



# NOTICE OF JOB OPENING

<p><i>Job Field:</i></p> <p><input type="checkbox"/> Administrator</p> <p><input type="checkbox"/> Classroom Teacher Grade Level/Subject Area: .....</p> <p><input type="checkbox"/> Library-Media Specialist</p> <p><input type="checkbox"/> Counselor</p> <p><input type="checkbox"/> Paraprofessional .....</p> <p><input type="checkbox"/> Secretary</p> <p><input checked="" type="checkbox"/> Other <b>After School Care</b> .....</p>	<p><i>School/Location:</i> <b>St. Pius X School - Tulsa</b></p> <hr/> <p><i>Start Date:</i> <b>Immediately</b></p> <hr/> <p><i>Education Requirement:</i></p> <p><input checked="" type="checkbox"/> High School or Equivalent</p> <p><input type="checkbox"/> Bachelor's Degree</p> <p><input type="checkbox"/> Master's Degree or Above</p> <hr/> <p><i>Certification Requirement:</i></p> <p><input checked="" type="checkbox"/> None</p> <p><input type="checkbox"/> Early Childhood Education</p> <p><input type="checkbox"/> Elementary Education</p> <p><input type="checkbox"/> Middle School (6-8)</p> <p><input type="checkbox"/> Secondary (6-12)</p>
<p><i>Religion:</i></p> <p><input type="checkbox"/> Practicing Catholic Required</p>	<p><i>Job Description:</i></p> <p><u>Duties include supervising/interacting with students from Preschool to 8<sup>th</sup> grade, snack distribution, homework supervision/help.</u></p>
<p><input type="checkbox"/> Salaried</p> <p><input checked="" type="checkbox"/> Hourly (\$10/hour)</p>	<p><input type="checkbox"/> Full-time</p> <p><input checked="" type="checkbox"/> Part-time 3:00 – 5:00 p.m. when school in session</p> <p><input type="checkbox"/> Temporary</p>
<p><i>Additional Duties:</i></p> <p><input type="checkbox"/> Coaching or Sport: .....</p> <p><input type="checkbox"/> Club Sponsor Club: .....</p> <p><input type="checkbox"/> Other .....</p>	<p><i>Other Skills Required:</i></p> <p>Provide a safe, supervised environment for school's Extended Day Program.</p>
<p><i>For more information concerning this position, contact the school at:</i></p> <p style="text-align: center;"><b>Nikki Johnson</b> <a href="mailto:njohnson@spxtulsa.org">njohnson@spxtulsa.org</a> 918.627.5367</p>	<p><b>To Apply for this Opening:</b></p> <p>Download and complete the Employment Application form from this web site and send to:</p> <p>Superintendent Catholic Schools Office P.O. Box 690240 Tulsa, OK 74169-0240 <a href="mailto:catholicschools.office@dioceseoftulsa.org">catholicschools.office@dioceseoftulsa.org</a></p>