



Shrine Catholic Schools

Return to School Plan 2020-2021

Dated: 7/21/2020

Faith • Family • Future

Scenario #1: Return to In-Person Learning

Shrine Catholic High School & Academy

Scenario 1: In-Person Learning (100%)

Building capacity allows for all students to return at once and follow health, safety and distancing guidelines required by the state and Archdiocese of Detroit (AOD).

Instruction

- Instruction modifications will be made for students who are unable to attend in-person school due to health concerns.
- Students will engage in traditional learning and assessments. Grading will be done as usual under normal circumstances.
- Teachers will incorporate virtual platforms including Google Classroom, into traditional instruction.
- Teaching departments will meet to determine instructional needs for each grade level and class, planning for reviewing and reteaching foundational skills.
- Students will not be allowed to share any materials (textbooks, calculators, pencils, etc.) so they will need their own supplies.

Health and Safety

- Increased cleaning and sanitizing protocols will be in place by our maintenance team.
- Symptomatic students and staff that are sent home from school will stay home until they have tested negative or have completely recovered according to Center for Disease Control (CDC) guidelines.
- Any student with health issues will be asked to sit or lie down in a closed door room in the main office, while waiting to be picked up.
- Visitors into the building will be limited and will be required to fill out a health monitoring form.
- Drinking fountains will not be utilized and students will be allowed water bottles in class-refilling with the water bottle station.
- Students with symptoms associated with COVID-19 must not report to school.
- Teachers will distribute hand sanitizer as kids enter and exit the classrooms.



Scenario #1: Return to In-Person Learning

Shrine Catholic High School & Academy

- Desks, doorknobs and shared technology will be disinfected between classes.
- If needed, teachers will remove excess items (bookshelves, tables, etc.)
- Encouraging and promoting more hand washing.
- Technology will be sanitized utilizing UV sterilizing lights.
- Students and teachers will adhere to CDC guidelines and state/AOD mandates with regards to wearing masks in the school building. Hallways and stairwells will have signage posted to direct the flow of students to promote social distancing.
- To maintain social distancing, students will eat in the cafeteria or other specified locations for lunches. For increased sanitation, we will:
 - Provide prepackaged meals
 - Increase sanitizing of the tables between lunch periods
- High School students will be allowed to wear a modified dress uniform for August and September.

Families who wish to enroll their student in a distance learning program, on a quarter-by-quarter basis, should complete the [Distance Learning Application](#) by **FRIDAY, JULY 31st**.



Scenario #1: Return to In-Person Learning

Shrine Catholic Grade School & Early Childhood Center

Scenario 1: In-Person Learning (100%)

Building capacity allows for all students to return at once and follow health, safety and distancing guidelines required by the state and AOD.

Instruction

- Instruction modifications will be made for students who are unable to attend in-person school due to health concerns.
- Students will engage in traditional learning and assessments. Grading will be done as usual under normal circumstances.
- Teachers will incorporate virtual platforms including Google Classroom and Seesaw into traditional instruction.
- Grade levels will meet to determine instructional needs for each grade level and class, planning for reviewing and reteaching foundational skills.

Health and Safety

- Increased cleaning and sanitizing protocols will be in place by our maintenance team.
- Symptomatic students and staff that are sent home from school will stay home until they have tested negative or have completely recovered according to CDC guidelines.
- Visitors into the building will be limited and will be required to fill out a health monitoring form.
- Drinking fountains will not be utilized and students will be allowed water bottles in class-refilling with the water bottle station.
- Students with symptoms associated with COVID-19 must not report to school.
- Students will be eating lunch in the classrooms until it is deemed to safely have classes in the cafeteria.
- Students will have some of their Specials in their classrooms and some in a different location.
- Teachers will switch classrooms to limit the number of students in the hallway.



Scenario #1: Return to In-Person Learning

Shrine Catholic Grade School & Early Childhood Center

- Teachers will distribute hand sanitizer as kids enter and exit the classrooms.
- Desks will be wiped several times during the day as well as door knobs, light switches and technology that has been used.
- If needed, teachers will remove excess items (bookshelves, tables, etc.).
- Toys that cannot be properly cleaned will not be used at this time.
- Students will have their own container of supplies (crayons, markers, play dough, etc.) and will not share these items.
- Technology will be sanitized utilizing UV sterilizing lights.
- Staff will be encouraging and promoting more hand washing.
- Students and teachers will adhere to CDC guidelines, state/AOD mandates with regards to wearing masks.
- Per the LARA guidelines for licensed care, ECC students entering the building will have their temperature checked by a staff member. If a student's temperature is 100.4 degrees or higher, they will not be permitted in the building.
- Students will be bringing their lunch each day- Hot lunch may not be served-look for updates as we approach the beginning of the year.
- Students will be social distancing by homerooms on the playground for recess.
- Kids Club will operate with students in grade level groups, utilizing all of the rooms which are available for our licensing; families are encouraged to try to find alternate forms of care, when possible.

Families who wish to enroll their student in a distance learning program, on a quarter-by-quarter basis, should complete the [Distance Learning Application](#) by **FRIDAY, JULY 31st**.



Shrine Catholic High School & Academy

Scenario 2: Hybrid Learning

Hybrid Learning will be implemented only if the Archdiocese of Detroit and/or State of Michigan requires specific social distancing parameters that Shrine's building is unable to accommodate. Building capacity will allow for half of the students to be in person in school and half of the students to do distance learning.

Schedules

Students will follow a 10-day cycle. On "A" days, students with last names A-L will report in person to school. On "B" days, students with last names M-Z will come to school in person. On the alternate days, students who are not reporting in person to school will attend school virtually via Zoom. The schedule will be as follows: (sample 2 weeks)

- Students attending virtually will be required to attend Zoom sessions. Teachers will take attendance every day for both students who are in person and virtual.

Instruction

- Teachers will use Swivls and iPads to livestream their classes to students who are learning virtually.
- Teachers will instruct in both synchronous and asynchronous modes.
- Teachers provide students who are learning virtually with materials, resources and videos to ensure that students have equal access to learning whether or home or at school.
- Students will not be allowed to share any materials (textbooks, calculators, pencils, etc.). They will need their own supplies.
- Students who are in-person learning will follow health & safety guidelines outlined in the 100% in-person plan, outlined on previous pages.

Scenario #2: Hybrid Learning

Shrine Catholic High School & Academy

Mon. 9/14 "A" DAY	Tues. 9/15 "B" DAY	Wed. 9/16 "A" DAY	Thurs. 9/17 "B" DAY	Fri. 9/18 "A" DAY
A-L attends in person school	M-Z attends in person school	A-L attends in person school	M-Z attends in person school	A-L attends in person school
M-Z attends virtually	A-L attends virtually	M-Z attends virtually	A-L attends virtually	M-Z attends virtually

Mon. 9/21 "B" DAY	Tues. 9/22 "A" DAY	Wed. 9/23 "B" DAY	Thurs. 9/24 "A" DAY	Fri. 9/25 "B" DAY
M-Z attends in person school	A-L attends in person school	M-Z attends in person school	A-L attends in person school	M-Z attends in person school
A-L attends virtually	M-Z attends virtually	A-L attends virtually	M-Z attends virtually	A-L attends virtually

Shrine Catholic High School & Academy

Health & Safety

- Increased cleaning and sanitizing protocols will be in place by our maintenance team.
- Staff will remove non-essential shared objects from rooms.
- Teachers will distribute hand sanitizer as kids enter and exit the classrooms.
- Desks, doorknobs and shared technology will be disinfected between classes.
- Teachers will encourage and promote more hand washing.
- Technology will be sanitized utilizing UV sterilizing lights.



Shrine Catholic Grade School

Scenario 2: Hybrid Learning

Hybrid Learning will be implemented only if the Archdiocese of Detroit and/or State of Michigan requires specific social distancing parameters that Shrine's building is unable to accommodate. Building capacity will allow for half of the students to be in person in school and half of the students to do distance learning.

Students will follow a 10 day cycle. On "A" days, students with last names A-L will report in person to school. On "B" days, students with last names M-Z will come to school in person. On the alternate days, students who are not reporting in person to school will complete work assigned by the teacher. The schedule will be as follows: (sample 2 weeks)

- Teachers will take attendance every day for both students who are in person and virtual.

Instruction

- Teachers will conduct in-person classes with ½ the students and those at home will be doing work assigned by the teacher; using a flipped classroom- where students do a reading assignment, or view a video, so students can then be prepared to discuss when they return to school.
- Teachers will provide students who are learning remotely with materials, resources and videos to ensure that students have equal access to learning whether at home or at school.
- Students who are in-person learning will follow health & safety guidelines outlined in the 100% in-person plan, outlined on previous pages.

Scenario #2: Hybrid Learning

Shrine Catholic Grade School

Mon. 9/21 "B" DAY	Tues. 9/22 "A" DAY	Wed. 9/23 "B" DAY	Thurs. 9/24 "A" DAY	Fri. 9/25 "B" DAY
M-Z attends in person school	A-L attends in person school	M-Z attends in person school	A-L attends in person school	M-Z attends in person school
A-L attends virtually	M-Z attends virtually	A-L attends virtually	M-Z attends virtually	A-L attends virtually

Mon. 9/14 "A" DAY	Tues. 9/15 "B" DAY	Wed. 9/16 "A" DAY	Thurs. 9/17 "B" DAY	Fri. 9/18 "A" DAY
A-L attends in person school	M-Z attends in person school	A-L attends in person school	M-Z attends in person school	A-L attends in person school
M-Z attends virtually	A-L attends virtually	M-Z attends virtually	A-L attends virtually	M-Z attends virtually

Shrine Catholic Grade School

Health & Safety

- Increased cleaning and sanitizing protocols will be in place by our maintenance team.
- Symptomatic students and staff that are sent home from school will stay home until they have tested negative, or have completely recovered according to CDC guidelines.
- Visitors into the building will be limited and will be required to fill out a health monitoring form.
- Drinking fountains will not be utilized and students will be allowed water bottles in class (refilling with the water bottle stations).
- Students with symptoms associated with COVID-19 must not report to school.
- Students will be eating lunch in the classrooms until it is deemed to have classes in the cafeteria.
- Students will have some of their Specials in their classrooms and some in a different location.
- Teachers will switch classrooms, to limit the number of students in the hallway.
- Toys that cannot be properly cleaned will not be used at that time.
- Students will have their own container of supplies (crayons, markers, play dough, etc.) and will not share these items.
- Technology will be sanitized utilizing UV sterilizing lights.
- Encouraging and promoting more hand washing.
- Students and teachers will adhere to CDC guidelines, state/AOD mandates with regards to wearing masks.
- Students will be bringing their lunch each day- Hot lunch may not be served-look for updates as we approach the beginning of the year.
- Students will be social distancing by homerooms on the playground for recess.
- Kids Club will operate with students in grade level groups, utilizing all of the rooms which are available for our licensing; families are encouraged to try to find alternate forms of care, when possible.

Shrine Catholic Early Childhood Center

Scenario 2: Hybrid Learning: Early Childhood Center

Grade School building capacity does not allow for all students to return to school while maintaining social distancing requirements. However, the ECC will be operating as a daycare, and as such, will be allowed to continue operations as set forth in Scenario 1.

Instruction

- Instruction will continue using Mother Goose Time, Handwriting Without Tears and our Sadlier religion.
- Families who do not want their children to attend during this time, can receive activities from the teacher to complete at home.
- Teachers would be available to Zoom periodically with students.
- Teachers will send video lessons and share with families who remain at home.

Health and Safety

- Increased cleaning and sanitizing protocols will be in place by our maintenance team.
- Toys that cannot be properly cleaned will not be used during this time.
- Students will have their own container of supplies (crayons, markers, play dough, etc.), and will not share these items.
- Per the LARA guidelines for licensed care, ECC students entering the building will have their temperature checked by a staff member. If a student's temperature is 100.4 degrees or higher, they will not be permitted in the building.
- Symptomatic students and staff that are sent home from school will stay home until they have tested negative or have completely recovered according to CDC guidelines.
- Visitors into the building will be limited and will be required to fill out a health monitoring form.

Shrine Catholic Early Childhood Center

- Teachers will distribute hand sanitizer as kids enter and exit the classrooms.
- If needed, teachers will remove excess items (bookshelves, tables,etc.).
- Technology will be sanitized utilizing UV sterilizing lights.
- Encouraging and promoting more hand washing.
- Students and teachers will adhere to CDC guidelines, state/AOD mandates with regards to wearing masks.

Shrine Catholic High School & Academy

Scenario 3: Distance Learning

If the State of Michigan moves backward in the Michigan Safe Start Plan to Phase 3 or lower, in-person instruction will not be possible. Shrine Catholic Schools is prepared to resume Distance Learning.

Schedule:

Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:45-8:30 am	Period A	Office Hours A	Period A	Office Hours A	Office Hours
8:40-9:25 am	Period B	Office Hours B	Period B	Office Hours B	Mass Live Streamed
9:35-10:20 am	Period C	Office Hours C	Period C	Office Hours C	Department Meetings
10:30 - 11:15 am	Period D	Office Hours D	Period D	Office Hours D	Faculty Meeting
11:15 -11:45 am	Lunch	Lunch	Lunch	Lunch	Lunch
11:45 am - 12:30 pm	Office Hours E	Period E	Office Hours E	Period E	Office Hours (Optional)
12:40 - 1:25 pm	Office Hours F	Period F	Office Hours F	Period F	Office Hours (Optional)
1:35 -2:20 pm	Office Hours G	Period G	Office Hours G	Period G	Office Hours (Optional)
2:30 - 3:15 pm	Office Hours H	Period H	Office Hours H	Period H	Office Hours (Optional)

- Students will be required to attend Zoom classes during their assigned times. Teachers will take attendance.
- Parents are asked to email Mrs. Gleeson to report if their son or daughter will not be attending Zoom classes. Mrs. Gleeson will report absences to teachers.

Shrine Catholic High School & Academy

Instruction:

- Teachers will instruct in both synchronous and asynchronous modes.
- Teachers will be available during designated office hours. Students must sign up on each teacher's Google Sheet to let them know they will be attending an Office Hour.
- Quarter and Semester dates will be followed under the usual calendar and grades will be earned following the traditional grading scale. There will not be a "pass/fail" component to Distance Learning.
- Teachers will post a "Week at a Glance" calendar in the Portal every Sunday night by 8pm to give students time to plan each week's assignments.
- Teachers will accept late work 24 hours after the due date with a minimum of 60% credit given for that assignment. Teachers may accept late work after 24 hours for higher than 60% credit at their discretion.
- Teachers will respond to student and parent emails within 24 hours between the hours of 7:30 a.m.- 3:30 p.m.
- Students are expected to be on-time, dressed appropriately, seated upright, facing the camera. Teacher must be able to see the student's face, and camera must be on. Students should come to their Zoom ready to participate and be prepared with any necessary materials. Teachers are allowed to remove students from Zoom classrooms for inappropriate or disruptive behavior. .
- Students are expected to adhere to Academic Honesty while on Zoom and those who do not will face consequences outlined in our handbook.
- If a student is struggling, they should reach out to their teacher via email or make an office hour appointment. They can also reach out to their counselor, the Dean of Students or one of our Response to Intervention (RTI) specialists.

Health & Safety:

- The building will be cleaned, sanitized and quarantined in preparation for a return to in-person instruction.

Shrine Catholic Grade School

Scenario 3: Distance Learning

If the State of Michigan moves backward in the Michigan Safe Start Plan to Phase 3 or lower, in-person instruction will not be possible. Shrine Catholic Schools is prepared to resume Distance Learning.

Schedule and Instruction:

Monday, Tuesday, Thursday, Friday

- Teachers will meet with students via Zoom throughout the week based on the AOD guidelines.
- Students and parents will follow a weekly grid.
- Assignments will be “turned in” using Seesaw for Kindergarten-2nd grade.
- Assignments will be completed and submitted via Google Classroom for 3rd-6th grade.
- Teachers will take attendance using either Google Classroom or Seesaw depending on grade level. Specials will take attendance on Wednesdays.
- Quarter and Semester dates will be followed under the usual calendar and grades will be earned following the traditional grading scale. There will not be a “pass/fail” component to Distance Learning.
- Teachers will accept late work 72 hours after the due date with a minimum of 60% credit given for that assignment. Teachers may accept late work after 72 hours for higher than 60% credit at their discretion.

Wednesday

- Classroom teachers will use this day for planning, grading and creating new content videos.
- Students will complete the Specials grid- there will be videos for students to view.
- Teachers will Zoom with grade levels periodically.

Health & Safety:

- The building will be cleaned, sanitized and quarantined in preparation for a return to in-person instruction.

Shrine Catholic Early Childhood Center

Scenario 3: Distance Learning

If the State of Michigan moves backward in the Michigan Safe Start Plan to Phase 3 or lower, in-person instruction will not be possible, however the ECC will remain open.

Instruction

- Instruction will continue using Mother Goose Time, Handwriting Without Tears and our Sadlier religion.
- Families who do not want their children to attend during this time, can receive activities from the teacher to complete at home.
- Teachers will meet with students via Zoom throughout the week based on the AOD guidelines.
- Teachers will send video lessons and share with families who remain at home.

Health and Safety

- Increased cleaning and sanitizing protocols will be in place by our maintenance team.
- Toys that cannot be properly cleaned will not be used during this time.
- Students will have their own container of supplies (crayons, markers, play dough, etc.), and will not share these items.
- Per the LARA guidelines for licensed care, ECC students entering the building will have their temperature checked by a staff member. If a student's temperature is 100.4 degrees or higher, they will not be permitted in the building.
- Symptomatic students and staff that are sent home from school will stay home until they have tested negative or have completely recovered according to CDC guidelines.
- Visitors into the building will be limited and will be required to fill out a health monitoring form.
- Encouraging and promoting more hand washing.
- Students and teachers will adhere to CDC guidelines, state/AOD mandates with regards to wearing masks.

Is Shrine Catholic Schools considering altering its calendar for the 2020-2021 school year?

At this point, our Shrine calendar remains firm for our start and end dates. We will continue to monitor directives from our state and local officials, including the State of Michigan and the Archdiocese of Detroit.

What is the protocol for reporting a suspected case of COVID-19?

In the event that someone in our school community is diagnosed with COVID-19, we will report to the Oakland County Health Department and the Michigan Department of Health and Human Services (MDHHS). We expect to receive specific protocol/steps on reporting, from this agency, before the start of school.

Who is required to fill out the monitoring form?

Per the Archdiocese, we are required to limit the number of visitors into our school buildings. In the event that someone outside of a student/staff/faculty member needs to be in the building, we will require the form to be filled out upon entry. Visitors will be expected to wear a mask and sanitize their hands.

How will the schools preserve their Catholic identity?

The Catholic faith remains the core of our identity. In addition to our daily theology/religion classes, all schools are working with the parish pastoral staff to align a plan that allows the students to attend mass. Class retreats remain a priority and are scheduled, however, we will make a determination closer to each date on whether to host, keeping in mind the health and safety of our students, staff, and chaperones. In all these cases, we will continue to follow AOD and State of Michigan guidelines with regards to wearing masks and social distancing.

Who is required to wear masks?

Students in grades 6-12 and all staff in both buildings are required to wear a mask. Although masks are not required for students in grades K through 5, they are welcome to wear them.

Does Shrine have a plan to service students who are immuno-compromised and will distance learn?

This will look different at each campus and for each student. At the High School & Academy, students will utilize technology that allows them to connect to the classroom virtually, via newly purchased Swivls. Swivls allow for the student to view the classroom live with a camera that tracks the teacher. Teachers will continue to utilize the Portal and Google Classroom to help deliver classroom content and assignments. The Grade School teachers will provide classroom work to students who will learn from a distance. In addition, plans are being finalized for virtual contact with a teacher on a weekly basis. Families who wish to enroll their student in a distance learning program, on a quarter-by-quarter basis, should complete the [Distance Learning Application](#) by **FRIDAY, JULY 31st**.

What additional cleaning/sanitizing protocols will Shrine be adhering to?

Both Shrine campuses invested in several tools to help mitigate the spread of germs. Each campus has acquired a Clorox 360 machine that allows a fine-mist spray to more thoroughly reach high-touch surface areas. This equipment will be a part of the daily protocol. Each campus purchased UV (ultra-violet) light wands that will scan each keyboard and high-touch areas of our technology products. The above mentioned tools are in addition to the daily cleaning protocols established by our administration, maintenance and cleaning teams, that follow CDC guidelines.

What is the status of Catholic Youth Organization (CYO) and Michigan High School Athletic Association (MHSAA) athletics for the fall?

At this time, the MHSAA is planning to move forward with the fall season for all fall sports. CYO and Catholic High School League (CHSL) Athletics will follow the mandates/protocols of the MHSAA. Contact Athletic Director Steve Carpenter (cleever84@comcast.net) for CYO questions and Athletic Director Ben Kerfoot (kerfoot@shrineschools.com) for MHSAA Athletic questions.