

## **POLICY No. 46**

### **Facility Usage Agreement**

#### 1. Term definitions

Facility: Any parish owned property or real estate that is pastor approved to be used by any non-parish related entity and/or arm's length group.

#### 2. Intent of the directive

To ensure that the Diocese of Sault Ste. Marie is not liable for any risk associated with pastor approved events occurring on or in their properties.

#### 3. Policy

A facility Usage agreement is required to be completed (see Appendix XVI),

Election Ontario and Election Canada have their own agreement, which has been approved by Catholic Mutual (see Appendix XVII & XVIII)

The group need to provide an insurance certificate naming the parish and diocese as Additional Insured, or utilize the Pearson-Dunn insurance.

Access to Person-Dunn insurance can be done online at the following link:

[https://pearsondunn.com/acbo\\_insurance\\_applications/new?locale=en](https://pearsondunn.com/acbo_insurance_applications/new?locale=en)

Revision # : 1.0	Revision Date : JAN 13, 2016	Original Issue Date: JAN 13, 2016
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