule will be provided to the parents ASAP.
- c. HC will add an information page to the school website to keep parents informed of updates and information. Meeting notes will be posted to this page. The URL for the page is:
<https://hudsoncatholic.org/updates-and-information/>
- d. The tuition button has been added to the school website so parents can make payments online using PayPal. Tuition must be paid as required we ask parents to be mindful that we are unable to run any second semester fund raisers due to the pandemic.

12. Chat/video questions and responses during the meeting:

- a. Chat question regarding standardized testing: ACT and College Board have canceled all test for April and May. Students should take this time to work on free online prep courses available for both tests.
- b. Chat question regarding graduation and prom: there is nothing set yet until the shelter in place is lifted. Mr. Garibell has decided not to cancel anything until he knows definitively that we won't be able to hold it.
- c. Chat question regarding senior grades:
 - i. All students are expected to maintain their communication with the teachers and to use their Google Classroom.
 - ii. Hudson is business as usual: the teachers are still teaching, and assignments are expected to be returned.
 - iii. Third marking period ends on next Wednesday with fourth starting on April 1st.
 - iv. Students should be working as supposed to, it will be graded and grades submitted.
 - v. No decision on final exams because we are awaiting a lift of the shelter in place.
- d. Chat question regarding junior rings: Mr. Garibell has been in touch with Josten's, the junior ring order is still in place and the question is going to be when and how rings will be distributed. That will be answered once we know when the shelter in place will be lifted.
- e. Chat question posed regarding if HC will receive any state of government assistance: there is nothing that we are aware of to date, if any funds come due to any stimulus package, we will ask Mr. Garibell to notify the families.
- f. Video question regarding AP classes/exams: Mr. Gazzale got a notice from the College Board regarding the AP exams he'll be following up to make sure that whatever needs to be in place. The link to their most current update on the status of the AP testing is:
<https://apcentral.collegeboard.org/about-ap/news-changes/coronavirus-update>.